

Regular Meeting of the Airport Advisory Commission
Held in the Conference Room at the RIAC – 1 Jerry Smith Circle
Thursday, June 20, 2019, at 10:00 a.m.

Notice of this meeting given to the public in compliance with Section 10-15-1 through 10-15-4 NMSA 1978 and Resolution 19-37.

ROLL CALL

2. The meeting convened at 10:00 a.m. with Chair Kintigh presiding, Vice Chair Armstrong and Commissioner Marley being present, Commissioners Kunkel and Burress being absent.

City Councilors present: Judy Stubbs

Staff present: Joe Neeb, Juan Fuentes, Kevin Dillion, Mark Bleth, Evangelina Guerrero

Guests present: State Representatives Candy Spence Ezzell and Greg Nibert, Tim Archibeque, Erik Harrigan, William Johnson, Cecil Gilley, Chad Smith, Grandin West, Randy Phelps, Larry Connolly, Lisa Dunlap, Jennifer Brady, and Matthew McDonald

APPROVAL OF AGENDA

3. Vice Chair Armstrong moved to approve the Thursday, June 20, 2019, Airport Advisory Commission agenda. Commissioner Marley was the second. A voice vote was 3-0, and the motion passed, with Commissioners Marley and Burress being absent.

APPROVAL OF MINUTES

4. Commissioner Marley moved to approve the Thursday, May 16, 2019, Airport Advisory Commission minutes, Vice Chair Armstrong was the second. A voice vote was 3-0, and the motion passed, with Commissioners Marley and Burress being absent.

FOR THE RECORD:

Commissioner Burress joined at 10:03 a.m.

NON-ACTION ITEMS

5. Airport Director Status Report (new tenants, significant developments, new or renewed leases, etc.) – Mark Bleth, Air Center Manager discussed the following: Closer ties with neighbors, flight-testing, Honeywell 757 flight-testing, L3/army contract King Air 350ER, USAF training, SCEYE Inc., City Council passed Resolution 19-55, LEDA \$2 million loan package signed, research and development, high altitude pseudo satellites or high altitude platform stations (HAPS), proven tests with humans, Enterprise and J&S Mechanical lease renewal, Home Tech Improvements new lease, hangar development tour
6. Request for Information (RFI) Wide Body Hangar Development Project – Tim Archibeque, Director of Aviation Services, Armstrong Consultants discussed the following: market, purpose, potential outcomes, proprietary information, RIAC background, opportunity, and

process. Erik Harrigan, Managing Director, RBC Capital Markets discussed opportunity zones, funds, legislation, IRS, Congress, investing and development

7. Request for Information (RFI) T Hangar Building Development Project – Tim Archibeque, Director of Aviation Services, Armstrong Consultants discussed the following: market, purpose, potential outcomes, proprietary information, opportunity, and process.
8. Denver International Airport Update – Mark Bleth, Air Center Manager, discussed the following: Mead and Hunt contract awarded, Small Community Air Service Development Program (SCASDP), United Airlines
9. Building Matrix Database – Mark Bleth, Air Center Manager discussed the following: large database exists, needs maintenance and updates, projects, renovation, repairs, priorities and strategic planning
10. Contract cleanup discussion with AerSale, CAVU, and AvFlight – Mark Bleth, Air Center Manager discussed the following: addendums, tenants, current lease agreements
11. Airport Separation Report – Juan Fuentes, City Auditor discussed the following: RIAC Authority Analysis, airport property overview, airport ownership, right-of-way utilized by the city, southern well field, debt and environmental obligations, airport cost allocation (ACA) of City of Roswell Services, financial overview, New Mexico House bill 229, Federal Aviation Administration, State agencies

NEW BUSINESS/REGULAR ITEMS

12. None.

Commission comments for future agenda items

13. Discuss potential agenda items for the July 2019 meeting – Chair Kintigh discussed potentially presenting the following items on the agenda in July: “Request for Information (RFI) Update,” “Building Matrix Database Review,” “Airport Director Status Report”

Reports/Announcements – Members, Council, Staff –

14. Building Updates on 72, 84, and 1083 (fire suppression and electrical), and the terminal restaurant – Kevin Dillion, Engineering Project Manager discussed the following: building 72 (TPO roofing system, waiting on prices, 60 to 90 day completion estimate), terminal restaurant (waiting on Construction Industries Division (CID) permits), building 1083 (roof completed, fire suppression estimated completion date February 2020), building 84 (job completion June 2019), remaining roofs (waiting on 2020 budget), terminal parking

Public Participation –

Adjourn

The meeting adjourned at 12:11 p.m.

Next Meeting Date

Next meeting scheduled for Thursday, July 18, 2019, at 10:00 a.m. in the RIAC Conference Room.