



Roswell Public Library Board of Trustees

Held at the Roswell Public Library

Administrative Meeting Room

January 24, 2019 at 4:00 p.m.

Notice of this meeting was given to the public in compliance with NMSA 1978, §§ Sections 10-15-1 through 10-15-4 and Resolution 18-55.

This meeting convened with Board President Alyssa Rogers presiding and members Judy Armstrong, Patti Bristol, Betty Hanson, Mel Loucks, Linda Madrid, and Enid Costley, Library Director, being present, and member Lewie Montgomery and Councilor Angela Moore being absent.

President Rogers called for the approval of the agenda for the January 24, 2019 Roswell Public Library Board of Trustees meeting to include: the minutes for the October 25, 2018 meeting, regular items as follows (Library Director's Report, Library Hours, and Meeting Rooms Fees), informational items as follows (Building Improvements, Service Improvements and Library Terms Update). Armstrong moved, and Bristol seconded. A voice vote was unanimous, and the motion passed 6-0 with member Montgomery and Councilor Moore being absent.

1. President Rogers called for the approval of the minutes of the October 25, 2018 meeting with following corrections. Under members correct spelling for Patti Bristol, under Regular items put a "." after number 2. Ms. Madrid moved, and Ms. Hanson seconded. A voice vote was unanimous, and the motion passed 6-0 with member Montgomery and Councilor Moore being absent.

Regular Items

2. Library Director's Report. In addition to the written report covering November and December, the Library Director provided more information about New Mexico State Library for the Grants-in-Aid program. We have received the first half of the grant (\$3,754). Besides using funds to upgrade our adaptive technology we will be purchasing two projectors: one for the Bondurant Room for showing movies and the other for the Malone Room to use with an iPad to show educational apps during programs. Once we have a projector we will begin offering Movies in the Library (Free Friday Flicks). The Friends of the Library purchased a movie site license for the Library. The license agreement dictates what movies might be shown. We will not be showing new releases, but some of the older and indie movies.

Member Hanson raised a question about taking photographic pictures in the Library. The City of Roswell is implementing an online program registration

called CivicRec. In working through that program, the issues of getting a photo release was discussed and being looking into.

Councilor Moore raised concerns about the placement of public computers and patron privacy in the October board meeting. Staff looked into the issue; cardboard carousels have been ordered and will be provided on request. No action was taken.

3. Library Hours. After a discussion about changing Library hours, Loucks made a motion which was seconded by Bristol to recommend that the Library Hours be changed to:

Monday	9:00 a.m. to 8:00 p.m.
Tuesday	9:00 a.m. to 8:00 p.m.
Wednesday	9:00 a.m. to 8:00 p.m.
Thursday	9:00 a.m. to 8:00 p.m.
Friday	9:00 a.m. to 6:00 p.m.
Saturday	9:00 a.m. to 6:00 p.m.
Sunday	2:00 p.m. to 6:00 p.m.

A voice vote was unanimous, and the motion passed 6-0 with member Montgomery and Councilor Moore being absent.

4. Meeting Room Fees. After discussion it was recommended by Costley to make suggested changes in the Library Meeting Spaces Procedure document and revisit it at the February meeting of the Library Board of Trustees. No action taken.

Informational Items

5. Building Improvements. Costley reported we still have leaks in the building, but we will be looking at the budget and meeting with facilities to determine what actions might be done to resolve some of the leaks. On the City Capital Improvement list is a new roof for the Bondurant Room, which should address some of the leaks as well as funds to address other leaks in the building. We also have worn and damaged carpeting that needs to be addressed. One possibility to explore with facilities is to remove carpet in some areas of the library and to polish the cement flooring. We are expecting the new computers to be installed within the next few months. We have put in a request to have the tree on the north side of the building removed as the roots are damaging the sidewalks and the parking lot. It has been suggested that we plant a new tree after the tree has been down for 12 months.

6. Service Improvements. We will begin offering another session of the Math Club Crazy Eights, a Wednesday afterschool program. The Reference staff will be offering a time on Tuesday for one-on-one tips on using technology. We are moving forward with offering Technology Library cards. These cards do not replace the traditional library card, but allow patrons who only want access to computers, e-books, e-music, e-magazines and library databases without worry of fines or fees due related to the use of the circulating collections.

Madrid suggested a reconsideration of when the Wednesday afterschool program was offered to take into account early release from school on Wednesday.

Library staff is also considering serving a snack for afterschool programs.

Library staff has also recommended having a few devices at the reference desk to assist with the Technology Tuesday Program.

Public Comment

There was no public comment.

Adjourn

The meeting was adjourned at 5:10 p.m.