

**Regular Meeting of the Public Safety Committee  
Held in the Conference Room at City Hall  
May 14, 2019 @ 4:30 p.m.**

Notice of this meeting was given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 18-55.

**ROLL CALL**

The meeting convened at 4:30 p.m. with Chair Best presiding, Councilor Moore, Councilor Foster and Councilor Henderson being present.

Staff present: Mike Mathews, Deputy City Manager, Karen Sanders, Chaves County Emergency Manager, Devin Graham, Fire Chief, Angela Vegara, Fire Department, Michael Taylor, Police Captain of Investigation Services, Michael Stanton, Police Deputy Chief, Phil Smith, Police Chief, Megan Tellez, Roswell Animal Services, Parker Patterson, Deputy City Attorney.

Guests Present: Tracy Laney, Consolidated Dispatch, Abby Hess, Roswell Humane Society, Dr. Albers, Roswell Humane Society

**APPROVAL AGENDA**

Councilor Henderson motioned to approve the agenda of the May 14, 2019, Public Safety Committee meeting. Councilor Foster was the second, with a voice vote unanimous, and the motion passed 4-0.

**APPROVAL OF THE MINUTES**

1. Councilor Henderson motioned to approve the minutes of the April 16, 2019, Public Safety Committee meeting. Councilor Foster was the second, with a voice vote unanimous, and the motion passed 4-0.

**ACTION ITEMS**

2. Consider Approval of Animal Shelter Services Lease Agreement with Roswell Humane Society

Mr. Mathews addressed the Committee regarding the lease agreement. Minor changes were made to lease agreement as follows: "Spay or Neutering", was replaced with "Altered" as required by State Law, the Shelter's reporting requirement changed from monthly to quarterly, which all parties have agreed.

Councilor Foster moved to approve an amendment to the agreement, from "ANIMAL SHELTER SERVICES AND LEASE AGREEMENT" to "ANIMAL CARE FACILITY SERVICES AND LEASE AGREEMENT" and "ANIMAL SHELTER SERVICES" to

“ANIMAL CARE SERVICES”. Councilor Henderson was the second, with a voice vote unanimous, and the motion passed 4-0.

Councilor Moore made a motion to add the City of Roswell as an additional insured on the Humane Society building. Councilor Henderson was the second, with a voice vote unanimous, and the motion passed 4-0.

Mr. Mathews stated that while working with the County, daily costs for the shelter were identified as \$2.56 to feed and house the animals. This gives the City of Roswell a cost savings of \$25,979.54 annually, which is in excess of the annual rental value of the property. The original building was built in 1981, all with donations made to the Humane Society. The City leased the property to them for \$1.00 annually when first built. Dr. Albers expressed concerns that he would like the City of Roswell to maintain the original lease amount due to the services and partnership the Humane Society provides to the city. The Humane Society’s attorney has not reviewed the lease agreement, which Dr. Albers does not foresee any hurdles.

Councilor Moore made a motion to accept the Animal Shelter Services as amended. Councilor Henderson was the second. A voice vote was unanimous, and passed 4-0.

3. Consider award of RFP19-003, Update City of Roswell/Chaves County Hazard Mitigation Plan

Mr. Mathews gave the update to the Committee. The Committee reviewed seven proposals and AECOM Technical Services Inc. was the recommended awardee for Roswell and Chaves County. The City of Roswell was awarded \$50,000 on a Pre-Disaster Mitigation Grant. The Federal share of that is \$12,500.00, reimbursed to the City. The local share is \$12,500, split 50/50 with Chaves County.

Councilor Henderson motioned to recommend full council on the award of the Mitigation Plan to AECOM Technical Services, Inc., Councilor Moore was the second, with a voice vote unanimous, and the motion passed 4-0.

**NON-ACTION ITEMS**

5. Ambulance Update

Chief Devin Graham gave the Committee the current update. He informed the Committee that there is continuation of pursuit through PRC for a split certificate. The PRC is requiring a justification of proof for the level of need in order to split the certificate. He is working with CEO’s of both hospitals in getting statistics and information to provide to PRC. No further update given.

6. Animal Control Update

Mike Mathews, Captain Taylor and Megan Tellez gave the updates to the Committee. Mr. Mathews provided the Committee with a rough draft of the updates, revisions and removals of ordinances that will be proposed to the council. He asked that the Committee and the rescue groups review and give their input, or any suggestions to provide to full council. The goal is to provide a document for the community and all of the facilities.

Captain Taylor advised the Committee that he recently took Animal Control. During that time, it was identified that there were several equipment and vehicle needs within the department. They are now in the process of receiving two new vehicles. The new vehicles will be equipped with an open-air container to reduce any heat stress on the animals. These containers will also allow an easier sanitizing process.

Ms. Tellez informed the Committee that she believes adding the adoptable photos to their Facebook page has increased adoptions. She is working other projects to increase adoptions from the facility. Animal Control is also considering having an adoption during the Alien Festival.

#### 7. Combined Dispatch Update

Tracy Laney gave the staffing and dispatch update to the Committee. They currently have two in training, with three openings for which they advertised on May 13, 2019.

The Sherriff's Office has the amended proposal from EF Johnson, which was decreased, to \$42,000. The purchase order for that proposal has been requested.

A light is out on the Mesa Tower due to lightning, it will be replaced. The cost associated with the replacement, will be \$6,000 to \$8,000. An antenna at Comanche Hill is out and will be replaced with one from the old Hagerman tower, which is no longer utilized.

#### 8. RPD Staffing Update

Captain Taylor gave the current update to the Committee. There are currently fourteen vacant positions, with four in the hiring process. For year 2019, there were fifty-nine applicants, six being lateral and ten new hires. Two retired, six resigned with four of those resigning in lieu of termination. The recruitment for April 18, 2019, had only one applicant who is currently in the background phase. On the May 2, 2019 recruitment, there were no applicants. Captain Taylor believes it was due to the funding for advertising on the last recruitment had been exhausted. They were able to secure additional funding for advertising and have already received six applicants. Chief Smith voiced that he believes social media advertising is the key to securing applicants.

#### 9. Emergency Management Update

Karen Sanders, Chaves County Emergency Manager updated the Committee on the costs of recovery of the Tornado in Dexter and high winds damage. Ms. Sanders informed the Committee that the threshold was \$248,000 for the recovery. The City of Roswell was awarded up to \$750,000 reimbursement of costs by an Executive Order issued. If approved, the costs for the City of Roswell estimated at \$73,000, and reimbursed at 75% will be secured. All of these projects are funded differently and in increments.

Ms. Sanders is currently working on the grant application that will pay 50% of her salary, the City of Roswell pays 25% and Chaves County 25%.

Chief Graham addressed the Committee regarding the medical condition of Lt. Cory Mealand. An update will be given on his condition when available. An interview was given to local station KRQE regarding Lt. Mealand's fundraising and Gofundme page.

Next meeting June 18, 2019 at 4:30 p.m., City Hall Large Conference Room.

#### **CHAIR ANNOUNCEMENTS/REPORTS**

None

#### **ADJOURN**

The meeting adjourned at 5:22 p.m.