



## MINUTES OF THE REGULAR MEETING COMMUNITY IMPROVEMENT COMMISSION

January 7, 2016

### CALL TO ORDER

The regular meeting of the Community Improvement Commission was called to order at approximately 9:34 a.m. by Trey Nesselrodt with the following members present:

Court Nichols           Trey Nesselrodt  
Jana Lessard           Larry Fresquez

Staff present included Bill Morris, Planning Manager. Other individuals present included Juan Oropesa, City Councilor.

### APPROVAL OF AGENDA

Mr. Fresquez moved to approve the agenda as presented. Mr. Nichols seconded the motion and all were in favor.

### APPROVAL OF MINUTES – December 3, 2015

Ms. Lessard moved to approve the minutes from the regular meeting on December 3, 2015 as presented. Mr. Nichols seconded the motion and all were in favor.

### NON-ACTION ITEMS

1.     Member Reports on Meetings

This item is to allow members the opportunity to report on other community meetings attended. Discussion was held regarding the meetings attended.

2.     Comprehensive Master Plan, Wayfinding, and MRA Plans

Mr. Morris updated the Commission on the status of these plans.

3.     Entryway Signs

Mr. Morris updated the Commission on the design of the entryway signs.

At this point, Ms. Lessard had to leave the meeting. A quorum was lost and the meeting adjourned at approximately 10:30 a.m.

**ROSWELL, NEW MEXICO**  
**Community Improvement Commission**  
**City Hall Conference Room**  
**425 N. Richardson, Roswell, NM 88202**  
**Thursday, February 4, 2016 at 9:30 a.m.**

**ACTION REQUESTED:** Nomination Recommendations for 3 Expiring Positions

**BACKGROUND:** All committee, commission, and board appointments are made directly by the Mayor with approval from City Council. This commission has the ability to recommend nominations to the Mayor for appointment to this commission.

Each term is a 4-year term and 2 terms can be served consecutively. There are 3 positions currently held by Laurie Pankey, Kent Taylor, and Isabel Olsen, all of whom are eligible for another 4-year term. However, Ms. Olsen has indicated that she does not wish to continue to serve on the commission.

**FINANCIAL CONSIDERATION:** N/A

**LEGAL REVIEW:** N/A

**BOARD OR COMMITTEE ACTION:** Nomination recommendations of 3 individuals to serve a 4-year term beginning in April 2016 and continuing to March 2020 and acceptance of the nomination letter to provide to the Mayor.

**STAFF RECOMMENDATION:** Nominate 3 individuals and accept nomination letter format.

## **COMMUNITY IMPROVEMENT COMMISSION**

**7 Members - 2 Four Year Terms**

**Updated July 2014**

### **Kent Taylor**

c/o NMMI  
101 W. College  
Roswell, NM 88201  
Phone: 624-8092  
E-mail: kent@nmmi.edu  
1st Term: Filled unexpired term for David West  
**Term Ends: March 2016**

### **Court Nichols**

423 E. 2nd Street  
Roswell, NM 88201  
Phone: 575-910-2343  
E-mail: courtnichols@yahoo.com  
  
1st Term: April 2014  
  
Term Ends: March 2018

### **Jana Lessard**

705 Mission Arch  
Roswell, NM 88201  
Phone: 623-6377  
E-mail: jlessard@ciconstructors.com  
1st Term: April 2014  
Term Ends: March 2018

### **Larry Fresquez**

606 N. Kentucky Ave.  
Roswell, NM 88201  
Phone: 575-626-0259  
E-mail: fresquezl@msn.com  
1st Term: April 2014  
Term Ends: March 2018

### **Isabel Olsen**

4405 Verde Dr.  
Roswell, NM 88201  
Phone: 420-3548  
E-mail: issyolsen@yahoo.com  
1st Term: April 2012  
**Term Ends: March 2016**

