



**AGENDA**

**ROSWELL COMMISSION ON AGING**

Thursday, September 15, 2022, 12:00 p.m.

In Person or Via Go-To-Meeting

Conference Room at Recreation and Aquatics Center

1402 W. College Blvd

CALL TO ORDER

ROLL CALL

APPROVAL OF THE AGENDA

APPROVAL OF THE MINUTES

1. Approval of the minutes from the meeting of August 19, 2022

GUEST SPEAKER

2. Debra Dixon - AFLACC

ACTION ITEMS

3. Discuss and recommend the creation of senior listening sessions.
4. Review and approve the October Senior Tips Flyer.

NON-ACTION ITEMS

5. Discuss senior hotlines in Roswell.
6. Discuss the possibility of senior informational workshops.

CHAIR ANNOUNCEMENTS / REPORTS

PUBLIC PARTICIPATION – limited to 3 minutes



**INFORMATION**

Next meeting: Thursday, November 17, 2022, Via GoToMeeting

**ADJOURN**

Notice of this meeting has been given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 22-14.

NOTICE OF POTENTIAL QUORUM – A quorum of the City Council may or may not attend, but there will not be debate by the City Council, and no action will be taken.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Human Resources at 575-624-6700 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the City Clerk at 575-624-6700 if a summary or other type of accessible format is needed.

Printed and posted: **Monday, September 12, 2022**

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**Minutes of The Commission on Aging  
Thursday, August 18, 2022 – 12:00 p.m.  
In Person - Via Go-To-Meeting  
Conference Room at Recreation and Aquatics Center  
1402 W. College Blvd.**

**CALL TO ORDER**

Chair Helen Wakefield called meeting to order at 12:06 pm

**ROLL CALL**

The following were present: Helen Wakefield, Bonnie Montgomery, Sandra East, Monica Duran  
Absent: Jesse Davis, Robert McCrea

Staff present: Alex Diaz, Recreation Manager, Staff Liaison; Juanita Jennings, Public Affairs Director, and ShiAnn Peralta, Recreation Administrative Assistant, Sr.

**APPROVAL OF AGENDA**

Member Montgomery motioned to approve the agenda for August 18, 2022. Member Duran seconded the motion. A voice vote was unanimous with member Helen Wakefield-yes, Bonnie Montgomery-yes, Sandra East-yes, Monica Duran-yes, and the motion passed 4-0 with members Jesse Davis and member Robert McCrea being absent

**APPROVAL OF MINUTES**

1. Member Montgomery motioned to approve the minutes for July 21, 2022. Member East seconded the motion. A voice vote was unanimous with member Helen Wakefield-yes, Bonnie Montgomery-yes, Sandra East-yes, Monica Duran-yes, and the motion passed 4-0 with members Jesse Davis and member Robert McCrea being absent

**GUEST SPEAKER**

None

**ACTION ITEMS**

2. **Review Commission on Aging applications and make recommendations to the Mayor.** Chair Wakefield stated that she had contact with the applicants, in order to confirm their interests. Member Montgomery motioned to approve recommendation of Commission on Aging applicant Joyce Stephens and Sandra East to the Mayor. Member Duran seconded the motion, a voice vote was unanimous and the motion passed with member Helen Wakefield-yes, Bonnie Montgomery-yes,

Sandra East-yes, Monica Duran-yes, and the motion passed 4-0 with members Jesse Davis and member Robert McCrea being absent

**3. Develop an annual calendar for senior tips flyer topics.**

Public Affairs Director, Juanita Jennings, gave a brief discussion on senior tips and what ideas the Commission on Aging had. The following schedule was discussed by the group:

- October: Snap Benefits
- November: Falls, Slips, and Trips
- December: Scams
- January: Income Tax
- February: Women's Heart Month
- March: Foster grandparents
- April: National Garden Month
- May-September: TBD

A motion to approve the discussed topics was made by Member Duran and seconded by Member Montgomery. A voice vote was unanimous and the motion passed with member Helen Wakefield-yes, Bonnie Montgomery-yes, Sandra East-yes, Monica Duran-yes, and the motion passed 4-0 with members Jesse Davis and member Robert McCrea being absent

**NON-ACTION ITEMS**

**4. Discussion on commissioner expectations from the chair.**

Chair Wakefield expressed her attendance expectation to the commission. If commissioners cannot attend a meeting, she would like them to notify the staff and/or the chair.

**5. Review/training on completing agenda abstracts for future meetings.**

Recreation Manager Alex Diaz gave an example of the agenda abstracts and reviewed the process with the commissioners.

**CHAIR ANNOUNCEMENTS/REPORTS**

None

**PUBLIC PARTICIPATION-limited to 3 minutes**

None

**INFORMATION**

Next meeting: Thursday, September 15, 2022, Via GoToMeeting

**ADJOURN**

Meeting adjourned at 12:43 p.m.