A. Call to Order

B. Approval of the Agenda

C. Minutes
   1. Consider approval of the February 23, 2015 minutes 1-4
   2. Consider approval of the March 12, 2015 minutes 5-6

D. Non-Action Items
   1. Convention Center Update (Ruben Sanchez) 7-10
   2. Visitor Center Update (Tina Ramirez) 11
   3. Projects Update (Elizabeth Stark-Rankins) 12-14

E. Regular Items (Action Items)
   1. OMA Moratorium (Louis Najar) 15-16

F. Other Business (Non-Action)
   1. Public Comments

G. Adjourn

Next Meeting: April 27, 2015
REGULAR MEETING 8:30 A.M.

CALL TO ORDER AND WELCOME – Chairwoman

A regular meeting of the Building and Lands Committee was called to order at approximately 8:30 a.m. by Chairwoman Jeanine Best with the following members present:

Jeanine Corn Best
Steve Henderson
Caleb Grant

Staff present included Megan Creighton, Event Coordinator; Louis Najar, City Engineer; Ryan Porter, Civil Engineer; Tina Ramirez, Visitors’ Center; Ruben Sanchez, Convention Center Director; Elizabeth Stark-Rankins, Support Services Administrator; and William Zarr, City Attorney.

Other individuals present included Regina Bejarano, Head Start; Larry Connelly; Jerry and Susan Dosher, Elite Gymnastics; John Mulcahy, Roswell Chaves County Economic Development Corporation; and Ismael Palacios, Roswell Hispano Chamber of Commerce.

APPROVAL OF AGENDA
APPROVAL OF MINUTES – January 26, 2015

Councilor Grant moved to approve the agenda as presented and minutes of January 26, 2015 as presented. Councilor Henderson seconded the motion and all were in favor.

NON-ACTION ITEMS

1. Convention Center Update

Ruben Sanchez reported on the Convention Center’s recent statistics. They had 15 event days, attendees were down significantly, and monthly revenues increased by 26%. Expenses for the month were up some due to the repairs in the exhibit hall. The recent Baby Boomers event was successful with 2500 attendees. Mr. Sanchez also stated that the Kiwanis Pancakes event is coming up and to encourage attendance.
Councilor Henderson inquired about recent water damage to building. Mr. Sanchez explained that this was due to the large rain that created two new leaks under the Spanish tile area on the roof and repairs were already underway. Councilor Grant then inquired as to why attendance was down so much. Mr. Sanchez explained that some of the events that normally have a large turnout did not have that this year, including the Safari Club and Prayer Gathering. However, the Gun Show had approximately 800 attendees which helped. Councilor Best inquired as to how the number of attendees is calculated. Mr. Sanchez stated that this is based on setup numbers provided by the event bookers and verified at the event.

Councilor Grant then inquired about the frequency of carpet cleaning. Mr. Sanchez stated that he tries to do it quarterly, but can do it more often depending on the event. Scotch guarding only occurs about every four to six months. Additionally, the chairs needed a cleaning since it has been three years since they were last cleaned.

Councilor Grant asked if a deposit is held for stains to the carpet. Mr. Sanchez said that they do and will charge $50 per stain if it is so severe that staff cannot easily clean it. Councilor Grant inquired if they had enough serving dishes and flatware to accommodate a 600 person event. Mr. Sanchez stated that they do and keep 1200 in stock for damaged materials. Councilor Best asked if generally carpet is installed in Convention Centers and, if so, if it is normally directly on concrete. Councilor Henderson stated that this depends on the building, but many use tile carpet or stained concrete.

2. Visitor Center Update

Tina Ramirez reported on the Visitors’ Center’s recent statistics. She stated that the Center had 96 fewer US visitors and 4 fewer international visitors. Ms. Ramirez stated that she has been in contact with Dusty Young regarding a golf tournament with 75-100 children in May that inquired about discounted rooms. She is working with the Holiday Inn to see what she can obtain for them. Councilor Best inquired if other hotels had been contacted. Ms. Ramirez stated that she had reached out, but was able to obtain the best price at Holiday Inn.

