Minutes of the Cemetery Board Meeting
Tuesday, April 19, 2016

REGULAR MEETING 4:00 P.M

Committee Member Present:	Jack Ferguson, President Rita Kane-Doerhoefer, Secretary Jake Trujillo, Member Tommy Weathers, Member
Committee Members Absent:	Jim Bloodhart, Vice-President
Staff Present:	Jim Burress, Parks and Recreation Department Ruben Esquivel, Cemetery Supervisor Daisy Diaz, Cemetery Administrative Assistant Jerry Janow, Parks and Recreation Administrative Assistant
Others Present:	Gabriel Casaus, LaGrone Funeral Home Juan Oropesa, Councilor

The meeting was called to order at 4:00 p.m. by President, Jack Ferguson. Committee members Weathers, Trujillo, and Kane-Doerhoefer were present.

Mr. Trujillo moved to approve the agenda after a change of adding an item to old business. Mr. Weathers was the second. A voice vote was unanimous and the motion carried.

Mr. Trujillo moved to approve the March 15, 2016 meeting, Mr. Weathers was the second. A voice vote was unanimous and the motion carried.

Public Participation on Agenda Items: None

Sexton's Report:
Cemetery Supervisor, Ruben Esquivel, reported for the month of March there were twenty two internments including 13 casket burials, and 9 cremations at South Park Cemetery. Total of four internments at General Douglas McBride Veteran's Cemetery all four cremations. As of April 19, 2016 there had been twenty two internments at South Park Cemetery and seven at the General Douglas McBride Veteran's Cemetery.

Bookkeeper's Report:

Cemetery Administrative Assistant, Daisy Diaz, reported that for the month of March, there had been five new contracts started, three pay offs, one lot sold, and one transfer. As of April 19, 2016 there had been four new contracts, and two pay offs.

Regular Items: None

Old Business:

2. (Amended change in agenda) Update on Terrell's Estate: Rita Kane-Doerhoefer, Board Secretary, proceed to inquire on the status of the Terrell Estate. She was notified that it was being worked on. That the paragraph was pending to be written. Once that was done it would get submitted for approval, and placed in the Rules and Regulations.

3. Update on the Rules and Regulations: Mr. Esquivel, South Park Cemetery Supervisor, informed the board that Mr. Tim Williams and himself had met with the City Attorney and gone over the changes, and were now pending review by the City Attorney.

New Business:

4. Inquiry on Board Applicants: An inquiry was made to know which of the board members had submitted their application to City Hall. Of the board members present Mr. Ferguson, Mr. Trujillo, and Mr. Weathers had all submitted their applications. As for Mrs. Kane-Doerhoefer her term had ended, and could not reapply at this time. Mr. Bloodhart was the only board member absent, and we were unable to know if he had submitted an application to City Hall.

5. Updates and Achievements: From the Park and Recreation Department, Jim Burress, talked about changes, and improvement being done throughout the City by the Parks Department. He stated how the department had planted 144 new trees in November, and how they are working to find out where another portion will be set. About 50 trees were donated to the Roswell Independent School District to be place in some of their building. He also explained how the Parks Department is working on some changes in the irrigation system. Mentioned the improvements being done at some of the Parks throughout the City including Poe Corn, and Cielo Grande, also improvements at the Zoo. He also mentioned some of the reasons for the City deciding to close the pool those being water loss, and lack of engineering.

6. Cemetery Updates and Achievements: Ruben Esquivel, Cemetery Supervisor, talked about some of the updates in equipment that the cemetery has recently had, and how the use of the equipment has made things more efficient. He also explained how the use of modern equipment and being able to implement it has helped with the big problem areas such as sinking of the graves. He also spoke about future challenges of growing and expanding into future blocks.

Public Participation on Non-Agenda Items: None

Next Meeting Date:

Next meeting to be held May 17, 2016 at 4:00 p.m.

Adjourn:

The meeting was adjourned at 4:55 p.m.