



South Park Cemetery Board Agenda
Tuesday, March 21, 2017 at 4:00 p.m.
Conference Room at South Park Cemetery

Board President: Jack Ferguson
Board Vice President: Jim Bloodhart
Board Members: Jake Trujillo, Tommy Weathers

A. Call to Order

B. Roll Call

C. Approval of the Agenda

D. Approval of the minutes

1. Consider approval of the January 17, 2017 minutes.

E. Action

F. Non-Action Items

2. Discussion New Board Member Candidate- Jack Ferguson
3. Sexton's Report/End of Year Numbers- Ruben Esquivel
4. Bookkeeper's Report- Daisy Diaz
5. Decoration Guidelines (Christmas and Headstone Area)- Ruben Esquivel
6. Discussion on Cemetery Roads- Ruben Esquivel
7. Discussion on Parking at the General Douglas McBride Veteran's Cemetery- Ruben Esquivel

G. Other Business

H. Public Comments

I. Adjourn

Next Meeting: April 18, 2017

Notice of this meeting has been given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 16-69.

NOTICE OF POTENTIAL QUORUM – A quorum of the City Council may or may not attend, but there will not be debate by the City Council. The Council, acting as attendees to an informational presentation, will not be discussing public business and no action will be taken.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Human Resources at 575-624-6700 at least one week prior to the meeting or as soon as possible. Public documents including the agenda and minutes can be provided in various accessible formats. Please contact the City Clerk at 575-624-6700 if a summary or other type of accessible format is needed.

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Minutes of the Cemetery Board Meeting Tuesday, January 17, 2016

REGULAR MEETING 4:00 P.M

Committee Member Present: Jack Ferguson, President
Jim Bloodhart, Vice President
Jake Trujillo, Member

Committee Members Absent: Tommy Weathers, Member

Staff Present: Tim Williams, Parks and Recreation Director
Daisy Diaz, Cemetery Administrative Assistant

Others Present: Rick Ashby, Anderson Bethany Funeral Home

The meeting was called to order at 4:05 p.m. by President, Jack Ferguson. Committee members Trujillo, and Bloodhart were present.

Mr. Trujillo moved to approve the agenda as presented. Mr. Bloodhart was the second. A voice vote was unanimous and the motion carried.

Mr. Trujillo moved to approve the October 2016 minutes as presented. Mr. Bloodhart was the second. A voice vote was unanimous and the motion carried.

Action Items: NONE

Non-Action Items:

2. Opening on Board: Jack Ferguson, Board president, announced that board secretary Karen Roldan had submitted her resignation to the secretary position effective December 30, 2016.

3. Sexton's Report: Board members decided to move item to next month's meeting for Ruben Esquivel, Cemetery Superintendent to present item.

4. Decoration Guidelines: Board decided item would be discussed during the next meeting to allow Mr. Esquivel to present item.

5. Bookkeepers Report: Cemetery Administrative Assistant, Daisy Diaz, reported that for the month of October there had been 1 payoff, 1 lot sale and 4 contracts. For November 1 payoff, and 1 contract. For December 1 transfer, 2 payoffs, 3 lot sales, and 2 contracts. As of January 17, 2017 2 transfers, 2

payoffs, and 1 contract. Total numbers for 2016 equaled to 12 transfers, 27 payoffs, 17 lot sales, and 30 contracts.

6. Discussion on Cemetery Roads: Item will be moved to next board meeting.

Other Business:

Vice President, Jim Bloodhart, announced that the Veteran's Board had held a meeting in which they discussed putting an electric sign along South East Main (285) to let traffic know about the General Douglas McBride Veteran's Cemetery. Also they talked about placing a rod iron fence to divide both cemeteries.

Board Member, Jake Trujillo mentioned he would like to discuss the options for parking at the General Douglas McBride Veteran's Cemetery during a funeral service. Mr. Trujillo is asking to come up with an option that would allow more flexibility on who can park at the circle during the service. Mr. Trujillo has seen elderly family members struggling to get to the funeral service because of the restriction on who is allowed in the circle.

Public Comments:

None

Adjourn:

The meeting was adjourned at 4:30 p.m.

Next Meeting Date:

Next meeting to be held February 21, 2017 at 4:00 p.m.