Councilor Grant inquired as to why the visitors number was so drastically lower. Ms. Ramirez stated that she is not sure and bases this number on the sign-in sheet at the center. Councilor Grant suggested that she reach out to Monica Garcia, Finance Director for the City, to obtain the room report to be able to compare these two figures. Councilor Best stated that this could indicate the Visitors’ Center is not doing a good job. She asked if local hotels have information for the Visitors’ Center. Mr. Sanchez stated that they do, but the hotels don’t typically send visitors to the center. Councilor Best also asked for a comparison on the report of the number of those coming into the Center and the number of overnight stays. Ms. Ramirez stated that she would add another line to the report with this information.
3. **Projects Update**

Ms. Stark-Rankins provided a project update to the Committee. Since this was so recently covered at a Council Workshop, Councilor Grant stated this was not necessary to cover and that we could proceed with other items. He did inquire if the planned completion dates were based on availability of staff. Ms. Stark-Rankins indicated that they are and are simply estimates based on the current project status.

**REGULAR ITEMS (ACTION ITEMS)**

1. **Elite Gymnastics: Request to Purchase Property**

Louis Najar presented this item to the Committee indicating that the requested location had changed to the northeast corner of Grand Ave. and College Blvd. This area had been designated for the Blackdom Memorial, but nothing came from the planning of this. After speaking with Mr. Obukusumo, Mr. Najar stated that Mr. Obukusumo had no desire to maintain this land for this purpose and other land could be identified when they were ready to move forward with this project. Councilor Henderson inquired if the City should require a release of the property from Mr. Obukusumo. Mr. Zarr indicated that would be needed, but the Committee could still proceed to consider the request by Elite Gymnastics.

Mr. Dosher presented his request for the property to the Committee stating that the biggest concern for him would be the cost and the ability to utilize the Wool Bowl parking during large, special events. Mr. Najar indicated that the City would find this acceptable, but that Mr. Dosher will have to ensure he has adequate parking to accommodate for the day-to-day operations of the business as well as the other required needs from zoning such as landscaping. Discussion on the various requirements ensued. Ultimately, the Committee requested that Mr. Dosher determine his ability to purchase land on E. College versus W. College and provide a preliminary site plan for review and return to the Committee for consideration at that time. No action was taken on this item.

2. **Roswell Hispano Chamber of Commerce Lease Extension**

Ms. Stark-Rankins explained that the Roswell Hispano Chamber lease expired in June 2014, but the lease had the option for 3 one year extensions. The request is for the first extension of the 3 allowed. The Hispano Chamber has also continued to pay the rent monthly since June. Ms. Stark-Rankins indicated that the Hispano Chamber wishes to remain in this building. The utilities for the building divided by two for the current number of tenants worked out to approximately $218 per tenant per month which would be covered by the current lease amount.

Councilor Henderson motioned to accept the extension as presented through June 30, 2015. Councilor Grant seconded the motion and all were in favor.
3. **Head Start Lease Renewal**

Ms. Stark-Rankins explained that the Head Start lease for the property at 503 E. McGaffey Street will expire on April 30, 2015 and the program wishes to continue the lease. Mr. Zarr indicated that a use agreement may be more appropriate for this particular situation as it would give more control of the property to the City. Ms. Bejarano indicated that a lease would be preferred as certain amounts of in-kind funding is required to meet the requirements of the Head Start program. This lease, at a rate of $1 per year, helps them to meet this goal. Councilor Henderson stated that they have been good stewards of the building.

Councilor Best inquired, if a lease was to be done, if a shorter term could be used to avoid administrative issues resulting from long-term agreements. Mr. Zarr said this would be preferred and that more consideration should be detailed into the lease regarding the activity of the program. Councilor Grant motioned for staff to proceed with a 5-year term lease agreement. Councilor Henderson seconded the motion and all were in favor.

**OTHER BUSINESS (NON-ACTION)**

1. **Public Comments**

Councilor Best asked for any public comments. Mr. Mulcahy asked if anyone could suggest locations for a business who is looking to move to Roswell to conduct urban warfare training. The business is already looking at the meat packing plant and old municipal airport terminal building. No suggestions were heard at the meeting.