### **Trey Nesselrodt (Chair)**

309 N. Virginia  
Roswell, NM 88201  
Phone: 626-8626 C, 623-8778 W  
E-mail: trey@nesselrodt.com  
1st Term: Filled unexpired term for Alvin Jones  
(4/2012 to 3/2014)  
2nd Term: April 2014  
Term Ends: March 2018

### **Laurie Pankey**

3004 Edgewood  
Roswell, NM 88201  
Phone: 575-590-2032  
E-mail: lpankey20@me.com  
1st Term: April 2014  
**Term Ends: March 2016**

### **Juan Oropesa (City Council Liaison)**

1307 E. Tilden  
Roswell, NM 88201  
Phone: 626-2043 C, 624-0043 H  
E-mail: j.oropesa@roswell-nm.gov



## CITY OF ROSWELL

PO BOX 1838 ROSWELL, NM 88202-1838 TEL: 575-624-6700 FAX: 575-624-6709 [www.roswell-nm.gov](http://www.roswell-nm.gov)

December 31, 2015

The Honorable Dennis Kintigh  
City of Roswell  
425 N. Richardson Ave.  
Roswell, NM 88202

Re: Community Improvement Commission Position Nomination Recommendations

Dear Mayor Kintigh,

Three positions on the Community Improvement Commission are set to expire in March 2016. Those positions are currently held by Ms. Isabel Olsen, Ms. Laurie Pankey, and Mr. Kent Taylor. After consideration from the Commission members, they recommend that the following individuals be nominated to fill these positions for the next 4-year term from April 2016 to March 2020:

Person 1  
Person 2  
Person 3

These recommendations are for your consideration and appointment, with confirmation of the City Council, at the March 2016 Council meeting. We appreciate your consideration and continued support of the Community Improvement Commission and look forward to exciting things in 2016!

Sincerely,

Current Members of the Community Improvement Commission:

Trey Nesselrodt, Chair  
Larry Fresquez  
Jana Lessard  
Court Nichols  
Isabel Olsen  
Laurie Pankey  
Kent Taylor

**ROSWELL, NEW MEXICO**  
**Community Improvement Commission**  
**City Hall Conference Room**  
**425 N. Richardson, Roswell, NM 88202**  
**Thursday, February 4, 2016 at 9:30 a.m.**

**ACTION REQUESTED:** Development of Commission Work Plan

**BACKGROUND:** The Commission wishes to establish a work plan and timeline for projects. Each member was asked to bring 2-3 project ideas to the meeting for review.

**FINANCIAL CONSIDERATION:** N/A

**LEGAL REVIEW:** N/A

**BOARD OR  
COMMITTEE ACTION:** Discuss project ideas and select projects to add to the work plan with a timeline for recommendation to City Council.

**STAFF  
RECOMMENDATION:** N/A

## CIC Project Suggestions

1. Planters/flower baskets on Main
2. Clarification and enhanced maintenance on planters on Main
3. Main St. island enhancements – complete what was started and add to
4. Clean up ports of entry
5. ETZ: South Main beautification and code enforcement
6. Engage youth in projects/programs
  - a. Public recognition of activity
  - b. Youth page in newspaper
7. Broadening interaction with community – survey what they want
  - a. Enhance Facebook and/or website – submit your idea button
8. MainStreet merchant meeting
9. Traffic calming/pedestrian friendliness downtown

Art project contest for railroad district

**ROSWELL, NEW MEXICO**  
**Community Improvement Commission**  
**City Hall Conference Room**  
**425 N. Richardson, Roswell, NM 88202**  
**Thursday, February 4, 2016 at 9:30 a.m.**

**ACTION REQUESTED:** N/A

**BACKGROUND:** Each member of the group selected meetings to attend as listed on the Organizations listing. This item provides time for each commissioner to report on any meetings that he/she attended since the last meeting.

