



## AGENDA

Pecos Valley Regional Communications Center

Board of Directors

Wednesday, January 04, 2017 at 1:30 p.m.

Chaves County Administrative Building

### CALL TO ORDER

### ROLL CALL

### APPROVAL OF THE AGENDA

### APPROVAL OF MINUTES

1. Request approval of minutes from the 11.02.2016, 12.15.2016 Workshop, and 12.15.2016 Special Meeting.

### ACTION ITEMS

2. Consultant- Discussion and Consider do we need to hire for the remaining phases of the Communication Project.
3. DHSEM Grant-Discussion and Consider the best use of the money towards the Communication Project.

### NON ACTION ITEMS

4. Staffing Report-Update

### ANNOUNCEMENTS

Next meeting 2-1-2017 at 1:30 p.m.

### ADJOURNMENT

Notice of this meeting has been given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 16-69.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Human Resources at 575-624-6700 at least one week prior to the meeting or as soon as possible. Public documents including the agenda and minutes can be provided in various accessible formats. Please contact the City Clerk at 575-624-6700 if a summary or other type of accessible format is needed.

Printed and posted: 12.30.2016

Pecos Valley Regional Communications Center

Board of Directors Minutes

Held in the Chaves County Administration Building

Wednesday, November 02, 2016 at 1:37 p.m.

The meeting convened at 1337 hrs. with Brit Snyder presiding, Devin Graham, Stan Riggs, Monte Baker being present. Dennis Kintigh, Rod Hogan and Phil Smith being Absent.

Others attending were Michael McClain, Angelo Gurule, Mike Rohrbacher, Alison Herring, Jason Sweatfield, Karen Sanders, Bill Williams, Daniel Ornelas, Ashley Armijo, Collins Key, Bill Keck and Tracy Laney.

A motion to approve the agenda was made by Stan Riggs and seconded by Devin Graham. A voice vote was unanimous and the motion passed.

A motion to approve the minutes from 10.05.2016 was made by Monte Baker and seconded by Devin Graham. A voice vote was unanimous and the motion passed.

Action Items:

Joint Powers Agreement- Review Changes made by city Attourney. This item is tabled until next month after a workshop. A motion to table by Stan Riggs and seconded by Devin Graham. . A voice vote was unanimous and the motion passed.

Non Action Items:

Digital Radio Project-

Tracy Laney stated that we are having trouble getting the code plug finalized. Karen Sanders stated that there is no new information on the next DHSEM grant for Phase 2.

Staffing Report-

Tracy Laney stated that there are now 2 current openings in dispatch.

Announcement

Next Meeting 12-14-2016 at 10:00 am.

Adjournment

Meeting adjourned at 1424 hrs.



Pecos Valley Regional Communications Center

Board of Directors, Workshop for Joint Powers Agreement

Held in the Chaves County Administration Building

Wednesday, December 15, 2016 at 10:00 am.

The meeting convened at 10:00 hrs. with Phil Smith presiding, Devin Graham, Brit Snyder being present. Dennis Kintigh, Rod Hogan, Stan Riggs and Monte Baker being Absent.

Others attending were Johnny McClain, Sharon Coll, Jason Sweatfield, Mike Mathews, Billy Slape, Barry Wilkinson, Michael Brisco, Alison Herring, Shane Baker, Bill Keck, Collins Key, Michael Stanton, Aaron Holloman and Tracy Laney.

Workshop:

Joint Powers Agreement- Review and Change the Document to reflect more accurately how PVRCC operates.

Discussion of Representation on the Board for the Valley, brought up by Devin Graham. Sheriff Snyder says he represents the Law Enforcement Agencies in the Valley. The County Fire Board Chief Monte Baker represents the VFD's. Arron Holloman stated that: when you add members to the Board it makes it harder to get a quorum. Phil Smith stated that without a request or complaint we shouldn't just add someone to the Board.

Discussion of the member at large position, attendance, currently Dennis Kintigh.

Discussion of requirement to change dates for the budget requests to "as directed" instead of March 1<sup>st</sup>.

Discussion of the Director of the District position and who is his supervisor.

Discussion of the use of the designated Proxy.

Adjournment

Meeting adjourned at 1109 hrs.

Pecos Valley Regional Communications Center

Board of Directors Minutes-Special Meeting

Held in the Chaves County Administration Building

Wednesday, December 15, 2016 at 11:15 a.m.

The meeting convened at 1115hrs.with Phil Smith presiding, Devin Graham, Brit Snyder, and Acting City Manager Mike Matthews Present. Monte Baker, Dennis Kintigh, and Stan Riggs being Absent.

Others attending were Johnny McClain, Barry Wilkinson, Michael Brisco, Billy Slape, Jason Sweatfield, Sharon Coll, Aaron Holloman, Alison Herring, Shane Baker, Ashley Armijo, Collins Key, Bill Keck and Tracy Laney.

A motion to approve the agenda was made by Brit Snyder and seconded by Devin Graham. A voice vote was unanimous and the motion passed.

Action Items:

Joint Powers Agreement- A motion to Approve by Brit Snyder and seconded by Phil Smith. A voice vote was Taken three aye's with Devin Graham Abstaining and the motion passed.

Open Meetings Act- A motion by Brit Snyder to adopt the City of Roswell's Open Meetings Act Resolution 16-69 . A voice vote was unanimous and the motion passed.

Annual election of the Chairperson-Devin Graham nominated Brit Snyder and Phil Smith seconded. A voice vote was unanimous and the motion passed.

Non Action Items:

Digital Radio Project-

Tracy Laney stated that we have received the DHSEM Grant and that we were awarded \$300,000 for the P25 Communications System, \$240,000 For a Technical Rescue Trailer and \$1500 for OEM Training, Travel and Per Diem. For a total Award of \$541,500. We also received a \$100,000 award from EF Johnson for Software for the trunked system.

Ashley Armijo with Southwestern Wireless that we spend the \$300,000 on additional subscriber units and repeaters because we don't have the equipment to actually go trunking yet.

Staffing Report-

Tracy Laney stated that he received a letter of resignation this morning, there were 2 openings so now I'll need to hire 3. We have already advertised, the applications closed yesterday.

Announcement

Next Meeting 1-4-2016 at 1:30 pm.

Adjournment

Meeting adjourned at 1146 hrs.