

Regular Meeting of the Airport Advisory Commission
Held in the Conference Room at the RIAC – 1 Jerry Smith Circle
Thursday, August 15, 2019, at 10:00 a.m.

Notice of this meeting given to the public in compliance with Section 10-15-1 through 10-15-4 NMSA 1978 and Resolution 19-37.

ROLL CALL

2. The meeting convened at 10:01 a.m. with Chair Kintigh presiding, Vice-Chair Armstrong and Commissioners Kunkel and Burress being present, with Commissioner Marley being absent.

City Councilors present: Judy Stubbs, Jacob Roebuck

Staff present: Juan Fuentes, Aaron Holloman, Scott Stark, Mark Bleth, Evangelina Guerrero

Guests present: Jason Perry, Michael Garcia, Jacquie Smith, Matt McDonald, Mark A. Coutis, Amy Coll, Kevin Brown, Larry Connolly, Rich Overlin, Theresa Overlin, and Lisa Dunlap

APPROVAL OF AGENDA

3. Commissioner Kunkel moved to approve the Thursday, August 15, 2019, Airport Advisory Commission agenda. Vice-Chair Armstrong was the second. A voice vote was 4-0, and the motion passed, with Commissioner Marley being absent.

APPROVAL OF MINUTES

4. Commissioner Burress moved to approve the Thursday, July 18, 2019, Airport Advisory Commission minutes. Commissioner Kunkel was the second. A voice vote was 4-0, and the motion passed, with Commissioner Marley being absent.

NON-ACTION ITEMS

5. Airport Director Status Report (new tenants, significant developments, new or renewed leases, etc., status of Air Service consultant RFP) – Scott Stark, Air Center Director, and Mark Bleth, Air Center Manager, discussed the following: Introduced new Avflight General Manager Kevin Brown, Bldg. 72 roof, Bldg. 85 roof, café remodel started (expected completion November 2019), MD-80s Retirement Celebrations, American Airlines additional flights, NM Aviation Aerospace Association (STEM) EXPO, MAP Grant, FAA, SCASDP Grant, Denver International Airport (DEN) (letter of support, additional flights expected start date April 2020), Air Force, National Environmental Policy Act (NEPA), DFW flight demand, United flights, Envoy, Avflight, expanding luggage area, renewed Lease Agreements, NTVI Federal LLC, AerSale, Mystic, Wagner, SCEYE Inc. (Local Economic Development Assistance (LEDA), no interest bridge loan from the State of New Mexico), Millennium Transit Services, LLC
6. Old Municipal Airport (OMA) Separation Update – Mark Bleth, Air Center Manager, discussed the following: USA War Assets Administration releases land/improvements from leasehold, Resolution 12-92, FAA deed release, sale of properties, City Clerk Sharon Coll (ordinance

research), Administrative Director Juan Fuentes collaboration of information, City of Roswell staff meeting with FAA Office of Airports Southwest Region Monday, September 16, 2019

7. Request for Information (RFI) T-Hangar Building Development Project Update – Mark Bleth, Air Center Manager, discussed the following: Air Center and City website, select companies and individuals, local (Artesia, Constructors Inc.), in and out of state, advertising
8. P3 Airport Summit San Diego CA July 22-23, 2019 Update – Mark Bleth, Air Center Manager, discussed the following: P3 (shifting governmental functions, responsibilities, control and some cases ownership in whole or part to private sector), motivation (used to increase efficiency, competitiveness and financial viability), drivers (capital funding, innovation, risk transfers, customer focus), strategies (service contracts, management contracts, developer financing and operation, full privatization – long term lease or sale), propeller airports, challenges (airlines, stakeholders), strategic plan (determine the vision and mission of the Air Center and measurable actions for implementation), action plan (external help), Airport Cooperative Research Program (ACRP) Report 66 (Considering and Evaluating Airport Privatization)

NEW BUSINESS/REGULAR ITEMS

9. Discuss and recommend to Legal Committee an Airport Name Change – Mark Bleth, Air Center Manager, discussed the following: Proposed name change from Roswell International Air Center (RIAC) to Roswell Air Center (RAC). Chair Kintigh moved the recommendation forward to Legal Committee, to change the name from Roswell International Air Center (RIAC) to Roswell Air Center (RAC). Vice-Chair Armstrong was the second. A voice vote was 3-1, and the motion passed with Commissioner Kunkel voting no, and Commissioner Marley being absent.
10. Discuss and recommend updates to Lease templates and Lease Policy – Aaron Holloman, City Attorney, discussed the following: Roswell International Air Center Property Management Plan (sections III. Terms of Agreement (terms, options, 90 days), IV. Rates and Charges (CPI Index, increase vs. benefits), no vote was made and the discussion will continue next meeting

Commission comments for future agenda items

13. Discuss potential agenda items for the September 19, 2019 meeting – Chair Kintigh discussed potentially presenting the following items on the agenda in September: “Air Center Vision & Mission,” “Lease Agreement Templates and Lease Policy Review,” “AAC Meeting Day and Time,”

Reports/Announcements – Members, Council, Staff –

Public Participation – Larry Connolly discussed the day and time of the meeting.

Adjourn

The meeting adjourned at 12:43 p.m.

Next Meeting Date

Next meeting scheduled for Thursday, September 19, 2019, at 10:00 a.m. in the RIAC Conference Room.