



AGENDA
PECOS VALLEY REGIONAL COMMUNICATIONS CENTER
Board of Directors
Wednesday, November 2 – 1:30 p.m.
Chaves County Administration Building – Sheriff's office training room
1 St. Mary's Place, Roswell, NM 88203

CALL TO ORDER

ROLL CALL

APPROVAL OF THE AGENDA

1. Consider approval of the agenda for the November 2, 2022 meeting.

APPROVAL OF THE MINUTES

2. Consider approval of the minutes from the October 5, 2022 meeting.

ACTION ITEMS

NONE

NON-ACTION ITEMS

3. Programming Presentation (David Jones-Code 3)
4. Radio Project update (David Jones-Code 3).
5. Staffing/Dispatch Report (Alison Herring).

INFORMATION

6. Next Meeting – December 7, 2022.

CHAIR ANNOUNCEMENTS / REPORTS

PUBLIC PARTICIPATION

ADJOURN

Notice of this meeting has been given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 22-14. NOTICE OF POTENTIAL QUORUM – A quorum of the City Council or the Chaves County Commission may or may not attend, but there will not be debate by the City Council or the Chaves County Commission and no action will be taken.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Human Resources at 575-624-6700 at least one week prior to the meeting or as soon as possible. Public documents including the agenda and minutes can be provided in various accessible formats. Please contact the City Clerk at 575-624-6700 if a summary or other type of accessible format is needed.

Printed and posted: **Friday, October 28, 2022**

Pecos Valley Regional Communications Center

Board of Directors Minutes

Held in Chaves County Administrators Building, Sheriff Department Training Room

Wednesday, October 5, 2022

Notice of this meeting was given to the public in compliance with section 10-15-1 through 10-15-4 NMSA 1978 and Resolution 22-14.

ROLL CALL

Meeting convened at 1:32 p.m. with Chief Matt Miller presiding. Deputy City Manager Mike Mathews as proxy for City Manager Joe Neeb, Mac Rogers as proxy for County Manager Bill Williams, Mike McLain as proxy for Chief Monty Baker, Deputy Chief Mike Taylor as proxy for Chief Phil Smith, and Karen Sanders. Sheriff Mike Herrington was not present and no proxy identified.

Also attending according to the sign in sheet were: Jeff Bechtel, Duane Carroll, David Jones, Alison Herring, Jennifer Garcia, Terri Harber, and Teri Best.

APPROVAL OF THE AGENDA

Mike Mathews made a motion to approve the agenda for the October 5, 2022 meeting, seconded by Mike Taylor. A voice vote was as follows: Matt Miller-yes; Mike Mathews-yes; Mac Rogers-yes; Mike McLain-yes; Mike Taylor-yes; Karen Sanders-yes. Motion passes 6-0.

APPROVAL OF THE MINUTES

Mike Taylor made a motion to approve the minutes from the August 3, 2022 meeting. Mike Mathews seconded it. A voice vote was as follows: Matt Miller-yes; Mike Mathews-yes; Mac Rogers-yes; Mike McLain-yes; Mike Taylor-yes; Karen Sanders-yes. Motion passes 6-0.

ACTION ITEMS

Hagerman Paging Item Delayed until after the Radio Update.

NON-ACTION ITEMS

Radio Update –

David Jones from Code 3 Services gave an extensive report on the status of the radio infrastructure project. Dates were proposed for the final switchover to multicasting and reprogramming. Security issues were discussed relative to the radio server room at the County Administration Building. Chief Chad Hamill joined the meeting via telephone to help clarify some questions regarding the Hagerman paging. David Jones gave an update on the status of power and lighting at the various tower sites and information regarding a shared trunking site with the State of New Mexico at the Mesa location.

ACTION ITEMS

Mike Mathews made a motion that Code 3 Service be allowed to apply for a county license for the Hagerman Tower (to be referred to going forward as the South 285 Tower) for county paging and shut down the City of Roswell UHF link that has been facilitating Valley Paging. Mike McLain seconded it. A voice vote was as follows: Matt Miller-yes; Mike Mathews-yes; Mac Rogers-yes; Mike McLain-yes; Mike Taylor-yes; Karen Sanders-yes. Motion passes 6-0.

PVRCC Operations Report –

Teri Best delivered the PVRCC Operations Report concerning training, staffing, and dispatch processes. A request was made that all field radio users be asked to be mindful of radio transmission etiquette, enunciation, and volume.

Call volume statistics were given for September.

PUBLIC PARTICIPATION

None.

ADJOURNMENT

Meeting adjourned at 3:02p.m. Next meeting will be moved up if at all possible but if not is currently scheduled for November 2, 2022, 1:30pm, in the Sheriff's Department Training Room.