**ADJOURN**

Councilor Grant motioned to adjourn the meeting. Councilor Henderson seconded the motion and Chairwoman Best announced the meeting adjourned at 9:38 a.m.

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Jeanine Best – Chairwoman
CALL TO ORDER AND WELCOME – Chairwoman

A special meeting of the Building and Lands Committee was called to order at approximately 5:01 p.m. by Chairwoman Jeanine Best with the following members present:

Jeanine Corn Best  
Caleb Grant

Steve Henderson was absent.

Staff present included Elaine Mayfield, Spring River Zoo Director; Louis Najar, City Engineer; Elizabeth Stark-Rankins, Support Services Administrator; and William Zarr, City Attorney.

Other individuals present included Jim Bloodhart, VA Board; Larry Connolly; Bert Eldridge, VA Board; Jeff Jackson, Roswell Daily Record; and Garry McGee, VA Board.

APPROVAL OF AGENDA

Councilor Grant moved to approve the agenda as presented. Councilor Best seconded the motion and all were in favor.

ACTION ITEMS

1. VA Cemetery Master Plan Approval

Tim Williams was absent, so Elizabeth Stark-Rankins presented the VA Cemetery Master Plan to the Committee. Bert Eldridge indicated that he had recently spoke to Mark Allen who was willing to contribute funds to construct the fencing around the planned service animal area.

Councilor Best called for the items on the master plan to be prioritized. Councilor Grant agreed that more solid plans needed to be included with the master plan. Discussion was held on what items were important to be completed and how much could be completed with the current funding from the state. It was determined that priority 1 would be the gazebo and associated landscaping, priority 2 would be the necessary drainage, priority 3 would be the remaining sod and associated sprinklers for blocks 1
and 2, priority 4 would be the parking area and associated road and sidewalk needs, priority 5 would be the fence on the South side of the area, and priority 6 would be the storage building.

Councilor Grant moved to approve the master plan with the addition of the priority listing. Councilor Best seconded the motion and all were in favor.

2. Resolution 15-17: Adoption of Required Community Development Grant Policies and Certifications

Ms. Stark-Rankins presented resolution 15-17 to the Committee which approves several policies required to be re-adopted annually to maintain current CDBG funding as well as apply for future CDBG funding. These policies include the Citizen Participation Plan, the Fair Housing Resolution, the Residential Anti-Displacement & Relocation Assistance Plan, the Section 3 Plan, and the New Mexico State Procurement Code.

Councilor Grant moved to approve Resolution 15-17 as presented. Councilor Best seconded the motion and all were in favor.

OTHER BUSINESS (NON-ACTION)

1. Public Comments

Councilor Best asked for any public comments. None were heard.

ADJOURN

Councilor Grant motioned to adjourn the meeting. Councilor Best seconded the motion and Chairwoman Best announced the meeting adjourned at 5:30 p.m.

_______________________________
Jeanine Best – Chairwoman
### Activity Report - Roswell Convention & Civic Center for February 2015

