

**AGENDA**  
**PECOS VALLEY REGIONAL COMMUNICATION CENTER**  
**Board of Directors**  
**Wednesday, April 6th – 1:30 p.m.**  
Chaves County Administration Building- Sheriff's office training room  
1 St. Mary's Place, Roswell, NM 88203

CALL TO ORDER

ROLL CALL

APPROVAL OF THE AGENDA

1. Consider approval of the agenda for the April 6, 2022 meeting.

APPROVAL OF THE MINUTES

2. Consider approval of the minutes from the January 5, 2022 minutes.

NON-ACTION ITEMS

3. Radio project update (David Jones-Code 3).
4. Staffing/Dispatch Report (Allison Herring).

INFORMATION

5. Next meeting – May 4, 2022

CHAIR ANNOUNCEMENTS / REPORTS

PUBLIC PARTICIPATION

ADJOURN

Notice of this meeting has been given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 22-14. NOTICE OF POTENTIAL QUORUM – A quorum of the City Council or the Chaves County Commission may or may not attend, but there will not be debate by the City Council or the Chaves County Commission and no action will be taken.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Human Resources at 575-624-6700 at least one week prior to the meeting or as soon as possible. Public documents including the agenda and minutes can be provided in various accessible formats. Please contact the City Clerk at 575-624-6700 if a summary or other type of accessible format is needed.

Printed and posted: **Friday March 25, 2022**

Pecos Valley Regional Communications Center

Board of Directors Minutes

Held in Chaves County Administrators Building, Sheriff Department Training Room

Wednesday, January 5, 2022

Notice of this meeting was given to the public in compliance with section 10-15-1 through 10-15-4 NMSA 1978 and Resolution 20-26

### **ROLL CALL**

Meeting convened at 1:30pm with Chief Matt Miller presiding. Board members present were County Emergency Manager Karen Sanders as proxy for City Manager Joe Neeb, County Manager Bill Williams, and Mike McClain as proxy for Chief Monty Baker. Also not in attendance were Sheriff Mike Herrington and Mayor Kintigh.

There was some confusion concerning Karen Sanders' role as a proxy or the new board member at large as proposed in the December meeting. It was discussed that the City Manager had not given his official approval so this placement would wait until next meeting.

Also attending according to the sign in sheet were: Alison Herring, Jennifer Garcia, Ron Martinez, Jeff Bechtel, Randy Bunch, Jerry Lonowski, Tony Sedillo, Teri Best, and Duane Carroll.

\*Note that the recording of the meeting was corrupted and would not provide playback.

### **APPROVAL OF THE AGENDA**

A motion was made to approve the agenda, seconded, and voted in the affirmative.

### **APPROVAL OF THE MINUTES**

County Manager Bill Williams requested that an adjustment be made concerning the placement of nominating the new chair and removing it as a tabled action item in the December meeting minutes. A motion was made to approve the amended minutes from the December meeting, seconded, and voted in the affirmative.

### **ACTION ITEMS**

No action items were presented or discussed.

### **NON-ACTION ITEMS**

Radio Update – David Jones gave an update on the county-wide radio system and the problems that have been occurring with the dispatch consoles and field traffic.

PVRCC Operations Report: Alison Herring reported that PVRCC maintains full staffing. The Director will no longer be training but will continue to cover a floor position until a recruit is strong enough to take the position independently. The training coordinator will no longer be covering a position but will retain a trainee that will do so. In-person training begins at the end of

January for Priority Dispatch. Each person must take 3 different certification classes, a universal class, and the admin staff will have to be certified as quality improvement call evaluators. This training is intense and must be done while the center remains fully staffed and operational. Through the months of February and March, many of the telecommunicators will have very little time off due to working shifts and training.

Grant update: The EMD program is in place and a request for reimbursement from the State has been submitted.

Reported issues: Camera access is still not available for the building the county is still working on this. Radio issues as covered in David Jones' report. Verizon outages have caused problems dialing out of dispatch to Verizon customers.

Facility Update: County RFP has been released for the proposed move to Area D.

December statistics for PVRCC phone calls: 146 VOIP 911; 320 landline 911; 3,233 wireless 911; and 9,899 admin calls for total call volume of 13,598.

### **CHAIR ANNOUNCEMENTS / REPORTS**

None at this time.

### **PUBLIC PARTICIPATION**

None

Next meeting is scheduled for February 2nd, 1:30 pm, in the Sheriff's Department Training Room

### **ADJOURNMENT**

Meeting adjourned.