



AGENDA
PECOS VALLEY REGIONAL COMMUNICATIONS CENTER
Board of Directors

Wednesday, March 1, 2023 1:30 p.m.
Chaves County Administration Building – Sheriff’s office training room
1 St. Mary’s Place, Roswell, NM 88203

CALL TO ORDER

ROLL CALL

APPROVAL OF THE AGENDA

1. Consider approval of the agenda for the March 1, 2023 meeting.

APPROVAL OF THE MINUTES

2. Approval of the minutes from the December 7, 2022 meeting.

ACTION ITEMS

3. Discuss election of new Chair due to newly elected Chair leaving.
4. PVRCC meeting schedule

NON-ACTION ITEMS

5. Radio Project update (David Jones-Code 3).
6. Staffing/Dispatch Report (Alison Herring).

INFORMATION

7. Next Meeting – April 4, 2023

CHAIR ANNOUNCEMENTS / REPORTS

PUBLIC PARTICIPATION

ADJOURN

Notice of this meeting has been given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 23-01. NOTICE OF POTENTIAL QUORUM – A quorum of the City Council or the Chaves County Commission may or may not attend, but there will not be debate by the City Council or the Chaves County Commission and no action will be taken.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Human Resources at 575-624-6700 at least one week prior to the meeting or as soon as possible. Public documents including the agenda and minutes can be provided in various accessible formats. Please contact the City Clerk at 575-624-6700 if a summary or other type of accessible format is needed.

Printed and posted: **Friday, February 24, 2023**

Pecos Valley Regional Communications Center

Board of Directors Minutes

Held in Chaves County Administrators Building, Sheriff Department Training Room

Wednesday, December 7, 2022

Notice of this meeting was given to the public in compliance with section 10-15-1 through 10-15-4 NMSA 1978 and Resolution 22-14.

ROLL CALL

Meeting convened at 1:30 p.m. with Chief Matt Miller presiding. Board members attending included Interim City Manager Mike Mathews, Mac Rogers as proxy for County Manager Bill Williams, Deputy Chief Mike Taylor as proxy for Chief Phil Smith, Monte Baker, and Karen Sanders. Sheriff Mike Herrington was not present and no proxy identified.

Also attending according to the sign in sheet were: Jeff Bechtel, Mike McClain, Duane Carroll, David Jones, Alison Herring, and Jennifer Garcia.

APPROVAL OF THE AGENDA

Monte Baker made a motion to approve the agenda for the December 13, 2022 meeting, seconded by Mike Mathews. A voice vote was as follows: Matt Miller-yes; Mac Rogers-yes; Mike Taylor-yes; Karen Sanders-yes. Motion passes 6-0 with Mike Herrington absent.

APPROVAL OF THE MINUTES

Minutes from the November 2, 2022 meeting will be approved at the January 4, 2023 meeting.

ACTION ITEMS

Election of Chair for 2023: Chief Matt Miller opened the floor for nominations. Interim City Manager Mike Mathews nominated Chief Phil Smith, seconded by Karen Sanders. A voice vote was as follows: Matt Miller-yes; Mac Rogers-yes; Mike Taylor-yes; Monte Baker-yes. Motion passes 6-0 with Mike Herrington absent.

NON-ACTION ITEMS

Radio Update –

David Jones from Code 3 Services gave a report on the status of the radio project. The system is turned on and is working, just reprogramming left to do. Coverage testing on portables has been ongoing throughout Chaves County. EF Johnson will do a coverage study and publish a coverage map, date not yet scheduled. Two noticeable changes after reprogramming will be a slight delay in push to talk where

you wait for the beep and then begin talking. Secondly is the enabling of the busy channel lockout so your radio will not allow you to walk over each other.

PVRCC Operations Report –

Alison Herring delivered the PVRCC Operations Report concerning training, staffing, and dispatch processes. Four are currently in training now. Plans to hold off on hiring until these four have completed training. Once these four have finished that will leave one opening.

Call volume statistics were given for November.

PUBLIC PARTICIPATION

None.

ADJOURNMENT

Meeting adjourned at 1:47 p.m. Next meeting scheduled for January 4, 2023, 1:30pm, in the Sheriff's Department Training Room.

DRAFT