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
<th>Description</th>
<th>Days</th>
<th>Portion of Facility</th>
<th>Attendees</th>
<th>Revenue</th>
</tr>
</thead>
<tbody>
<tr>
<td>2/3/2015</td>
<td>Town Hall Meeting</td>
<td>Town Meeting</td>
<td>1</td>
<td>W 1/2 Exhibit Hall</td>
<td>250</td>
<td>$0.00</td>
</tr>
<tr>
<td>2/5/2015</td>
<td>Parks &amp; Recreation Meeting</td>
<td>Meeting</td>
<td>1</td>
<td>Nancy Lopez Room</td>
<td>20</td>
<td>$0.00</td>
</tr>
<tr>
<td>2/6-7/2015</td>
<td>All Saints Mardi Gras Banquet</td>
<td>Banquet</td>
<td>2</td>
<td>Whole Facility</td>
<td>325</td>
<td>$362.50</td>
</tr>
<tr>
<td>2/9/2015</td>
<td>BSA Meeing</td>
<td>Meeing</td>
<td>1</td>
<td>Conference Room</td>
<td>5</td>
<td>$0.00</td>
</tr>
<tr>
<td>2/10/2015</td>
<td>Lovelace Health System Update Banquet</td>
<td>Banquet</td>
<td>1</td>
<td>Whole Facility</td>
<td>325</td>
<td>$650.00</td>
</tr>
<tr>
<td>2/13-14/2015</td>
<td>Safari Club</td>
<td>Banquet</td>
<td>1</td>
<td>Whole Facility</td>
<td>500</td>
<td>$552.50</td>
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<tr>
<td>2/18/2015</td>
<td>CPR</td>
<td>Training</td>
<td>1</td>
<td>Nancy Lopez Room</td>
<td>20</td>
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</tr>
<tr>
<td>2/19/2015</td>
<td>Holman Mobile Technology Show Conference</td>
<td>Conference</td>
<td>1</td>
<td>Nancy Lopez Room</td>
<td>10</td>
<td>$125.00</td>
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<tr>
<td>2/20-21/2015</td>
<td>Baby Boomers</td>
<td>Banquet</td>
<td>2</td>
<td>Whole Facility</td>
<td>2,500</td>
<td>$425.00</td>
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<tr>
<td>2/24/2015</td>
<td>Gear Up Open House First Nighter Job Fair</td>
<td>Job Fair</td>
<td>1</td>
<td>W 1/2 Exhibit Hall</td>
<td>100</td>
<td>$150.00</td>
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<tr>
<td>2/27-28/2015</td>
<td>Assistens Crystal Ball</td>
<td>Banquet</td>
<td>2</td>
<td>Whole Facility</td>
<td>250</td>
<td>$525.00</td>
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</table>

| Total    | 14 | 4,305 | $2,790.00 | Total  | 31,535.25 |

**Comments:**
- **Lovelace Health System Inc.** The event holder said everything went great! They hope to do it next year and have more vendors.
- **Safari Club** The event holder mentioned that everything went great, numbers are up from last year. Everybody is excited for the next year.
- **Holman Mobile Technology Show** The event holder said it was a successful event, and appreciated the coffee being set up before the event.
- **Baby Boomers** The event holder said the event was a huge success! Great turn out!
- **Gear Up Open House First Nighter** The event holder said that the event was great, lots of fun and successful. Thank you RCCC staff for the help!
- **Assistens Crystal Ball** The event holder mentioned that the staff was amazing, she couldn’t say enough good things! The accommodations for their event were so helpful. They look forward to having another successful event take place again here next time!
GOALS/ACTIVITY AND MONTHLY MAINTENANCE REPORT

February 2015

Facilities Maintenance
The tile floors in the kitchen were power and chemical washed on the 16th. All the cooking appliances in the kitchen were removed and cleaned during the tile cleaning. Cleaning of the tile floors in the kitchen, restrooms and commons areas are done on a quarterly basis. Staff has replaced also replaced the furnace filters on all of our HVAC units at the facility. The filters are changed every six months and it requires replacing a total of 83 filters when servicing this units.

Exterior Repair and Maintenance
Jace Construction Roof Repairs is scheduled to be here the first week of this month to check on two repairs that were done the lobby area. Once checked Facilities Maintenance is scheduled to come in and do the texture repairs to the ceiling.

Floors and Carpet
The tile floors in the all the Restrooms are scheduled to be power and chemical washed the middle of March. The cleaning and washing of the tile floors are scheduled on a quarterly basis. Staff keeps up with the spot cleaning and stain removal on the tile and carpet in the entire facility before and after events.

Restrooms
Staff and Facilities Maintenance are is in the process of replacing or repairing vent pipes for the women restroom on the west side in the lobby. The vent pipe which runs to the outside of the building is either damaged or broken and is allowing sewer gas odors back into the lobby. The water fountains in the lobby on the west side had to be repaired. The drains in these fountains were replaced and are now up and working.

Fire Alarm System
Old Guard LLC preformed their quarterly test on the 12th of December inspection and testing of the fire alarm system has per NFPA and the Office of the Fire Marshal. Testing is done on a quarterly basis. Next test will be scheduled in the middle of April in between events.

