ROSWELL PARKS AND RECREATION COMMISSION
Monday, August 15, 2016 at 6:00 p.m.
Conference Room at Parks and Recreation

Commission Chair: Bob Edwards
Commission Members: James Edwards, Mandy Owens,
Barry Mathison, JaneAnn Oldrup, Roy Gunn, Arturo Ibarra
Staff Coordinator: Tim Williams, Parks and Recreation Director

A. **Call to Order**
B. **Roll Call**
C. **Approval of the Agenda**
D. **Approval of the minutes**
   1. Consider approval of the June 20, 2016 minutes.
E. **Action**
   2. Recommend Nancy Lopez Golf Course at Spring River RFP Contract
F. **Non-Action Items**
   3. Update on Grant information request-Elaine Mayfield
   4. Directors Report-Tim Williams
   5. Discuss Annual Youth Organization Meeting- Tim Williams
   6. Other Business
   7. Public Comments
G. **Adjourn**

Next Meeting September 19, 2016

Notice of this meeting has been given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 15-56.

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Printed and posted: 8/11/2016

MINUTES OF THE PARKS AND RECREATION COMMISSION
June 20, 2016

REGULAR MEETING 6:00 PM.

Call to Order
Chair Bob Edwards, called the June 20, 2016 meeting to order at 6:00 pm.

The following were present:
Members: Chair, Bob Edwards, Vice-Chair Mandy Owens, James Edwards, Barry Mathison, JaneAnn Oldrup and Roy Gunn.

Staff present: Tim Williams, Director of Parks and Recreation, Lisa Rosales, Administrative Assistant, Laurie Jerge, Recreation Superintendent and Elaine Mayfield

Guests present included Juan Oropesa, Steve Smith, and Donald Daugherty,

APPROVAL OF AGENDA
JaneAnn Oldrup made a motion, seconded by Mandy Owens, to approve the agenda as presented. A voice vote was unanimous and the motion passed, the June 20, 2016 agenda was approved.

APPROVAL OF MINUTES
JaneAnn Oldrup made a motion, seconded by Roy Gunn, to approve the minutes of the May 16, 2016 meeting. A voice vote was unanimous and the May 16, 2016 minutes were approved.

REGULAR ITEMS (ACTION)
2. Discussion and vote to install a bird blind at the Bird Sanctuary- Steve Smith
Steve Smith introduced Donald Daugherty as an architect of the Bird Blind. Mr. Daugherty showed a diagram of the schematic details. Mr. Smith stated that he is not asking for funding from the City, what he is hoping for is the Parks and Recreation Commission to approve the Bird Blind to go on to the General service meeting. JaneAnn Oldrup made a motion, seconded by Mandy Owens to approve the request to install a Bird Blind at the Bird Sanctuary to be sent to the General Service Committee, all were in favor motion passed.

3. Discussions and vote on park donation memorials- Tim Williams
Mr. Williams handed out a packet regarding a memorial donation program. Mr. Williams would like to have the options of a bench, tree or picnic table. A tree memorial would be for life. A bench and picnic table would be for 10 years and you then have the option to renew. The Commission would like to keep the options specific pertaining to number 4 on page 6. As well

as stating the size of the plaques on each item. The Commission would also like to take the word remove out of statement 9 on page 6. JaneAnn motioned, seconded by Roy Gunn to approve the request of a Memorial Donation Program, all were in favor motion passed.

NON-ACTION ITEMS

4. 4TH of July Extravaganza- Laurie Jerge

Laurie Jerge stated that the extravaganza will be July 4th, 2016. It will be at Cielo Grande outside of the competition field. The event has always been free to the public and will continue to be free this year. Entertainment has been locked in and will be Kumbia King Allstars.

5. Summer Recreation Report- Laurie Jerge

Laurie Jerge stated the vacation fund numbers are down but the activities and field trips have continued even with the move of the center. The numbers at the splash pad have been through the rough. Concerts in the Park will be cut after June 25th, 2016. The volleyball and the camp will be at the Godfrey Center. Tennis camp instructed by Chad Mann had the highest numbers ever with 62 kids. The Recreation Staff is gearing up for the Alien Chase and Super kids triathlon.

6. Update on Senior Olympics- Laurie Jerge

Recreation Staff will be in charge of the talent show and results of the road race. The Parks crew will set help with set up.

7. Discussion on Skate Park- James Edwards

James Edwards stated he had been getting calls regarding lighting for the skate park.

8. Discussion on Grants- James Edwards

James Edwards asked how many grants the Parks and Recreation Department had received in the past few years. Mr. Edwards would like the Parks and Recreation to look into any available grants. With brief discussion Mr. Williams will look into the history of the department grants and check to see what may be available.

9. Discussion on a Zoo Business Plan- Tim Williams

Elaine Mayfield gave a report of the programs and activities that are currently in place at the Spring River Park and Zoo. Mr. Williams asked the Commission to consider the idea of a business plan for the Zoo with an example of offering birthday parties, meeting animals, and Zoo tours.

10. Directors Report- Tim Williams

Mr. Williams handed out the current attendance record out for the splash pad. Mr. Williams is working on the Golf proposal; the Golf Pros position will end the first of March 2017. City Manager is resigning August 1, 2016, the City Attorney is resigning August 5, 2015, and the

Library Director Betty Long is retiring at the end of August 2016. Jonathan Phillips will be the Interim City Manager August 5, 2016. Gross receipt tax for the month was negative $251,000 which brings the total right over negative two million

OTHER BUSINESS

JaneAnn Oldrup stated that Gerina Piller got to go to the White House with the Solheim Cup Ladies and was honored by President Obama.

PUBLIC COMMENTS

James Edwards asked what the status was on the Enchanted Lands Signs, Mr. Williams let Mr. Edwards know that the sign just came in and Parks Crews will be putting the sign in soon. James Edwards stated that the Splash pad signs are made of paper and getting wet. He has requested more permanent signs be put up. Mr. Williams stated that the paper signs were temporary until the metal signs were completed. The metal signs are in and will be put up this week.

James Edwards stated that Mr. Duran from Fats Burritos reported that people traveling were bringing their dogs and letting them use the restroom in the Park and would like to see a doggie station put in. Bob Edwards stated that there was currently not a station however State Farm gives a $500 grant each year and Bob Edwards ordered 2 green dog stations at $298 each. Bob Edwards request Tim to direct 1 of the signs to the splash pad. James asked the department to put more trash cans out at the park and to put the porta potty further west.

ADJOURN

JaneAnn Oldrup made a motion, seconded by Mandy Owens, to adjourn the meeting at 7:36 pm, all were in favor, meeting adjourned.

DRAFT

ROSWELL Parks & Recreation THINK OUTSIDE