



## Roswell Public Library Board of Trustees

Held at the Roswell Public Library  
Southeast Meeting Room  
January 27, 2022 at 4:00 p.m.

Notice of this meeting was given to the public in compliance with NMSA 1978, Sections 10-15-1 through 10-15-4 and Resolution 21-7.

This meeting convened at 4:09 p.m. with Member Alyssa Rogers presiding, and members Jennifer Cole, Janice Dunnahoo, Marcos Nava and Enid Costley, Library Director, and Tracy Frie, Youth Librarian being present. Members Betty Hanson, Patti Bristol, and Mel Loucks.

Member Alyssa Rogers motioned for the approval of the agenda for the January 27, 2022 Roswell Public Library Board of Trustees meeting to include the minutes for the October 28, 2021 meetings and regular items as follows (Discussion and approval of fine and fee structure for Hot Spots, Halo Project, and Library Director's Report), informational items as follows (Building Improvements, Service Improvements, and Green Estate). Member Marcos Nava motioned to move, and Member Janice Dunnahoo seconded. A voice vote was unanimous, and the motion passed 4-0 with Patti Bristol, Betty Hanson and Mel Loucks absent.

Member Alyssa Rogers motioned for the approval of the minutes of the October 28, 2021 Roswell Public Library Board of Trustees. Member Marcos Nava motioned to move and Janice Dunnahoo seconded. A voice vote was unanimous, and the motion passed 4-0 with Patti Bristol, Betty Hanson and Mel Loucks absent.

### Informational Items

#### 1. Building Improvements.

Enid Costley, Library Director, summarized the building improvements Restroom issues have been resolved, new concrete on the North side entrance, new flooring in the southwest corner and south and east pop-outs, general maintenance include painting, cleaning gutters, checking seals on windows and roofs. The Play and Learn area is moving forward and images were shared.

#### 2. Service Improvements.

Enid Costley, Library Director, introduced Tracy Frie, Youth Services Librarian to share information on service improvements. These included

an school readiness program titled "Raising a Super Reader". The school readiness program encouraged children to read 1,000 and do learning activities before entering kindergarten. Tracy Frie also shared that the Roswell Public Library is now offering a Spanish preschool program once a week. Enid Costley shared that we not have a new computer interface for the online library catalog.

3. Green Estate

The house has been emptied, cleaned and sprayed for pests and utilities have been turned on. The house is ready to be put on the market.

New Business

4. Discussion and consider for approval fine and fee structure for Hot Spots.

Member Jennifer Cole motioned to move and Member Marcos Nava Seconded to approve a fee for lost or missing Hot Spots to equal the cost of replacement. A voice vote was unanimous and the motion passed 4-0 with Patti Bristol, Beth Hanson and Mel Loucks absent.

5. Discuss and Consider for approval the Halo Project.

Enid Costley, Library Director shared information on the plans to install HEPA Commercial Grade Air Purification Stations at high use areas in the Library. The estimated price is \$97,191.00, which means the project needs to go to City Council for Approval.

6. Library Director's Report.

In addition to the written report Enid Costley shared that Mel Loucks has submitted a letter of resignation. Beth Hanson and Pattie Bristol's terms on the Library Board of trustees will expire in March 2021. Jennifer Cole may submit an application to continue to be on the Library Board another term.

Public Comment

No public attendance or attendance via online.

Adjourn

The meeting adjourned at 5:14 p.m.