Visitors Bureau
Visitors Center staff has been keeping up with disturbing Visitors Information and Point of interest Maps and Roswell Brochures to hotels the Airport, and the Museums. On Mondays staff is e-mailing an average of 30 to 40 Vacation Planner Guides to out of state and out of country tourist. The Visitors Center Supervisor is in contact with the Chamber of Commerce about sending one person from the Visitors Center and one person from the Chamber to attend the Las Cruces Country Music Festival April 24th and 25th. They will be manning a booth talking to attendees and promoting Roswell handing out Brochures and information about Roswell and surrounding area. Visitors Center Staff has been communicating with local Restaurants that may want to stock the Roswell Brochures for their guest. Staff is in the process of keeping track of requested information from the Visitors including phone calls or the Visitors Center site E-mails that are planning future trips to Roswell and surrounding areas.

Staff
The front office staff is assisting the KRB Committee with collecting the KRB inventory that was being stored here at the Convention Center. This inventory is now being moved and stored at the YUCCA Center. Maintenance Staff is busy working keeping up with the building maintenances along with repairing tables and chairs ect.
Ground Maintenance
Maintenance Staff rakes and picks up trash and leaves outside around the entire building on a regular bases between events and trimming low hanging branches on the east and north side of the building. The Staff is also preparing to spread 16-8-8 fertilizer over the entire lawn in preparation to have the lawn ready for the spring and summer events held outside. Cleaned under and around all the scrubs and removed elm seedling from beds in the parking lot on the west side and next to the museum. Staff is also keeping up with trash around the parking lot and entire facility. This month the staff will work in the Spring River between the Convention Center and the Museum cleaning and removing weeds and trash.
### MONTHLY EXPENSE REPORT
February 2015

#### CURRENT

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<tr>
<th>Date</th>
<th>Vendor</th>
<th>Item</th>
<th>PO</th>
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<td>2/5/2015</td>
<td>UniFirst</td>
<td>Service</td>
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<tr>
<td>2/6/2015</td>
<td>New Mexico Association</td>
<td>Registration</td>
<td>152392</td>
<td>$225.00</td>
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<tr>
<td>2/9/2015</td>
<td>American Cleaners</td>
<td>Table Skirts</td>
<td>152941</td>
<td>$211.64</td>
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<td>2/10/2015</td>
<td>Winlectric</td>
<td>Furnance Filters</td>
<td>152966</td>
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<td>2/12/2015</td>
<td>Starr Janitorial</td>
<td>28&quot; Sweeper</td>
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<td>2/12/2015</td>
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<tr>
<td>2/15/2015</td>
<td>Cash &amp; Carry</td>
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<td>2/12/2015</td>
<td>Westlake Hardware</td>
<td>Paint Supplies</td>
<td>A87806</td>
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<td>2/17/2015</td>
<td>New Dimension</td>
<td>Chem Wash Kitchen</td>
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<td>$1,395.00</td>
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<td>2/19/2015</td>
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<td>Louie's</td>
<td>Dolly Tire</td>
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<td>2/17/2015</td>
<td>Ginsberg</td>
<td>Podium Gooseneeks</td>
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<td>2/26/2015</td>
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<td>2/24/2015</td>
<td>Forest Tire Company</td>
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Current Total: $4,841.74

#### Pending

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<th>Date</th>
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Pending: $0.00
## Roswell Visitors Center
### February 2015
#### Monthly Report

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<th>February 2015</th>
<th>February 2014</th>
<th>2015 YTD</th>
<th>2014 YTD</th>
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</thead>
<tbody>
<tr>
<td>Roswell &amp; 200 mile Radius</td>
<td>24</td>
<td>20</td>
<td>25</td>
<td>40</td>
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<tr>
<td>New Mexico Visitors</td>
<td>6</td>
<td>19</td>
<td>13</td>
<td>38</td>
</tr>
<tr>
<td>(not including Roswell Area)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>US Visitors</td>
<td>356</td>
<td>341</td>
<td>558</td>
<td>639</td>
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<tr>
<td>(not including New Mexico)</td>
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<tr>
<td>Foreign Visitors</td>
<td>87</td>
<td>83</td>
<td>132</td>
<td>131</td>
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<tr>
<td>Unknown</td>
<td>26</td>
<td>8</td>
<td>26</td>
<td>14</td>
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<tr>
<td>Totals Visitors</td>
<td>499</td>
<td>471</td>
<td>754</td>
<td>862</td>
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<tr>
<td>Nights Stayed in Roswell</td>
<td>137</td>
<td>403</td>
<td>201</td>
<td>654</td>
</tr>
</tbody>
</table>

