



**SPECIAL**  
**FINANCE COMMITTEE MEETING**  
Monday, September 12, 2022 at 4:00 p.m.  
City Hall - Large Conference Room  
425 N. Richardson  
Roswell, NM 88201

Committee Chair: Robert Corn  
Committee Vice Chair: Barry Foster  
Committee Members: Edward Heldenbrand, Jason Perry  
Staff Liaison: Juan Fuentes

- A. Call to Order
- B. Roll Call
- C. Approval of the Agenda
- D. Item(s)
  - 1. NewGen Strategies & Solutions Solid Waste Cost of Service Study.
  - 2. Sanitation Department operations and budget status.
  - 3. Landfill Department operations and budget status.
- E. Adjourn

Notice of this meeting has been given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 22-14.

**NOTICE OF POTENTIAL QUORUM** - A quorum of the City Council may or may not attend, but there will not be debate by the City Council.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Human Resources at 575-624-6700 at least one week prior to the meeting or as soon as possible. Public documents including the agenda and minutes can be provided in various accessible formats. Please contact the City Clerk at 575-624-6700 if a summary or other type of accessible format is needed. Printed and Posted: 9/09/22.

**THE PUBLIC IS ENCOURAGED TO PARTICIPATE ELECTRONICALLY THROUGH THE GOTO MEETING APPLICATION AND NOT PHYSICALLY ATTEND DURING THE PANDEMIC.**

**Please join the meeting from your computer, tablet or smartphone.**

<https://global.gotomeeting.com/join/822397005>

**You can also dial in using your phone.**

United States: [+1 \(669\) 224-3412](tel:+16692243412)

**Access Code:** 822-397-005

New to GoToMeeting? Get the app now and be ready when your first meeting starts:

<https://global.gotomeeting.com/install/822397005>

Help desk - 500-0587

**ROSWELL NEW MEXICO  
AGENDA ITEM ABSTRACT**

**Special Committee Meeting**

**Items No. 1**

**Meeting Date:** 9/12/2022

**COMMITTEE:** Finance Committee

**CONTACT:** Juan Fuentes

**CHAIR:** Robert Corn

**ACTION REQUESTED:**

NewGen Strategies & Solutions Solid Waste Cost of Service Study.

**BACKGROUND:**

**Initiated by:** Abraham Chaparro, SW Director

- The Water, Waste Water and Solid Waste Departments are in need to conduct a comprehensive water, wastewater and solid waste cost of service and rate design study.
- The City received a proposal from NewGen Strategies & Solutions, LLC (NewGen) along with Parkhill Smith and Cooper (PSC) for the rate study.
- The study was awarded to NewGen utilizing the H-GAC Buy contracting agreement.
- The Solid Waste study was the first to start due to the availability of the data needed for the analysis.

The information to be presented at the meeting summarizes NewGen's preliminary recommendations.

**FINANCIAL CONSIDERATION:**

No financial consideration.

**LEGAL REVIEW:**

Not required for this item.

**BOARD AND COMMITTEE ACTION:**

No committee action for this item.

**STAFF RECOMMENDATION:**

Informational reports only.

**ATTACHMENTS**

**ROSWELL NEW MEXICO  
AGENDA ITEM ABSTRACT**

**Special Committee Meeting**

**Items No. 2 & 3**

**Meeting Date:** 9/12/2022

**COMMITTEE:** Finance Committee

**CONTACT:** Juan Fuentes

**CHAIR:** Robert Corn

**ACTION REQUESTED:**

Sanitation and Landfill Department operations and budget status.

**BACKGROUND:**

**Initiated by:** Chairman Corn

As requested by Chairman Corn, the special meeting will focus on the review and discussion of Sanitation and Landfill Department operations. Staff will present at the meeting information on:

- Personnel
- Operations
- Current and Future Capital Projects

**FINANCIAL CONSIDERATION:**

No financial consideration.

**LEGAL REVIEW:**

Not required for this item.

**BOARD AND COMMITTEE ACTION:**

No committee action for this item.

**STAFF RECOMMENDATION:**

Informational reports only.

**ATTACHMENTS**