



MINUTES OF THE SPECIAL MEETING BUILDING AND LANDS COMMITTEE

March 12, 2015

CALL TO ORDER AND WELCOME – Chairwoman

A special meeting of the Building and Lands Committee was called to order at approximately 5:01 p.m. by Chairwoman Jeanine Best with the following members present:

Jeanine Corn Best
Caleb Grant

Steve Henderson was absent.

Staff present included Elaine Mayfield, Spring River Zoo Director; Louis Najar, City Engineer; Elizabeth Stark-Rankins, Support Services Administrator; and William Zarr, City Attorney.

Other individuals present included Jim Bloodhart, VA Board; Larry Connolly; Bert Eldridge, VA Board; Jeff Jackson, Roswell Daily Record; and Garry McGee, VA Board.

APPROVAL OF AGENDA

Councilor Grant moved to approve the agenda as presented. Councilor Best seconded the motion and all were in favor.

ACTION ITEMS

1. VA Cemetery Master Plan Approval

Tim Williams was absent, so Elizabeth Stark-Rankins presented the VA Cemetery Master Plan to the Committee. Bert Eldridge indicated that he had recently spoke to Mark Allen who was willing to contribute funds to construct the fencing around the planned service animal area.

Councilor Best called for the items on the master plan to be prioritized. Councilor Grant agreed that more solid plans needed to be included with the master plan. Discussion was held on what items were important to be completed and how much could be completed with the current funding from the state. It was determined that priority 1 would be the gazebo and associated landscaping, priority 2 would be the necessary drainage, priority 3 would be the remaining sod and associated sprinklers for blocks 1

and 2, priority 4 would be the parking area and associated road and sidewalk needs, priority 5 would be the fence on the South side of the area, and priority 6 would be the storage building.

Councilor Grant moved to approve the master plan with the addition of the priority listing. Councilor Best seconded the motion and all were in favor.

2. Resolution 15-17: Adoption of Required Community Development Grant Policies and Certifications

Ms. Stark-Rankins presented resolution 15-17 to the Committee which approves several policies required to be re-adopted annually to maintain current CDBG funding as well as apply for future CDBG funding. These policies include the Citizen Participation Plan, the Fair Housing Resolution, the Residential Anti-Displacement & Relocation Assistance Plan, the Section 3 Plan, and the New Mexico State Procurement Code.

Councilor Grant moved to approve Resolution 15-17 as presented. Councilor Best seconded the motion and all were in favor.


OTHER BUSINESS (NON-ACTION)

1. Public Comments

Councilor Best asked for any public comments. None were heard.

ADJOURN

Councilor Grant motioned to adjourn the meeting. Councilor Best seconded the motion and Chairwoman Best announced the meeting adjourned at 5:30 p.m.



Jeanine Best – Chairwoman