

Regular Meeting of the Airport Advisory Commission  
Held in Meeting Room A at the Roswell Convention & Civic Center – 912 North Main St.  
Thursday, January 21, 2021, at 10:05 a.m.

**Notice of this meeting given to the public in compliance with Section 10-15-1 through 10-15-4  
NMSA 1978 and Resolution 20-26.**

**ROLL CALL**

2. The meeting convened at 10:05 a.m. with Chair Kintigh presiding, Commissioner Coll, Commissioner Burress, Commissioner Armstrong and Commissioner Powell being present.

City Councilors present: Judy Stubbs

Staff present: Scott Stark, Louis Najar, Lorenzo Sanchez, Juan Fuentes, Jeff Bechtel, and Lorena Borunda.

Guests present: Matt McDonald

Via telephone: Justin Pietz and Dennis Corsi, and Mike Garcia, Armstrong Consultants

**APPROVAL OF AGENDA**

3. Commissioner Burress moved to approve the Thursday, January 21, 2021, Airport Advisory Commission agenda. Commissioner Coll was the second. A voice vote was 5-0, and the motion passed.

**APPROVAL OF MINUTES**

4. Commissioner Coll moved to approve the Thursday, December 17, 2020, Airport Advisory Commission minutes. Commissioner Powell was the second. A voice vote was 5-0, and the motion passed.

**NON-ACTION ITEMS**

5. Air Center Director Status Report Update – Mr. Scott Stark, Air Center Director, discussed the following: Four new leases, and one renewal lease, December 2020 Airport Operations report, Air Service and fee waivers, and new paint at Dean Baldwin. Mr. Stark gave updates on Ascent, Old Municipal Airport, GenAir, and personnel at the Air Center.
6. New Crunch Pad Update - Scott Stark, Air Center Director stated there are no new updates at this time. AerSale has not made a decision yet. There may be more updates after their monthly meeting today.
7. Water Line Project to East Side – Louis Najar, City Engineer presented an overview of the existing utilities and East water line. Mr. Najar, City Engineer, and Lorenzo Sanchez, Utilities Director, answered questions and concerns with the water pressure.
8. Master Plan – Justin Pietz, Dennis Corsi, and Mike Garcia with Armstrong presented and discussed key objectives of the last Master Plan, layout plans, ongoing projects,

incorporating potential projects and a process timeline for the new 2022 Master Plan Updates. Suggested revisit in July 2021 Airport Advisory Committee meeting.

9. MRO of the Americas - Scott Stark, Air Center Director, discussed the conference which is set for April 27-29, 2021. Commissioners, and guests spoke highly of the conference and believe this is the best way to sell and present Roswell as well as learn more about the industry.

**FOR THE RECORD COMMISSIONER ARMSTRONG LEFT AT 11:49 A.M.**

**NEW BUSINESS/REGULAR ITEMS**

10. CARES Act USEDA Grant Application Update/Hangar 84- Scott Stark, Air Center Director mentioned they are still waiting for an EDA Grant offer. No action taken.

**COMMISSION COMMENTS FOR FUTURE AGENDA ITEMS**

11. Discuss potential agenda items for the February meeting – Chair Kintigh discussed potentially presenting the following agenda items: New Crunch Pad Update, Water Line Project, MRO of the Americas, and Hangar 84 Update.

**REPORTS / ANNOUNCEMENTS – MEMBERS, COUNCIL, STAFF** – None

**PUBLIC PARTICIPATION** – None

**ADJOURN**

The meeting adjourned at 12:14 p.m.

**NEXT MEETING DATE**

Next meeting scheduled for Thursday, February 18, 2021 at 10:00 a.m. at the Roswell Convention & Civic Center meeting room.