### Total Visitors - Comparison

![Graph showing total visitors comparison over time](image-url)
| TITLE: | Fire Station I Renovation - Capital Appropriation Grant 13-L-1668 |
| SCOPE: | Design, construct and renovate Fire Station 1. |
| ESTIMATED COST: | $900,000 |
| FUNDING AVAILABLE: | $450,000 grant funds of which $4,500 is for Art in Public Places (AIPP), Remaining from internal funds |
| STATUS: | We are working with the DFA/LGD to submit the appropriate closing documents to obtain the final, full reimbursement from the grant. |
| PROJECT PERIOD: | October 6, 2013 to June 30, 2017 |
| ESTIMATED COMPLETION DATE: | April 2015 |

| TITLE: | Playground Equipment in Parks - Capital Appropriation Grant 14-L-1895 |
| SCOPE: | Purchase and install playground equipment in parks. |
| ESTIMATED COST: | $25,000 |
| FUNDING AVAILABLE: | $25,000 |
| STATUS: | Parks has made the selection of the equipment to be placed in Bob Hall park behind the Adult Center. |
| PROJECT PERIOD: | September 9, 2014 to June 30, 2016 |
| ESTIMATED COMPLETION DATE: | May 2015 |

| TITLE: | Working Mother’s Day Nursery - Capital Appropriation Grant 12-L-G-1428 |
| SCOPE: | Plan, design, construct, equip and furnish an expansion of the kitchen. |
| ESTIMATED COST: | $112,500 |
| FUNDING AVAILABLE: | $100,000 grant funds, WMDN to pay overage |
| STATUS: | Vantage Engineering is performing construction and installation of the appliances. |
| PROJECT PERIOD: | April 15, 2013 to June 30, 2016 |
| ESTIMATED COMPLETION DATE: | June 2015 |

| TITLE: | East Bland Street Sidewalks – 2014 CDBG Grant for Project 14-C-NR-I-01-G-19 |
| SCOPE: | Plan, design and construct improvements to East Bland Street from Mesa Middle School west to Beech Avenue; and East Bland Street from Beech Avenue west to Garden Avenue and Garden Avenue from East Bland Street north to the railroad tracks. |
| ESTIMATED COST: | $580,000 |
| FUNDING AVAILABLE: | $400,000 grant funds, $180,000 internal leveraging funds (required by CDBG) |
| STATUS: | Design is nearly complete. Initial grant setup documents with state for approval. Design must be reviewed and approved by DFA as well. |
| PROJECT PERIOD: | October 14, 2014 to December 31, 2015 |
| ESTIMATED COMPLETION DATE: | June 2015 |
TITLE: Fisk Building Public Restrooms - Capital Appropriation Grant 13-L-1669
SCOPE: Plan, design and renovate the restroom facility in the Fisk Building.
ESTIMATED COST: $250,000
FUNDING AVAILABLE: $150,000 grant funds of which $1,500 is for Art in Public Places (AIPP), Remaining funds from Lodger’s Tax
STATUS: The asbestos review was completed and found some existing in the floor tiles. This information has been passed on to the architects to incorporate into the plan design. Final design should be completed soon to allow for the construction process to move forward.
PROJECT PERIOD: October 3, 2013 to June 30, 2017
ESTIMATED COMPLETION DATE: August 2015

TITLE: Dean Baldwin Hangar Improvements – 2010 CDBG Grant for Project 10-C-038
SCOPE: Plan, design and construct improvements to Hangar 1083.
ESTIMATED COST: $2,400,000
FUNDING AVAILABLE: $2,036,942
STATUS: THE FINAL EXTENSION EXPIRES MARCH 31, 2015. A meeting with Stoven, the architect, and Dean Baldwin is scheduled for February 23 to determine what is needed to move the project forward to completion. Given the earliest time frame to do the work, the City will most likely lose the remaining $83,202 from the grant.
PROJECT PERIOD: December 6, 2011 to March 31, 2015
ESTIMATED COMPLETION DATE: August 2015

