

Regular Meeting of the Airport Advisory Commission
Held in the Conference Room at the RIAC – 1 Jerry Smith Circle
Thursday, July 18, 2019, at 10:00 a.m.

Notice of this meeting given to the public in compliance with Section 10-15-1 through 10-15-4 NMSA 1978 and Resolution 19-37.

ROLL CALL

2. The meeting convened at 10:00 a.m. with Chair Kintigh presiding, and Vice-Chair Armstrong being absent, Commissioners Kunkel and Burress being present, with Commissioner Marley being absent.

Staff present: Juan Fuentes, Scott Stark, Mark Bleth, Evangelina Guerrero

Guests present: NM State Senator District 33 Bill Burt, Tim Archibeque, Mike Garcia, Zachary Canright, Randy Phelps, Amy Coll, William Johnson, Mark A. Coutlis, Jenna D. Secrist, Chad Smith, and Larry Connolly

APPROVAL OF AGENDA

3. Commissioner Burress moved to approve the Thursday, July 18, 2019, Airport Advisory Commission agenda. Commissioner Kunkel was the second. A voice vote was 3-0, and the motion passed, with Vice-Chair Armstrong and Commissioner Marley being absent.

APPROVAL OF MINUTES

4. Commissioner Burress moved to approve the Thursday, June 20, 2019, Airport Advisory Commission agenda. Commissioner Kunkel was the second. A voice vote was 3-0, and the motion passed, with Vice-Chair Armstrong and Commissioner Marley being absent.

NON-ACTION ITEMS

5. Airport Director Status Report (new tenants, significant developments, new or renewed leases, etc., status of Air Service consultant RFP) – Scott Stark, Air Center Director, discussed the following: Bldg. 60, Hangar 84, Hangar 85, restaurant remodel, American Airlines, MD-80s Retirement Celebrations Wednesday, September 4, 2019, AerSale, Bldg. 1083

FOR THE RECORD:

Commissioner Marley joined the meeting at 10:11 a.m.

6. Small Community Air Service Development Program (SCASDP) Update – Scott Stark, Air Center Director discussed the following: Mead & Hunt air service consulting services, SCASDP Application, United Airlines, Denver International Airport (DEN), Sky West, 50 passenger airplane
7. New Mexico Aviation Aerospace Association: Science, Technology, Engineering and Mathematics (STEM) EXPO 2019 Update – Scott Stark, Air Center Director discussed the following: ENMU-R, Roswell Independent School District, Pentagon, NM National Guard,

- exhibitor participation, letter of support, general aviation, sponsors, student lunch, NMMI, Youth Challenge, event security, AerSale, American Airlines, invitation list, keynote speaker
8. Roswell International Air Center MAP Grant Application Package Update – Scott Stark, Air Center Director discussed the following: Airport District Office (ADO), terminal project, parking lot project, City lodgers tax, revenue stream, ramp project, design and construction, Federal Aviation Administration (FAA), funding priority project, Mayoral letter of support
 9. Old Municipal Airport (OMA) separation process Update – Scott Stark, Air Center Director discussed the following: Capital Operations, Federal Aviation Administration (FAA), Resolution 1292, airport fund, Urban Development Action Grant (UDAG), water towers, letter
 10. “T-Hangar Building Development” and “Wide Body Hangar Development” RFI Update – Mark Bleth, Air Center Manager discussed the following: T-Hangar local investment, tie-downs, monthly fee policy, City ordinance, flying club, developers, rentals, P3 Airport Summit San Diego CA, marketing, leasing agreements

NEW BUSINESS/REGULAR ITEMS

11. None.

Commission comments for future agenda items

12. Discuss potential agenda items for the August 2019 meeting – Chair Kintigh discussed potentially presenting the following items on the agenda in August: “Parking Policy” “MD80s Update” “P3 Airport Summit San Diego CA July 22-23, 2019” “STEM Update” “Airport Director Status Report” “FAA Trip” “Restaurant Update” “RFI Update”

Reports/Announcements – Members, Council, Staff –

Public Participation – William Johnson introduced himself and discussed CAVU participation. Jenna D. Secrist discussed flight training at ENMU-R.

Adjourn

The meeting adjourned at 11:36 p.m.

Next Meeting Date

Next meeting scheduled for Thursday, August 15, at 10:00 a.m. in the RIAC Conference Room.