

**Regular Meeting of the Finance Committee
Held in the Conference Room at City Hall
Thursday, February 2, 2017**

Notice of this meeting was given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 16-69.

ROLL CALL

The meeting convened at 8:01 a.m. with Chairman Grant presiding and Councilors Perry and Denny being present. Councilor Henderson being absent.

Staff present: Monica Garcia, Kevin Dillon, Louis Najar, Juanita Jennings, Tim Williams, Elizabeth Stark-Rankins, Paula Hertwig-Hopkins, Bill Morris, Sharon Coll, Scott Stark, Martha Morales, and Toni Reeves.

Guests present: Donovan Fulkerson, Cla Avery, Patricia Grassie, Larry Connolly, Candace McClelland, Mac Rogers, Chris Thweat, and Kecia Hopper.

APPROVAL OF AGENDA

Councilor Perry moved to approve the February 2, 2017 Finance Committee Meeting agenda as presented. Councilor Denny was the second. A voice vote was unanimous and the motion passed with Councilor Henderson being absent.

APPROVAL OF MINUTES

Councilor Perry moved to approve the minutes from the January 5, 2017 Finance Committee meeting as presented. Councilor Denny was the second. A voice vote was unanimous and the motion passed with Councilor Henderson being absent.

NON-ACTION ITEMS

Informational Reports: Committee members had no questions.

ACTION ITEMS

Lodger's Tax Funding Request – Jesse Andrus & Mike Hillman Memorial Pro Rodeo: Andrus Livestock submitted a request for funding of the Jesse Andrus & Mike Hillman Memorial Pro Rodeo in the amount of \$5,000.00. The Occupancy Tax Board recommended funding in the amount of up to \$3,500.00. Councilor Denny moved to send to full City Council proposed funding of \$5,000.00 for the Jesse Andrus & Mike Hillman Memorial Pro Rodeo. Councilor Perry was the second. A voice vote was unanimous and the motion passed with Councilor Henderson being absent.

Lodger's Tax Funding Request – 33rd Annual Milkman Triathlon: Milkman Triathlon, Inc. submitted a request for funding of the 33rd Annual Milkman Triathlon in the amount of \$1,500.00. Councilor Perry moved to send to full City Council proposed funding of \$1,500.00 for the 33rd Annual Milkman Triathlon. Councilor Denny was the second. A voice vote was unanimous and the motion passed with Councilor Henderson being absent.

Lodger's Tax Funding Request – 7th Annual Tour de Ocho Millas: Reflections and Recovery submitted a request for funding of the 7th Annual Tour de Ocho Millas in the amount of \$2,500.00. The Occupancy Tax Board recommended funding in the amount of up to \$2,000.00. Councilor Perry moved to send to full City Council on the Consent Agenda proposed funding of \$2,000.00 for the 7th Annual Tour de Ocho Millas. Councilor Denny was the second. A voice vote was unanimous and the motion passed with Councilor Henderson being absent.

Lodger's Tax Funding Request – Roswell Invaders Baseball 2017 Season: A representative from the Pecos League was not present. The Occupancy Tax Board denied the request due to lack of information on the

application. Councilor Perry moved to table the Lodger's Tax Funding Request for the Roswell Invaders Baseball 2017 Season and give the league one month to provide the information requested by the Occupancy Tax Board. Councilor Denny was the second. The motion passed with Councilor Henderson being absent.

Lodger's Tax Funding Request – Roswell Film Festival: Ms. Jennings presented the request for funding of the Roswell Film Festival in the amount of \$30,000.00. The Occupancy Tax Board recommended funding in the amount of up to \$5,875.00. Councilor Denny moved to send to full City Council proposed funding of \$14,875.00 for the Roswell Film Festival. Councilor Perry was the second. A voice vote was unanimous and the motion passed with Councilor Henderson being absent.

Lodger's Tax Funding Request – 2017 Roswell Hike It and Spike It 4-on-4 Charity Flag Football: Roswell Gridiron/Character Counts! in Chaves County submitted a request for funding of the 2017 Roswell Hike It and Spike It 4-on-4 Charity Flag Football in the amount of \$24,999.00. The Occupancy Tax Board recommended funding in the amount of up to \$18,000.00 with an additional allocation of up to \$6,500.00 for fire & police salaries. Councilor Perry moved to send to full City Council on the Consent Agenda proposed funding of \$24,999.00 with an additional allocation of \$9,000.00 for fire and police salaries for the 2017 Roswell Hike It and Spike It 4-on-4 Charity Flag Football. Councilor Denny was the second. A voice vote was unanimous and the motion passed with Councilor Henderson being absent.

Resolution No. 17-05 and Application – NMFA Application Adoption for Convention Center Improvements Project Funding: Ms. Stark-Rankins discussed Resolution No. 17-05, requesting approval of the NMFA Application Adoption for Convention Center Improvements Project Funding to move forward with the process for the expansion of the Convention Center. The project budget is in the amount of \$7,000,000.00 which is also the bond issuance amount. The revenues of the Convention Center fee would be the supporting source of funding for the bond. Councilor Perry moved to send to full City Council Resolution No. 17-05, approval of the NMFA Application Adoption for Convention Center Improvements Project Funding. Councilor Denny was the second. A voice vote was unanimous and the motion passed with Councilor Henderson being absent.

Resolution No. 17-08 – Donation of Del Norte Park: Mr. Najjar discussed Resolution No. 17-08, Del Norte Park Donation. Roswell Independent School District (RISD) has requested Del Norte Park be transacted over to RISD to allow construction of a new Del Norte School while also allowing public use of the park after school hours. Councilor Denny moved to send to full City Council Resolution No. 17-08 Del Norte Park Donation with a request to have staff clean up the language in the Resolution and Agreement. Councilor Perry was the second. A voice vote was unanimous and the motion passed with Councilor Henderson being absent.

Resolution No. 17-09 – FY2016-FY2017 Mid-Year Budget: Ms. Garcia presented Resolution No. 17-09 requesting approval of the mid-year budget for fiscal year ending June 30, 2017. Ms. Garcia discussed the changes by fund as described in the exhibits provided. Councilor Perry moved to send to full City Council Resolution No. 17-09 to approve the mid-year budget for fiscal year ending June 30, 2017. Councilor Denny was the second. A voice vote was unanimous and the motion passed with Councilor Henderson being absent.

Discuss and Consider approval for Memory Lawn Cemetery: The City has been asked to consider taking over the private cemetery Memory Lawn Cemetery. Councilor Denny moved to send to full City Council a request to discuss the direction of the Memory Lawn Cemetery. Councilor Perry was the second. A voice vote was unanimous and the motion passed with Councilor Henderson being absent.

PUBLIC PARTICIPATION

None

ADJOURN

The meeting adjourned at 8:50 a.m.