

Pecos Valley Regional Communications Center  
Board of Directors Minutes

~~Held in the Chaves County Administration Building, Commission Chambers~~  
Wednesday, January 6, 2021 1:30 p.m.

Notice of this meeting was given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 20-26.

## **ROLL CALL**

The meeting convened at 1:30 p.m. with Sheriff Mike Herrington presiding, Mike Matthews proxy for Joe Neeb, Monte Baker, Bill Williams, Jared Jennings proxy for Matt Miller, Dennis Kintigh, Phil Smith

Others attending: Teri Best, David Jones, Alison Herring, Mike McClain, Jeff Bechtel, Karen Sanders, Duane Carroll, James Salas, Sharon Coll, Jennifer Garcia, Janet Gomez

## **APPROVAL OF THE AGENDA**

1. Mike Mathews motioned to approve the agenda for January 6, 2021 meeting and Bill Williams was the second. A voice vote was 6-0, and the motion passed.

## **APPROVAL OF THE MINUTES**

2. Bill Williams motioned to approve the minutes from the meeting of November 4<sup>th</sup>, 2020 and Mike Matthews was the second. A voice vote was 6-0, and the motion passed.

## **ACTION ITEMS**

3. Discussion of Hagerman Tower- Bill Williams explained to the board that the new MOU with changes has not been approved by the Town of Hagerman. They have not met to approve changes and should be meeting soon to finalize and return to the County. Bill Williams asked the board to table the discussion until next meeting. No action was taken.
4. Election of New Chairman- Bill Williams made a motion to nominate Joe Neeb as Chairman of the PVRCC Board and Dennis Kintigh was the second. No other nominations were made. A voice vote was 6-0, and the motion passed.

## **NON-ACTION ITEMS**

4. Hagerman Tower Update: David Jones Code 3 - no update was provided.
5. Digital Radio Project Update: David Jones Code 3 - David Jones from Code 3 explained that they have completed the study for the microwave and are moving onto the licensing. He stated that all simo cast repeaters have been removed as of last month and they will be bringing new equipment on the 1<sup>st</sup> of March as well as installing new microwaves. He stated they are

really close to being done with the project. James Salas asked David Jones when they can test the new system. David Jones responded sometime in July. As for the programming of the radio's, it will be done in several steps and phases with all involved. It will require months and a target date is to be determined later in the future on testing and switching everyone over to new system. All involved need to make sure they have P25 radios to start the process.

6. Discussion of movement of dispatch center- Bill Williams explained to the Board that the plans for relocating dispatch are still moving forward. Plumbing is being discussed as well as other issue concerning the bathroom and remodeling of Area D to accommodate the relocation of dispatch. He advised the board the County currently has \$500,000 in the budget to make these accommodations needed to complete this project. Discussion took place between Bill Williams and members in the room regarding the concern of not having a timeline, cost of project and discussion between the board and the County and City of Roswell. Mike Mathews stated he has questions and would like a more in-depth discussion regarding the dispatch center. Dennis Kintigh explained he is very concerned regarding all the details that have yet to be discussed between the party's involved as well as the Board. He explained that the Dispatch Center is managed by the PVRCC Board and all discussions should be before the PVRCC Board. He suggested for the PVRCC Board to hire a consultant to oversee the process. Bill Williams responded to concerns and explained that an electrical engineer is the next step before anything else can be done. He explained that the County is aware of the concerns that the members of the PVRCC Board has and is working quickly to resolve those issues but there are things that needs to be done in order to have more information to provide. He once again explained to the PVRCC Board that the County is responsible for creating the space needed as well as all the required engineering to make the move possible to accommodate the system and equipment being relocated to Area D. The exception is the purchase of the equipment for dispatch center. Once again, he explained there is only \$500,000 allocated for this project. He will keep the PVRCC Board updated.
7. Staffing/PVRCC Director Report: Teri Best updated the Board on current recruiting and staffing status. She has received the final resignation on December 30, 2020. She currently has six positions open. Due to Covid and social distancing she can only bring two recruits at a time to test. She has selected two and are currently in the background check process. Director is currently working one of the spots until they can get someone hired. The Training Coordinator is currently working one of the spots as well. She expressed that the final recruit in training is in the final two-week check-off.

Mission minimums are being met with no overtime. Covid still a consideration in the staff due to family members and isolation. No current employees known to be ill at this time. As for Training, she has three ready to attend the 2021 Public Safety Telecommunicator Academy, still waiting on the dates to be announced. Operation issues continue with radio consoles. Still mitigating back up speakers problems. Code 3 is on site most days working on volume and clarity issues . She gave an update on phone volume to include Landline 911, VOiP 911, Wireless 911, Admin, to all equal 12,066 calls for the month. Year to date to equal 160,671 calls. Grand update. Voice recorder and new E-911 Call System Training has started remotely. Installation and cutover to occur in the latter part of February and beginning of March. Furniture agreement has been completed and units are being constructed, tentative April installation. She explained that although they are not in the new section of Area D, she is having to move forward with the furniture due to grant has to be completed by August. At this point if they waited any longer, they were in jeopardy of losing the grant.

Next Meeting February 3, at 1:30 p.m.

#### PUBLIC PARTICIPATION

Director of PVRCC would like to request that the PVRCC Board meeting for March 3<sup>rd</sup>. 2021 be cancelled due to equipment arriving and being installed.

#### ADJOURNMENT

The meeting was adjourned by Mike Herrington at 2:05 PM