



# APPROVED

June 23, 2016

MINUTES OF THE OUTSTANDING CITIZEN AWARD  
COMMITTEE MEETING  
Wednesday, March 16, 2016  
Regular Meeting 8:00 A.M.

**CALL TO ORDER**– The regular meeting of the Outstanding Citizen Award Committee was called to order at 8:10 a.m. by Chairperson Tabitha Denny.

**ROLL CALL**

Members Present: Chair- Tabitha Denny, Caleb Grant, Brad McFadin, Caleb Martinez

Members Absent: Art Sandoval, Jason Sweatfield

Four members of the committee were present, representing a quorum.

Staff Present: Janice Self, City staff;

Others Present: None

**APPROVAL OF AGENDA & APPROVAL OF MINUTES** – Mr. McFadin motioned to approve the agenda and the minutes from the December 21, 2015 Outstanding Citizen Award meeting. Mr. Grant second the motion. A voice vote was unanimous and the motion passed; Mr. Sandoval and Mr. Sweatfield were absent.

**PUBLIC COMMENTS**

None

**REGULAR ITEMS (Action Items):**

1. **Consider Approval for the Quarterly Outstanding Citizen Award-**  
The committee discussed the two applicants submitted; David Bugarin and Summer Souza. Ms. Denny made the motion for Mr. David Bugarin as the recipient of the March 2016 Outstanding Citizen Award to be presented at the April 14, 2016 City of Roswell Council meeting. Mr. McFadin seconded the motion. A voice vote was unanimous and the motion passed; Mr. Sandoval and Mr. Sweatfield were absent.
2. **Other Discussion –**  
Chairperson Denny directed Mr. Martinez to coordinate the plaque and certificate which will be presented to Mr. Bugarin at the April City Council meeting. Mr. Martinez was also requested to provide the press release and any social media updates.

Chairperson Denny explained that Ms. Souza was not chosen, the application will be forwarded to the next quarter section process. The next due date for quarterly applications is end of May 2016.

Mr. Grant requested that applications be held and sent to committee members all at once, to prevent applications from being lost. Mr. Grant also requested that a packet be provided which includes agenda, minutes from last meeting and the applications.

## **ADJOURN**

The meeting was adjourned at 8:30 a.m.

Minutes submitted for approval by Janice Self.