



BOARD OF TRUSTEES AGENDA
Monday, January 23, 2017 at 4:00 PM
Bassett Auditorium at RMAC
100 W. 11th Street

Chair: Peggy Krantz

Members: Jamie Barnes, Tabitha Denny, Jessica Ellis, Donovan Fulkerson, Cymantha Liakos, Lorie Mitteer, Priscilla Ornelas, Jessica Parham, Nanette Schumacher, Bill Siders, and De Angela Velasquez.

Staff Coordinator: Caroline Brooks, Executive Director, RMAC

RMAC Foundation: Cindy Torrez, Executive Director

- A. Call to Order
- B. Roll Call
- C. Approval of Agenda (action item)
- D. Approval of Minutes (action item)
 - 1. Consider approval of the November 21 meeting minutes
- E. New Business
 - 1. Acquisitions (action item)
- F. Chair's remarks
- G. Membership/Event Report
- H. Director's Report
- I. RMAC Foundation Report
- J. Adjourn

Next Meeting: February 27, 2017

Notice of this meeting has been given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 16-69.

NOTICE OF POTENTIAL QUORUM – A quorum of the City Council may or may not attend, but there will not be debate by the City Council. The Council, acting as attendees to an informational presentation, will not be discussing public business and no action will be taken.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Human Resources at 575-624-6700 at least one week prior to the meeting or as soon as possible. Public documents including the agenda and minutes can be provided in various accessible formats. Please contact the City Clerk at 575-624-6700 if a summary or other type of accessible format is needed.

Printed and posted: January 19, 2017



Director's Report to the RMAC Board of Trustees
January 23, 2017 Board Meeting
Submitted by: Caroline Brooks, Executive Director

1. Staffing

Museum Store Clerk position

Fantasia-Renee Ramirez was hired as the new Museum Store Clerk and she started on December 27. We have re-opened the Museum Store Manager position after an offer was made to an applicant in the first round and they decided to not accept the position.

2. Science Festival Grant

After consultation with the staff, community members and some members from the Board of Trustees and RMAC Foundation, I applied for a grant through the Science Festival Alliance and we were approved. The grant, which is funded by the Alfred P. Sloan Foundation, is for \$10,000 in matching funds and \$3,000 towards professional development to support a new science festival initiative. There were nine recipients in the US and Canada. RMAC's strategy will be to tie in the ideas and legacy of rocket pioneer Robert H. Goddard along with STEAM-related (Science, Technology, Engineering, ART and Math) festival activities for the local schools and public. Part of the inspiration for the festival is da Vinci Days, held in Corvallis, Oregon, which is a large annual art and science celebration.

The festival will replace the Art Block Party for the near future and will allow us to build off the momentum of the planetarium renovations, The Reaching for the Stars event Laurie helped organize a couple of years ago, and Goddard Days which RMAC and later Cymantha Liakos developed for the schools up until a few years ago. The festival will be developed collaboratively with schools, local artists, regional science and art organizations and businesses, and other interested groups and community members. We anticipate holding the festival in October 2017 and may tie it in with the reopening of the planetarium. If you would like to be directly involved in the festival planning or have some ideas to share, please let me know.

3. Website

With the switchover to the City's site a few months ago (and other previous website changes), some improvements have been needed. The City's marketing department has been very supportive in allowing for the addition of an events page, restructuring the menus and page layouts, adding more images, adding a past exhibition archive back through 2007, and re-instituting e-blasts for event reminders. All of this is in process, but you'll see many of these changes taking effect over the coming

weeks. Overall I anticipate we will continue to rebuild our web presence in very positive ways.

4. Maternity Leave

I'll be away from work for maternity leave beginning around March 6. I anticipate taking 2-3 weeks off and then I'll work from home part-time for an additional 2-3 weeks with some partial days at the Museum. While I am away, Sara Woodbury will be the main contact for the Museum with Amanda Nicholson as a back-up. And of course, I'll be in town, so will be reachable as needed.

5. RMAC Strategic Plan

The Museum's Strategic Planning process will take place in February. The structure of the planning process is still under discussion, and details will be provided soon.

6. Planetarium Renovations

Currently, we are examining the schedule for the planetarium renovation based on spring school tours, summer programming and renovation logistics. We are currently considering having the renovations take place late July-mid through August with a grand re-opening in October. More details will be shared as plans solidify.

7. Landscape + Facility Improvements

I'm in the process of meeting with City staff regarding a plan for our landscaping. The Civic Center staff have been responsible for it, however with their upcoming remodel they will have less landscaping to take care of themselves and they will eventually cease being responsible for ours. Part of the plan under discussion will be to rebuild/refresh all of our beds, weed, prune trees, level out the ground and replant grass as needed where the elms were removed, as well as explore the tree planting options for outside of the courtyard.

We are also inching along on other maintenance/facility improvements including:

- An upgrade to our fire alarm system upgrade in the next fiscal year.
- Buffing/cleaning the tile floors.
- Adding supplemental lighting in the Founder's Gallery and examining a complete lighting upgrade in the galleries over the next year or two.

Upcoming Events

- **Monday, January 11** – Winter Classes Began!
- **Wednesdays, January 18 & 25** – Planetarium Programs at 2 and 3:30 pm
- **Friday, February 10, 5:30-7 pm** – Roswell Artist-in-Residence Opening Reception & Lecture: **Claudia Bitran: Titanic, a deep emotion.** *This will be a particularly fun and interactive evening*

with scenes being filmed for Claudia's film project and a themed dinner at the Anderson Museum following the reception. The exhibition runs through March 26.

Please see the new Museum Magazine or our website for further events and happenings!