



South Park Cemetery Board Agenda
Tuesday, May 16, 2023 at 4:00 p.m.
Conference Room at South Park Cemetery

Board Vice President: Jim Bloodhart
Board Secretary: Jeremy Hurley
Board Members: Jake Trujillo, Danny Fulkerson

- A. **Call to Order**
- B. **Roll Call**
- C. **Approval of the Agenda**
 - 1. Approval of the May 16, 2023 agenda.
- D. **Approval of the minutes**
 - 2. Approval of the April 18, 2023 minutes.
- E. **Non-Action Items**
 - 3. Sexton's Report- Ruben Esquivel (Services for April)
 - 4. Bookkeeper's Report- Daisy Diaz (Activity for April)
 - 5. Rules and Regulations Update- Ruben Esquivel
 - 6. Columbarium Update- Ruben Esquivel
 - 7. Memorial Day Celebration- Jeremy Hurley
- F. **Public Comments**
- G. **Adjourn**

Next Meeting: June 20, 2023

Notice of this meeting has been given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 23-01.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Human Resources at 575-624-6700 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats, please contact the City Clerk at 575-624-6700.

Printed and posted: 05/12/2023

THE PUBLIC IS ENCOURAGED TO PARTICIPATE ELECTRONICALLY THROUGH THE GO-TO-MEETING APPLICATION AND NOT PHYSICALLY ATTEND DURING THE PANDEMIC.

TO ATTEND THE CEMETERY BOARD MEETING BY GO-TO-MEETING

Tuesday, May 16, 2023 4:00 PM-5:00 PM (MDT)

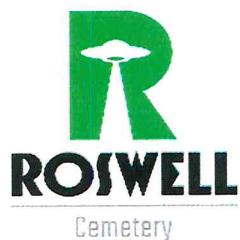
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Minutes of the Cemetery Board Meeting
Tuesday, April 18, 2023
REGULAR MEETING 4:00 P.M

Notice of this meeting was given to the public in compliance with Sections 10-15-1 through 10-15-4, NMSA 1978 and Resolution 23-01.

A. Call to Order

Vice President, Jim Bloodhart, called the meeting to order at 4:07 p.m.

B. Roll Call

Committee members present: Jim Bloodhart, Jeremy Hurley, and Jake Trujillo.

Committee members absent: Danny Fulkerson

Staff Present: Ruben Esquivel, Cemetery Superintendent, Daisy Diaz, Cemetery Administrative Assistant, and Juan Oropesa, Liaison.

C. Approval of Agenda

Mr. Jeremy Hurley moved to approve the agenda as presented. Mr. Jake Trujillo seconded. A voice vote was unanimous and the motion to approve the agenda for April 18, 2023 passed 3-0 with member Danny Fulkerson being absent.

D. Approval of Minutes

Mr. Jake Trujillo moved to approve the minutes as presented. Mr. Jeremy Hurley seconded. A voice vote was unanimous and the motion to approve the minutes from February 21, 2023 passed 3-0 with member Danny Fulkerson being absent.

E. Non-Action Items

2. Sexton's Report-

Superintendent Ruben Esquivel reported 34 services for February and 28 services for March. He also stated the cemetery had lost another employee and now had three positions open.

Mr. Esquivel gave an update on the columbarium the proposal to obtain the additional funds was approved by city council. He also stated the construction on the well had started concrete had been poured and they were currently on the drilling process.

3. Bookkeeper's Report-

Mrs. Diaz reported 6 lot sales and 1 contract for February and 4 transfers, 10 lot sales, and 3 contracts for March.

4. Rules and Regulations Update-

Mr. Esquivel stated he would like to add the estate rule in which you buy 9 spaces you are allowed to place a bench. He would also like to add the yearly flower policy that happens at the end of January or beginning of February the staff goes through the cemetery and removes all Christmas flowers and decorations.

5. Memorial Tree Planting-

Mrs. Blewett was not present during the meeting. Mr. Esquivel informed the board that Mrs. Blewett was interested on planting some trees in memory of her loved one.

F. Public Comments

(None)

G. Adjourn

The meeting adjourned at 4:38 p.m.

Next Meeting: May 16, 2023

DRAFT