



MINUTES OF THE OCCUPANCY TAX BOARD MEETING

Tuesday, July 16, 2019

Regular Meeting 2:30 P.M.

Committee Chair: Jim Fielding

Committee Members: Kerry Moore, Roxanne Slayton, Susan Noelle

Staff Coordinator: Tara Mason

CALL TO ORDER AND WELCOME – The regular meeting of the Occupancy Tax Board convened at 2:30 p.m.

ROLL CALL

Members Present: Chair Jim Fielding, Kerry Moore, Roxanne Slayton, Susan Noelle

Members absent: None

A quorum was present.

Staff Present: Tara Mason, Visitor Center & Events Manager and Sharon Coll, City Clerk

APPROVAL OF AGENDA – Ms. Moore motioned to approve the agenda as presented. Ms. Slayton seconded the motion. A voice vote was unanimous (4-0) and the motion passed.

APPROVAL OF MINUTES – Ms. Moore motioned to approve the minutes April 16th, 2019 meeting. Ms. Slayton seconded. A voice vote was unanimous (4-0) and the motion passed.

PUBLIC COMMENTS - There were no public comments.

REGULAR ITEMS (Action Items):

2. Discuss, consider applications and make recommendation for OTB Committee Position 4 – Tourist related – term vacated in January 2019

Mr. Fielding stated that there were two applicants. Anne Baker, owner of Stellar Coffee, and Joe Desjardins, parks superintendent of bottomless lakes.

After discussion, Ms. Moore motioned to recommend to the Mayor to accept the recommendation of Joe Desjardins to position 4, tourist related to the Occupancy Tax Board. Mr. Fielding seconded the motion.

A voice vote was unanimous (4-0) and the motion passed.

Other Business / Non-Action Items / Information Items / Reports (Non-Action Items):

1. Introduce Tara Mason – Visitor Center & Events Manager

Ms. Coll introduced Ms. Mason to the board.

2. OTB Ledger Balance

Ms. Mason reviewed the ledger balance that was included in the packet.

3. Lodgers Tax Report

Ms. Coll stated it was the incorrect report. The board requested a copy of the correct report to be emailed to them.

ADJOURN

Noel motioned to adjourn. Ms. Moore seconded the motion.

A voice vote was unanimous (4-0) and the motion passed.

The meeting was adjourned at 2:38 p.m.