



P&Z REGULAR MEETING DRAFT MINUTES
Roswell Planning & Zoning Commission
Tuesday, April 23, 2019 - 6:00 PM
Roswell Convention Center
912 North Main Street

Chair: Riley Armstrong, Vice Chair: David Storey, Secretary: Jesse McDaniel
Members: Kent Taylor, Saul Aguilar, James MacCornack, Jana Lessard

Community Development Staff: William Morris, AICP, CZO; Merideth Hildreth, AICP; Miguel Martinez
Engineering Staff: Louis Najjar, PE

Notice of this meeting has been given to the public in compliance with Sections 10-15-1 through 10-15-4, NMSA 1978 and City of Roswell, NM Resolution 18-55.

A. CALL TO ORDER AND WELCOME – Chair Riley Armstrong

A regular meeting of the Planning & Zoning Commission was called to order at approximately 6:00 p.m. by Chair Armstrong.

B. ROLL-CALL

Riley Armstrong (Chair)	PRESENT
David Storey	ABSENT
Kent Taylor	PRESENT
Jesse McDaniel	PRESENT
Saul Aguilar	PRESENT
Jana Lessard	PRESENT
James MacCornack	ABSENT

Staff Members Present:

William Morris, AICP, CZO, Director of Community Development
Merideth Hildreth, AICP, Planning & Zoning Administrator
Miguel Martinez, Planning & Zoning Technician

Audience Members Present:

Larry Connolly, Philip Kloppenburg, and Paul Lessard.

C. SWEARING IN: Chair Armstrong swore in staff and members of the audience.

D. APPROVAL OF THE AGENDA

Commissioner Taylor MOTIONED to approve the agenda for the April 23, 2019 Planning & Zoning Commission Regular meeting as presented. Seconded by Commissioner McDaniel. The motion passed by a voice vote of five to zero. (Absent: Commissioner MacCornack and Commissioner Storey)

E. **MINUTES: Consider approval of the March 26, 2019 P&Z Regular Meeting Minutes Commissioner Lessard MOTIONED to approve the minutes for the March 26, 2019 Regular Planning & Zoning Commission Meeting. Seconded by Commissioner Aguilar. The motion passed by a voice vote of five to zero. (Absent: Commissioner MacCornack and Commissioner Storey)**

F. **PUBLIC HEARING ITEMS:**

1. **CASE 19-010 VAR:**

Chair Armstrong introduced Case 19-010, a request for a variance to allow carport to encroach in south street side yard setback.

Commissioner Taylor made a MOTION to waive the Reading of the Finding of Facts and Land Use and Zoning Considerations with respect to Case 19-010. Seconded by Commissioner McDaniel. The motion passed by a voice vote of five to zero. (Absent: Commissioner MacCornack and Commissioner Storey)

Chair Armstrong: Is there anyone wishing to speak in favor of Case: 19-010?

In Favor: Philip Kloppenburg: Stated the southwest corner is the only place on the lot that the carport will work, and asked to utilize the lot.

Against:

None

Mr. Morris: Staff recommends approval of the variance in an industrial area based on the configuration of the lot. Mr. Najjar also reviewed the case and supports the variance.

MOTION – 19-010 VAR

Commissioner McDaniel made a motion to approve Case Number 19-010 based on Findings of Facts, the land use and zoning considerations, testimony material presented during the meeting. Seconded by Commissioner Aguilar. The motion passed by a voice vote of five to zero. (Absent: Commissioner MacCornack and Commissioner Storey)

2. **CASE 19-011 ZOC:**

Chair Armstrong introduced Case 19-011, a request for a zone change to administratively rezone publicly owned properties in the city's jurisdiction.

Mr. Morris: The code allows for the administrative change of publicly owned properties including the Old Municipal Airport (OMA) properties. There are no private properties included within these discussions. Staff is applying the text amendments this commission recommended and approved by City Council to implement the new zoning districts to show

the land uses the City has on the zoning map. This is a motion we talked about when the zoning districts were discussed. One of the Planning & Zoning Commission's authorizations as written or provided for in the City Code allows the P&Z commission to rezone properties using an administrative type of process. You are applying the districts to the map for public properties only.

MOTION – 19-011 ZOC

Commissioner Lessard made a motion to accept the rezoning of publicly owned properties and the terminology for Case Number 19-011. Second by Commissioner McDaniel. The motion passed by a voice vote of five to zero. (Absent: Commissioner MacCornack and Commissioner Storey)

G. NON-ACTION ITEM

H. OTHER BUSINESS

I. PUBLIC COMMENTS

Larry Connolly: On the 14th of May, there will be a Forum at the Senior Center regarding Water Conservation. The ETZ and County are interested.

Mr. Morris: May 2 at 5:30 at the Library, there will be a public meeting for the new Bicycle and Pedestrian Plan. This local plan will match with the Statewide Bike Plan and connect Bottomless Lakes with Bitter Lake National Wildlife Refuge.

J. ADJOURN

Chair Armstrong adjourned the meeting at 6:18 p.m.