



**ROSWELL MUSEUM AND ART CENTER  
MINUTES OF THE BOARD OF TRUSTEES  
Monday, January 28, 2019**

REGULAR MEETING AT 4:00 p.m.

**A. CALL TO ORDER**

Chair Cymantha Liakos called the regular meeting of the Board of Trustees to order at 4:00 p.m.

**B. ROLL CALL**

The regular meeting of the Board of Trustees convened with members Donovan Fulkerson, Bill Siders, Jessica Parham, Jamie Barnes, Anne Baker, Peggy Krantz, Priscilla Ornelas, Nanette Schumacher, DeAngela Velasquez, and Lorrina Segovia being present.

**Staff present:** Caroline Brooks, Executive Director; Aubrey Hobart, Curator of Collections and Exhibitions; Amberly Meli, Registrar; Wendy Cook, Communications and Events Coordinator; and Barry Foster, City Council Liaison. Cindy Torrez, Executive Director RMAC Foundation being absent.

**Community members present:** None.

**C. APPROVAL OF AGENDA**

Member Parham motioned to approve the agenda. Member Velasquez seconded. A voice vote was unanimous, and the motion passed.

**D. APPROVAL OF MINUTES**

Member Parham motioned to approve the minutes for the November 19, 2018, board meeting. Member Segovia seconded. A voice vote was unanimous, and the motion passed.

**E. DISCUSS AND CONSIDER BOARD VACANCIES AND POTENTIAL NOMINATIONS. APPROVE NEXT STEPS**

Chair Liakos announced that members with expiring terms are: Nanette Schumacher, Donovan Fulkerson, Bill Siders, DeAngela Velasquez and Priscilla Ornelas. RMAC Director Brooks, asked that each of those with expiring terms contact herself or Chair Liakos to express if they will seek to continue on the board or step down when their term expires. Members were asked to make a decision by the February 25<sup>th</sup> meeting. Executive Director Brooks Member Baker moved to approve the action. Member Parham seconded. A voice vote was unanimous, and the motion passed.

**F. DISCUSS AND CONSIDER APPROVAL OF APRIL BOT ANNUAL MEETING DATE AND TIME**

Director Brooks requested an adjustment to the 2019 board of trustees meeting schedule to allow for a 2-hour annual meeting presentation and discussion on April 15. Member Parham motioned to approve the meeting be extended to 3-5 pm for April 15, 2019. Member Schumacher seconded. A voice vote was unanimous, and the motion passed.

**G. RE-VISIT AND CONSIDER APPROVAL OF LIBRARY WORKING GROUP**

Director Brooks and Registrar Meli explained the need for a library working group to determine the focus and purpose of the RMAC library, to establish lending and public access policy as well as to inventory the collection,

remove outdated materials and investigate future digitization. Members volunteering for the group are Jessica Parham, Peggy Krantz, DeAngela Velasquez and Bill Siders. Member Parham motioned to approve a library working group. Member Baker seconded. A voice vote was unanimous, and the motion passed.

#### **H. RE-VISIT AND CONSIDER APPROVAL OF EDUCATION WORKING GROUP**

Director Brooks explained the need for an education working group to review our current educational offerings. Members volunteering for the group are: Jessica Parham, Lorrina Segovia, Jamie Barnes and Anne Baker. Member Parham motioned to approve an education working group. Member Baker seconded. A voice vote was unanimous, and the motion passed.

#### **I. DISCUSS AND CONSIDER APPROVAL OF LOAN OF RAYMOND JONSON PAINTING TO CROCKER ART MUSEUM**

Curator Hobart recommended the loan of painting "Watercolor #5" (Accession #1971.014.0001) by Raymond Jonson to the Crocker Art Museum for inclusion in a traveling exhibition. The work is in excellent condition to travel. Member Krantz motioned to approve the loan. Member Parham seconded. A voice vote was unanimous, and the motion passed.

#### **J. DISCUSS AND CONSIDER APPROVAL OF DONATION OF TEJADA CHAIRS**

Curator Hobart recommended the acceptance of the donation by Ray Dewey of Albuquerque of two chairs built by artisan Domingo Tejada as part of the original Roswell Federal Art Center furniture in the 1930s. Member Krantz motioned to accept the donation. Member Fulkerson seconded. A voice vote was unanimous, and the motion passed.

#### **K. DISCUSS AND CONSIDER APPROVAL OF DONATION OF NAVAJO BLANKET**

Curator Hobart recommended that upon further inspection of the Navajo Blanket the donation should be declined. Noting stains and poor condition, Curator Hobart explained that higher quality blankets of the same time period are already in the museum's collection. Member Parham motioned to decline the donation. Member Krantz seconded. A voice vote was unanimous, and the motion passed.

#### **L. DISCUSS POTENTIAL CHANGES TO MEMBERSHIP LEVELS AND CONSIDER APPROVAL OF WORKING GROUP**

Director Brooks explained the need to create a working group to review museum membership levels, fees and benefits as they have not been updated in several years. Members volunteering for the group are Cymantha Liakos, Anne Baker and Lorrina Segovia. Member Parham motioned to approve a membership working group. Member Segovia seconded. A voice vote was unanimous, and the motion passed.

#### **M. MEMBERSHIP/EVENT REPORT**

Director Brooks shared attendance numbers for November and December 2018. She reminded the group that when the city council meetings move from the museum to the convention center in March, attendance numbers will decline.

#### **N. DIRECTOR'S REPORT**

##### **Holiday Open House**

The Museum held its annual Holiday Open House on Saturday December 1 and had 152 attendees. Music was provided by a quartet from the Roswell Symphony Orchestra, gallery talks were given by Vicki Conley from the Studio Art Quilt Associates and Curator of Collections and Exhibitions Aubrey Hobart, and there were refreshments and art activities. Although attendance was lower than the last couple of years, the focus was more on enjoying the galleries and mingling rather than performances in the auditorium. We will look to increase attendance while still using the 2018 format next year. Overall, it was a very enjoyable event.

**CivicRec**

The release date of CivicRec, the online system for class registrations, membership renewals and planetarium tickets, is February 1 for a soft opening. In March it will be promoted more as we become familiar with the system.

**Relighting**

The Xcel Energy relighting project continues. There has been some delays to the initial estimated completion of January due to needing additional components and scheduling conflicts. The project will likely take another two months. A section of ceiling north of the Marshall Gallery was renovated that had severely stained and mismatched acoustic tiles before the new lighting was installed in that area.

**Logo**

The City is undertaking a rebranding campaign and in an effort to create one look, one voice has developed logos for each department in alignment with the campaign. The museum has shared concerns to the project lead regarding ufo-themed branding for the museum. The City administration is considering this request and what steps might be taken to be more in keeping with the museum's brand and audiences.

**Renovation Conceptual Drawings**

Initial work has been completed on conceptual drawings for the lobby/museum store/family gallery project with the Albuquerque-based architecture firm Huitt-Zollars. The estimated project costs are higher than originally anticipated, and programming costs for digital interactives and furnishings for the family gallery are still being worked on. The museum staff will be regrouping with the Foundation and City administrators to determine next steps on the project.

**O. RMAC FOUNDATION REPORT**

Executive Director Torrez was out of town and not in attendance.

**P. CHAIR'S REMARKS AND BOARD ANNOUNCEMENTS**

None

**Q. PUBLIC COMMENT**

None

**R. ADJOURN**

Member Parham motioned to adjourn. Member Baker seconded. A voice vote was unanimous, and the motion passed. The meeting adjourned at 5:24 p.m.