

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/507187181>

You can also dial in using your phone.

United States: [+1 \(872\) 240-3212](tel:+18722403212)

Access Code: 507-187-181

New to GoToMeeting? Get the app now and be ready when your first meeting starts:

<https://global.gotomeeting.com/install/265302573>

Regular Meeting of the Airport Advisory Commission
Held in the City Hall Conference Room
Thursday, December 16, at 1:30 p.m.

Notice of this meeting given to the public in compliance with Section 10-15-1 through 10-15-4 NMSA 1978 and Resolution 21-7.

ROLL CALL

2. The meeting convened at 1:30 p.m. with Chair Kintigh presiding, Vice-Chair Espiritu, Commissioners Coll, and McDonald, being present.

Staff present: Steve Christopher, Juan Fuentes, and Lisa Bennett

Guests present: Paul Bahle, Randy Phelps, and Shawn Jipp. Rita Kane- Doerhoefer, Mike Garcia, Tim Archibeque, and Dennis Corsi joined via GoToMeeting.

APPROVAL OF AGENDA

3. Commissioner Coll moved to approve the Thursday, December 16, 2021, Airport Advisory Commission agenda. Commissioner McDonald was the second. A voice vote was 4-0, and the motion passed unanimously.

APPROVAL OF MINUTES

4. Vice-Chair Espiritu moved to approve the November 18, 2021 minutes with the following. Commissioner Coll was the second. A voice vote was 4-0, and the motion passed unanimously.

NON-ACTION ITEMS

5. Air Center Director Status Report Update (Operations and air service etc.) – Steve Christopher, Air Center Deputy Director reported the November numbers for passenger boarding, operations, and Air center revenues with comparisons for 2020 and 2021.
6. Air Center Deputy Director Report (new tenants, business developments, new or renewed leases) – Steve Christopher, Air Center Deputy Director Informed the commissioners he would be presenting an RFP for Security Services at the December Legal meeting. Delivery for the Rubb Hangar will begin Monday. Mr. Christopher stated that Summit Foods has opened officially. The 2022 department goal is operational excellence.
7. Status of Ascent Hangar Project- Mike Garcia, stated he is working to reroute the utilities.
8. MRO Americas- Steve Christopher, Air Center Deputy Director reported that MRO Americas will be held April 26 to 28, 2022 in Dallas, TX. Juan Fuentes, Director of Administrative Services will check the budget and see what was allocated.
9. T-Hangars- Steve Christopher, Air Center Deputy Director expressed the need for taxiways and access roads before hangars.
10. Hangar Sites- Steve Christopher, Air Center Deputy Director, presented a slide to show available options for hangar sites. Mr. Christopher is seeking a recommendation to City Council for funding to conduct Geo Tech studies for future building sites.

NEW BUSINESS/REGULAR ITEMS

None

Commission comments for future agenda items

11. Discuss potential agenda items for the January Meeting – Detailed dimension on Rubb Hangar, cost of different uses such as warehouse, Hangar, and Shops, Ascent Hangar project update, MRO Americas, Strategic Plan, and funding of infrastructure projects.

Reports/Announcements – Members, Council, Staff – None

Public Participation

None

Adjourn

The meeting adjourned at 2:37 p.m.

Next Meeting Date

The next meeting is scheduled for Thursday, January 20, 2022, at 1:30 p.m. at the City Hall Conference Room.

**ROSWELL NEW MEXICO
AGENDA ITEM ABSTRACT**

Regular Commission Meeting

Item No. 5

Meeting Date: 02/17/2022

COMMITTEE: Airport Advisory Commission

CONTACT: Scott Stark

ACTION REQUESTED:

Air Center Director Status Report (operations, air service, new tenants, significant developments,,etc.)- For information only (Scott Stark)

BACKGROUND:

Initiated by: Scott Stark

For information only

FINANCIAL CONSIDERATION

For information only

LEGAL REVIEW:

For information only

BOARD AND COMMITTEE ACTION:

For information only

STAFF RECOMMENDATION:

For information only

Attachments

None

**ROSWELL NEW MEXICO
AGENDA ITEM ABSTRACT**

Regular Commission Meeting

Item No. 6

Meeting Date: 02/17/2022

COMMITTEE: Airport Advisory Commission

CONTACT: Scott Stark

ACTION REQUESTED:

Ascent Hangar Update – For information only (Scott Stark)

BACKGROUND:

Initiated by: Scott Stark

For information only

FINANCIAL CONSIDERATION

For information only

LEGAL REVIEW:

For information only

BOARD AND COMMITTEE ACTION:

For information only

STAFF RECOMMENDATION:

For information only

Attachments

None

ROSWELL NEW MEXICO
AGENDA ITEM ABSTRACT

Item No. 7

Regular Commission Meeting

Meeting Date: 02/17/2022

COMMITTEE: Airport Advisory Commission

CONTACT: Scott Stark

ACTION REQUESTED:

Se Waterline Project Update – For information only (Scott Stark)

BACKGROUND:

Initiated by: Scott Stark

For information only

FINANCIAL CONSIDERATION

For information only

LEGAL REVIEW:

For information only

BOARD AND COMMITTEE ACTION:

For information only

STAFF RECOMMENDATION:

For information only

Attachments

None

ROSWELL NEW MEXICO
AGENDA ITEM ABSTRACT

Item No. 8

Regular Commission Meeting

Meeting Date: 02/17/2022

COMMITTEE: Airport Advisory Commission

CONTACT: Scott Stark

ACTION REQUESTED:

MRO Americas – For information only (Mike Espiritu)

BACKGROUND:

Initiated by: Mike Espiritu

For information only

FINANCIAL CONSIDERATION

For information only

LEGAL REVIEW:

For information only

BOARD AND COMMITTEE ACTION:

For information only

STAFF RECOMMENDATION:

For information only

Attachments

None