**FINANCIAL CONSIDERATION:** N/A

**LEGAL REVIEW:** N/A

**BOARD OR  
COMMITTEE ACTION:** Non-action Item

**STAFF  
RECOMMENDATION:** N/A

Organization	Contact	Meeting Time	Location	CIC Attendee
<b>City Groups</b>				
City Council	Sharon Coll, City Clerk - scoll@cableone.net, 575-637-6202	2nd Thursday, 6PM	Bassett Auditorium	
County Commission	Brenda Sanchez, County Clerk - bsanchez@co.chaves.nm.us	3rd Thursday, 9AM	County Chambers	Jana Lessard
Finance Committee	Caleb Grant, Chair - calebrant@hotmail.com, 575-317-3396	1st Thursday, 8AM	City Hall	Laurie Pankey
	Monica Garcia, Finance Director - m.garcia@roswell-nm.gov, 575-637-6247			
General Services Committee	Juan Oropesa, Chair - j.oropesa@roswell-nm.gov, 575-626-2043	4th Tuesday, 4PM	City Hall	
	Jonathan Phillips - j.phillips@roswell-nm.gov, 575-637-6240			
Infrastructure Committee	Jeanine Best, Chair - jeanine.best@roswell-nm.gov, 575-420-8455	3rd Monday, 4:00PM	City Hall	Kent Taylor
	Louis Najjar - l.najar@roswell-nm.gov, 575-637-6281			
Legal Committee	Jason Perry, Chair - j.perry@roswell-nm.gov, 575-317-5115	4th Thursday, 3PM	City Hall	Kent Taylor
	Bill Zarr - w.zarr@roswell-nm.gov, 575-637-6220			
P&R Built Environment Committee	Tim Williams - t.williams@roswell-nm.gov, 575-624-6720	3rd Wednesday, 3PM	Cahoon Park	
Parks & Rec Commission	Tim Williams - t.williams@roswell-nm.gov, 575-624-6720	3rd Monday, 6PM	Cahoon Park	Jana Lessard
Planning & Zoning Commission	Bill Morris - b.morris@roswell-nm.gov, 575-637-6223	Last Tuesday, 6PM	Bassett Auditorium	Jana Lessard
Public Safety Committee	Tabitha Denny, Chair - t.denny@roswell-nm.gov, 575-910-9135	4th Monday, 3PM	City Hall	Kent Taylor
	Mike Mathews - m.mathews@roswell-nm.gov, 575-637-6298			
Roswell Chaves County ETZ Commission (Arterial Overlay District)	Tabitha Denny - t.denny@roswell-nm.gov, 575-910-9135	2nd Tuesday, 5:30PM/7:30PM	County Chambers	Larry Fresquez
	Savino Sanchez - s.sanchez@roswell-nm.gov, 575-626-9917			
	Larry Connolly - larryconnolly@me.com			
<b>Other Groups</b>				
Bike Routes	Tim Rodgers			
ENMU Built Environment Committee	Shelly Ervin - 575-624-7135			
Friends of Roswell Zoo				
Garden Clubs	Isabel Olsen - issyolsen@yahoo.com, 575-627-0534			Isabel Olsen
Housing Committee	John Mulcahy - jmulcahy@chavescounty.net, 575-740-0739			
Keep Roswell Beautiful	Tim Williams - t.williams@roswell-nm.gov, 575-624-6720			Isabel Olsen
MainStreet Roswell	Peggy Seskey - peggystamps4u@yahoo.com Tom Blake - tom@mainstreetroswell.org, 575-914-8017	2nd Tuesday, 11AM	MainStreet Offices	Isabel Olsen, Trey Nesselrodt
Native Vegetation				
Rail Committee	John Mulcahy - jmulcahy@chavescounty.net, 575-740-0739			Larry Fresquez
RISD School Board		2nd Tuesday, 6PM	RISD Board Room	
Roswell Adult Center Foundation				
Roswell Interarts Organization	Brinkman Randle Sue Wink - winksusan@hotmail.com, 505-627-7206			
Roswell Motor Supply	Trey Nesselrodt - trey@nesselrodt.com, 575-623-8778			
Tourism Council	Judy Stubbs	2nd Monday, 10AM	Archives Building	Isabel Olsen
YPAC	Larry Connolly - larryconnolly@me.com			