



BOARD OF TRUSTEES AGENDA
Monday, February 27, 2017 at 4:00 PM
Bassett Auditorium at RMAC
100 W. 11th Street

Chair: Peggy Krantz

Members: Jamie Barnes, Tabitha Denny, Jessica Ellis, Donovan Fulkerson, Cymantha Liakos, Lorie Mitteer, Priscilla Ornelas, Jessica Parham, Nanette Schumacher, Bill Siders, and De Angela Velasquez.

Staff Coordinator: Caroline Brooks, Executive Director, RMAC

RMAC Foundation: Cindy Torrez, Executive Director

- A. Call to Order
- B. Roll Call
- C. Approval of Agenda (action item)
- D. Approval of Minutes (action item)
 - 1. Consider approval of the January 23 meeting minutes
- E. New Business
 - 1. Review of Strategic Planning Retreat
- F. Old Business
 - 1. Acquisitions (action item)
- G. Chair's remarks
- H. Membership/Event Report
- I. Director's Report
- J. RMAC Foundation Report
- K. Adjourn

Next Meeting: March 20, 2017

Notice of this meeting has been given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 16-69.

NOTICE OF POTENTIAL QUORUM – A quorum of the City Council may or may not attend, but there will not be debate by the City Council. The Council, acting as attendees to an informational presentation, will not be discussing public business and no action will be taken.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Human Resources at 575-624-6700 at least one week prior to the meeting or as soon as possible. Public documents including the agenda and minutes can be provided in various accessible formats. Please contact the City Clerk at 575-624-6700 if a summary or other type of accessible format is needed.

Printed and posted: February 23, 2017



Director's Report to the RMAC Board of Trustees
February 27, 2017 Board Meeting
Submitted by: Caroline Brooks, Executive Director

1. Strategic Planning Workshop

A workshop to gather ideas for the 2017-2020 RMAC Strategic Plan was held on Monday, February 6 from 10 am – 3pm in the Bassett Auditorium. Representatives from the staff, Board of Trustees and the RMAC Foundation attended and the workshop was open to the public. Discussion topics included a review of the 2013-2016 strategic plan, building community, capital improvements, financial structure, and marketing. Working from the notes of the discussion as well as the 2013-2016 strategic plan, a new plan will be drafted for further review and presented for approval by the Board of Trustees in March or April.

1. Staffing - Museum Store

We received a good number of applications and interviews are currently underway for the Museum Store Manager. We hope to have someone in place by the end of February.

Fantasia-Renee Ramirez, who joined our staff as a Museum Store Clerk in December, is transferring to the Roswell Public Library. While she enjoyed working at the Museum, the hours were going to be more conducive for her at the library. The open position will be posted soon. In the meantime we are trying to cover Fantasia's hours with our current staff.

2. Landscaping

Pam Davis from the Garden Club and Sandra Barraza from Master Gardeners met with staff, a City grounds person, and representatives from the Board of Trustees and RMAC Foundation to discuss the Museum's landscape and planting needs. Some good ideas came out of the meeting and we'll be following up in the next couple of weeks to finalize a plan.

3. Meeting with RISD

I met with Superintendent Tom Burris and Assistant Superintendent of Instruction Arsenio Romero at the end of January. We discussed RISD's continued support of the annual maintenance of the vintage starball for the planetarium as well as a potential collaboration between RISD and the Museum for school tour curriculum development this summer. They were also excited about the new science and art festival and look forward to RISD being involved. With the recent change in the superintendent staffing, I'll be trying to meet with Susan Sanchez in the next week to confirm our collaborative efforts.

4. New Science and Art Festival + Planetarium Renovations + Grand Re-Opening

The planetarium renovations are being scheduled to take place around mid-July through August. Currently, the Museum is considering scheduling the new science and art festival for spring 2018 to allow time for needed planning and community collaborations. A festival committee meeting will be held in the next couple of weeks to verify the date. However it is likely that we will not be having the festival in October 2017 as previously discussed. As a result I would like to work with the RMAC Foundation, Board of Trustees and Museum staff to plan a planetarium grand re-opening such as a VIP evening event and family activities for some time in September or October 2017.

5. Programming

Museum staff have been meeting to discuss programming plans for 2017. As a result, we are developing:

- A Sunday “conversation” series presented by the curatorial staff. The initial focus will highlight objects and donors represented in the exhibition *Collecting Roswell*.
- A summer film series with international children’s films.
- After hours events targeting young professionals.
- A scholarly lecture series in 2018 for which we recently submitted a National Endowment for the Humanities grant.

Updates will be provided as events are confirmed.

5. Maternity Leave

Just a reminder that I will be away from about March 7-mid April for maternity leave. Around March 20, I’ll be working part-time from home and at the Museum periodically.

Upcoming Events

- **Wednesdays, February 1, 8, 15 & 22 – Planetarium Programs at 2 and 3:30 pm**
- **Friday, February 24 – *Consistent Variety* opens (no reception).** Exhibition presents a diverse array of silkscreen prints from the Museum’s collection.
- **Saturday, February 25, 1:30 pm – Showing of the critically-acclaimed film *Gravity* in the Planetarium**
- **Friday, March 17 – *Collecting Roswell: The Donors of RMAC* opens (no reception).** Exhibition highlights the major donors who have contributed to the formation of the Museum’s core holdings.