TITLE: Youth Challenge Dormitory Renovations - Capital Appropriation Grant 12-L-1579
SCOPE: For dormitory facilities for an at-risk youth program.
ESTIMATED COST: $2,000,000
FUNDING AVAILABLE: $2,000,000
STATUS: The architects have completed the design for this project and initial demolition has been completed on the site. Re-bidding of the initial construction bid came in too high and bids were rejected. We are working to obtain pricing on the open market now per Procurement guidelines to bring the budget in line with the funds available.
PROJECT PERIOD: October 6, 2013 to June 30, 2016
ESTIMATED COMPLETION DATE: December 2015

TITLE: Veteran’s Cemetery - Capital Appropriation Grant 14-L-1896
SCOPE: Plan, design, construct, purchase, equip and furnish a veteran’s cemetery.
ESTIMATED COST: $250,000
FUNDING AVAILABLE: $250,000 grant funds
STATUS: Parks is working with the veterans to complete and approve a master plan for this area. Drawings for the main pavilion are being put together for approval as well. Once these two items are completed, we can proceed with the construction process of the pavilion.
PROJECT PERIOD: September 9, 2014 to June 30, 2018
ESTIMATED COMPLETION DATE: 2015
**Title:** Eastside Little League Baseball Complex - Capital Appropriation Grant 14-L-1893  
**Scope:** Plan, design and renovate bathroom and concession facilities.  
**Estimated Cost:** $75,000  
**Funding Available:** $75,000 grant funds  
**Status:** Parks plans to have a meeting to determine what can be done at the site and the general project scope.  
**Project Period:** September 9, 2014 to June 30, 2018  
**Estimated Completion Date:** 2016

**Title:** Joe Bauman Baseball Stadium - Capital Appropriation Grant 14-L-1894  
**Scope:** Plan, design and renovate bathrooms and to repair the roof.  
**Estimated Cost:** $75,000  
**Funding Available:** $75,000 grant funds  
**Status:** Parks plans to have a meeting to determine what can be done at the site and the general project scope.  
**Project Period:** September 9, 2014 to June 30, 2018  
**Estimated Completion Date:** 2016

**Title:** Yucca Recreation Center - Capital Appropriation Grant 14-L-1897  
**Scope:** Plan, design, renovate and replace the roof and heating, ventilation, and air conditioning system.  
**Estimated Cost:** $500,000  
**Funding Available:** $500,000 grant funds  
**Status:** Reauthorization requests have been submitted by Hubert Quintana to redirect these funds as follows: $250,000 to address immediate needs at the Yucca Recreation Center or help construct a new center, $150,000 to address immediate needs at the Boys and Girls Club, and $100,000 to install a splash pad at the Boys and Girls Club. An external donor has also contributed an additional $100,000 to go towards the splash pad installation at the Boys and Girls Club. These requests must be approved by the State legislature before any can proceed. The City Council has retroactively approved these requests.  
**Project Period:** September 9, 2014 to June 30, 2018  
**Estimated Completion Date:** Unknown
Meeting Date: Monday, March 23, 2015
Item No. E-1
To: Building and Lands Committee
From: Louis Najar, City Engineer
Subject: OMA Update

Update Summary: Planning and Zoning is working on an overlay district to apply to the OMA and other surrounding areas. This overlay district will require certain design and development standards for the entire area to ensure consistency in development. Once a draft and an accompanying presentation document is completed, these changes will go through workshops and public hearings to be refined.

For those parcels that have already been sold or development planned, the overlay requirements cannot apply to them.

A moratorium for this City-owned area is still pending given the recent request from Elite Gymnastics. After reaching out to them, no further plan or land purchase request is ready to be submitted from Elite.

Action Requested: Proceed to approve a moratorium on land sales in the City-owned area until the overlay district is finalized and approved.

City Council Action: City Council will review and need to approve a moratorium, once approval is obtained from the Committee.

Attachments: Aerial View of Entire Overlay District
Montana Moore
8th Street

Country Club