



AGENDA
Ambulance Administrative Oversight Committee
Tuesday, April 16, 2019 at 1:30 p.m.
City Hall Large Conference Room
425 N. Richardson Ave.
Roswell, NM 88203

Call to Order

Approval of the Agenda

Approval of the Minutes - Consider approval of the minutes from the February 5, 2019 meeting.

Regular Items

1. None

Other Business / Non-Action Items / Information Items / Reports

2. Superior Ambulance Report and Discussion.
3. Staffing update.
4. ENMMC Update (Warren Yehl, CEO)

Public Comment

Adjourn

Notice of this meeting has been given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 18-55.

NOTICE OF POTENTIAL QUORUM – A quorum of the City Council may or may not attend, but there will not be debate by the City Council.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Human Resources at 575-624-6700 at least one week prior to the meeting or as soon as possible. Public documents including the agenda and minutes can be provided in various accessible formats. Please contact the City Clerk at 575-624-6700 if a summary or other type of accessible format is needed.

Printed and posted: April 9, 2019

City of Roswell
Ambulance Administrative Oversight Committee
Minutes

City Hall Mayor's Conference Room
February 5, 2019

Members Present: Devin Graham, Fire Chief, Bill Williams, Chaves County Fire Services, Mike Mathews, Public Safety Director, Jeanine Best, Councilor, Chris Archuleta, Superior Ambulance, via phone

Members Absent: Dr. Tom Wulf, Shawna Shilaikis, ENMMC Representative

Others Present: Eric Mann, EMS Chief, Juan Fuentes, City of Roswell Auditor, Warren Yehl, ENMMC, on behalf of Shawna Shilaikis, Angela Vegara, Fire Department

Call to Order

Meeting called to order at 1:30 p.m. by Chief Devin Graham

Approval of Minutes and Agenda-Mike Mathews moved to approve the minutes from April 17, 2018, with an amendment that the Agenda is to reflect April 17, 2018 not October 16, 2018 as posted. Bill Williams was the second. A voice vote was unanimous and the motion passed.

1. REGULAR ITEMS

None

NON-ACTION ITEMS/INFORMATIONAL

- 2. Superior Report**-Mr. Archuleta discussed the summary of Response Operation Data Report including 911 calls, facility transports, and collection status.
- ❖ The report for year 2018 is complete with the only pending item being the collection rate which will be available for the next meeting
 - ❖ There has been a decline in collections of 50% with the overall revenue as of last five months at a 15% decrease. Superior is exploring different ways of processing collections
 - ❖ Transports remain consistent to Eastern New Mexico Medical Center at 2% for services and a 1% transport rate. Cancelled facility transports are primarily re-scheduled or are cancelled due to not being medically necessary, or transported by other means

- ❖ The 911 transports to the hospitals have increased by 1% from 2017 to 2018. There are 73% to 75% of transports going to ENMMC and the remainder going to Lovelace Regional Hospital.

- 3. Staffing Report-** Mr. Archuleta gave the report, stating that currently staffing is under with the department. They are exploring other options of recruitment such as Indeed, social media, radio, billboards and a new Superior app. There has been an emphasis on advertising specifically for the Roswell market. There were no exact figures on staffing available from Mr. Archuleta.

Public Comment-No public comment

Adjournment

Meeting was adjourned at 1:46 p.m. by Chief Devin Graham. The next general meeting will be at 1:30 p.m. on April 16, 2019, at City Hall Mayor's Conference Room