Special City Council Meeting of the Roswell City Council  
Held at the Roswell Convention & Civic Center, Meeting Room A – 912 N. Main St.  
March 26, 2020, at 5:30 p.m.

Notice of this meeting was given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 19-37

ROLL CALL

The meeting convened at 5:30 p.m. with Mayor Dennis Kintigh presiding and Councilors Oropesa, Stubbs, Best, Roebuck, Kennard, Peterson, and Foster being present. Councilors Henderson, and Moore participating via GoToMeeting, and Councilor Sanchez being absent.

1. Approval of the agenda - Councilor Stubbs moved to approve the agenda for the March 26, 2020, Special City Council meeting as presented. Councilor Foster was the second. A roll call vote was as follows: Councilor Oropesa-yes, Councilor Moore-yes, Councilor Stubbs-yes, Councilor Best-yes, Councilor Roebuck-yes, Councilor Kennard-yes, Councilor Peterson-yes, Councilor Foster-yes, Councilor Henderson-yes, and the motion passed 9-0 with Councilors Henderson, and Moore participating via GoToMeeting, and Councilor Sanchez being absent.

2. Resolution 20-18 Declaration of Emergency – Councilor Stubbs moved to approve Resolution 20-18 Declaring An Emergency Area As A Result of COVID-19 with the following amendments:

   • Inserting “the City of Roswell, New Mexico as” in the title to read as, “Declaring the City of Roswell, New Mexico as an emergency area as a result of COVID-19”.
   • Inserting “and” to the end of the first three (3) WHEREAS.
   • In number 2 resolve striking the words, “agencies and” to read as, “City departments” are directed to utilize resources.
   • In number 2 resolve striking the words, “political subdivisions” and inserting the word, “areas,” to read as, “City departments are directed to utilize resources and to do everything reasonably possible to assist affected areas in an effort to respond to and recover from the outbreak.”

Mr. Aaron Holloman, City Attorney, stated from the information we have been provided to guide us that on the Department of Health website it says, “the Department of Health’s Public Emergency Order closing nonessential businesses and nonprofit organizations does not apply to any operations or services of state or local government.” Mr. Holloman went on to say that in referring back to previous orders and including this one that the question of, “What about government services,” the answer is, “this order does not change the status of state and local government operations, previous orders exempted all persons necessary to maintain the operations of state and local governments.”
Mr. Holloman briefly discussed that staff continues to ensure that we have additional resources available, especially any Councilor who may feel uncomfortable congregating in this manner while we expand our technology. Resolution 20-18 was presented and briefly discussed with the Council.

FOR THE RECORD: Mayor Kintigh thanked Mike Mathews and Karen Sanders for their hard work during this emergency.

Councilor Henderson moved to amend the motion to include in the amendments inserting item number 3 under resolve to read as follows:

- 3. The City Manager or Mayor, as may be appropriate, is hereby authorized to enter into any agreements or exercise any powers to accomplish the goals set out in the resolution.

Councilor Best was the second. A roll call vote on the amendments was as follows: Councilor Oropesa-no, Councilor Moore-yes, Councilor Stubbs-yes, Councilor Best-yes, Councilor Roebuck-yes, Councilor Kennard-yes, Councilor Peterson-no, Councilor Foster-yes, Councilor Henderson-yes, and the motion passed 7-2 with Councilors Oropesa and Peterson voting no, Councilors Henderson, and Moore participating via GoToMeeting, and Councilor Sanchez being absent.

A roll call vote on Resolution 20-18 as amended was as follows: Councilor Oropesa-yes, Councilor Moore-yes, Councilor Stubbs-yes, Councilor Best-yes, Councilor Roebuck-yes, Councilor Kennard-yes, Councilor Peterson-yes, Councilor Foster-yes, Councilor Henderson-yes, and the motion passed 9-0 with Councilors Henderson, and Moore participating via GoToMeeting, and Councilor Sanchez being absent.

CLOSED SESSION

3. Hold a closed session, pursuant to NMSA 1978 § 10-15-1(H)(2) Limited personnel matters relating to personnel affected by the Declaration of Emergency. Councilor Stubbs moved to go into closed session pursuant to NMSA 1978 § 10-15-1(H)(2) to discuss Limited personnel matters relating to personnel affected by the Declaration of Emergency. Councilor Foster was the second. A roll call vote was as follows: Councilor Oropesa-yes, Councilor Moore-yes, Councilor Stubbs-yes, Councilor Best-yes, Councilor Roebuck-yes, Councilor Kennard-yes, Councilor Peterson-yes, Councilor Foster-yes, Councilor Henderson-yes, and the motion passed 9-0 with Councilors Henderson, and Moore participating via GoToMeeting, and Councilor Sanchez being absent.

FOR THE RECORD: Recessed at 5:52 p.m. and went into closed session at 5:55 p.m.

Councilor Stubbs stated for the record Council is back in open session at 6:50 p.m.; we had a closed session pursuant to NMSA 1978 § 10-15-1(H)(2) to discuss Limited personnel matters relating to personnel affected by the Declaration of Emergency. No action was taken, and no votes cast.
FOR THE RECORD: Councilor Peterson left the closed session at 6:44 p.m.

FOR THE RECORD: Mayor Kintigh stated that Jason Perry, Councilor Elect, with the permission of the City Attorney and City Manager, attended the closed session.

CITY MANAGER REPORTS / ANNOUNCEMENTS – Joe Neeb, City Manager, discussed the following:

- two (2) GoToMeetings set-up. One (1) for City Council, and one (1) for the public for future meetings
- all citizen, advisory committee meetings, have been postponed
- the EOC (Emergency Operations Center) levels, stating that level 3 is the lowest level of activation, level 2 involves a large number of staff from the relevant program area and from the EOC, and level 1 is the highest level requiring 24/7 agency-wide effort
- the City website with continuously updated information for COVID-19

The meeting was adjourned at 7:04 p.m.

Adopted and approved on the 9th day of April 2020.

[Signature]
DENNIS J. KINTIGH, MAYOR

[Signature]
SHARON COLL, CITY CLERK