



**South Park Cemetery Board Agenda**  
Tuesday, July 18, 2023 at 4:00 p.m.  
Conference Room at South Park Cemetery

Board Vice President: Jim Bloodhart  
Board Secretary: Jeremy Hurley  
Board Members: Jake Trujillo, Danny Fulkerson

- A. **Call to Order**
- B. **Roll Call**
- C. **Approval of the Agenda**
  - 1. Approval of the July 18, 2023 agenda.
- D. **Approval of the minutes**
  - 2. Approval of the May 16, 2023 minutes.
- E. **Non-Action Items**
  - 3. Sexton's Report- Ruben Esquivel (Services for June)
  - 4. Bookkeeper's Report- Daisy Diaz (Activity for June)
  - 5. Columbarium Update- Ruben Esquivel
- F. **Public Comments**
- G. **Adjourn**

**Next Meeting: August 15, 2023**

Notice of this meeting has been given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 23-01.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Human Resources at 575-624-6700 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats, please contact the City Clerk at 575-624-6700.

Printed and posted: 07/14/2023

**THE PUBLIC IS ENCOURAGED TO PARTICIPATE ELECTRONICALLY THROUGH THE GO-TO-MEETING APPLICATION AND NOT PHYSICALLY ATTEND DURING THE PANDEMIC.**

**TO ATTEND THE CEMETERY BOARD MEETING BY GO-TO-MEETING**

Tuesday, July 18, 2023 4:00 PM-5:00 PM (MDT)

**Please join my meeting from your computer, tablet or smartphone.**

<https://meet.goto.com/378153813>

**You can also dial in using your phone.**

United States: +1 (872) 240-3212

**Access Code: 378-153-813**



**Minutes of the Cemetery Board Meeting**  
**Tuesday, May 16, 2023**  
**REGULAR MEETING 4:00 P.M**

**Notice of this meeting was given to the public in compliance with Sections 10-15-1 through 10-15-4, NMSA 1978 and Resolution 23-01.**

**A. Call to Order**

Vice President, Jim Bloodhart, called the meeting to order at 4:06 p.m.

**B. Roll Call**

Committee members present: Jim Bloodhart, Jeremy Hurley, and Jake Trujillo.

Committee members absent: Danny Fulkerson

Staff Present: Ruben Esquivel, Cemetery Superintendent, and Daisy Diaz, Cemetery Administrative Assistant

**C. Approval of Agenda**

1. Mr. Jake Trujillo moved to approve the agenda as presented. Mr. Jeremy Hurley seconded. A voice vote was unanimous and the motion to approve the agenda for May 16, 2023 passed 3-0 with member Danny Fulkerson being absent.

**D. Approval of Minutes**

2. Mr. Jeremy Hurley moved to approve the minutes as presented. Mr. Jake Trujillo seconded. A voice vote was unanimous and the motion to approve the minutes from April 18, 2023 passed 3-0 with member Danny Fulkerson being absent.

**E. Non-Action Items**

**3. Sexton's Report-**

Superintendent Ruben Esquivel reported 31 services for April. He also stated the cemetery had lost another employee and now had four positions open.

**4. Bookkeeper's Report-**

Mrs. Diaz reported 4 lot sales, 1 contract, and 2 transfers for April.

**5. Rules and Regulations Update-**

Mr. Esquivel stated that yearly decoration pick up after Christmas rule, Estate requirements, and cemetery visiting hours would be added to the rules and regulations booklet. The General Douglas McBride Veterans Cemetery rules and regulations will also be added to the booklet. Rules and regulations for both cemeteries will be in one booklet. A draft of the new additions will be made and presented at the next meeting before ordering the new booklets to have available for the public.

6. Columbarium Update-

Mr. Esquivel stated the proposal to continue with the columbarium was presented to council and legal committee proposal passed, but when presented to the finance committee for final approval it was denied, as the city does not have the funds to cover the cost difference. The price for the columbarium project was at \$835,039.00 before cost increased to almost 1.5 million dollars. The original amount of \$835,039.00 already awarded to the cemetery will stay on hold and not to be used in any other project while the columbarium proposal is on hold.

7. Memorial Day Celebration-

Mr. Hurley stated that again this year the Chavez County Veterans would be hosting the Memorial Day Celebration. Celebration will be held at the General Douglas McBride Veterans Cemetery May 29, 2023 starting at 10 a.m.

**F. Public Comments**

(None)

**G. Adjourn**

The meeting adjourned at 4:48 p.m.

Next Meeting: June 20, 2023

DRAFT