

Pecos Valley Regional Communications Center
Board of Directors Minutes
Held in the Chaves County Administration Building, Commission Chambers
Wednesday, February 3, 2021 1:30 p.m.

Notice of this meeting was given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 20-26.

ROLL CALL

The meeting convened at 1:30 p.m. with Deputy City Manager Mike Mathews presiding, Mike Mathews is proxy for Joe Neeb, Bill Williams, Phil Smith, Matt Miller, Dennis Kintigh

Others attending: Jeff Bechtel, Teri Best, Duane Carroll, Jennifer Garcia, Alison Herring, David Jones, Karen Sanders.

APPROVAL OF THE AGENDA

1. Bill Williams motioned to approve the agenda for the February 3, 2021 meeting and Matt Miller was the second. A voice vote was 5-0, and motion passed.

APPROVAL OF THE MINUTES

2. Phil Smith motioned to approve the minutes from the meeting of January 6, 2021 and Matt Miller was the second. A voice vote was 5-0, and the motion passed.

ACTION ITEMS

3. Discussion of Hagerman Tower. Bill Williams advised that nothing new has taken place since last meeting. Bill Williams explained that the MOU had been signed. Equipment had been ordered and was scheduled to be installed. Concerns were raised concerning possible needed fortification of the tower for the new equipment. Discussions have been initiated concerning the feasibility of a STAR guide versus a new tower and the budget implications of each.

NON-ACTION ITEMS

1. Digital Radio Project Update: David Jones Code 3 - System is assembled in Dallas and will be picked up and brought to Chaves County. Waiting on microwave people but equipment has been ordered. Three servers received for dispatch. Working with Zetron on the backside of the integration. Transition from transmitting from radios in the back room to transmitting over the microwave with repeaters.
2. Staffing/PVRCC Operations Report: Alison Herring updated the Board on the State Dispatcher Academy. One class is scheduled for March and another for May. Still need two dispatchers to go currently. There are still six vacancies. One who was in training has had to be placed in remediation. Training Coordinator and Director still working floor. State DFA financed projects proceeding. E911 cutover scheduled for March 3. Finalizing background checks on applications received. Have one candidate in the final stages. Some speaker issues on the consoles, have ordered new ones. Two consoles went down, one was down for about a week, all back up and running. Four 911 trunks went down the other day for a period, 911 calls were transferred during that time. System came back online late into the evening. RPD1 has continuing static, was down completely for a while the other day, traffic was switched to RPD2. Volume reports are not

available at the time of this meeting due to some problems with the system. Mike Mathews asked David Jones if the static issues would improve with the full implementation of the microwave system. David indicated that the areas of town that were a problem would have coverage with the new system as the system would be repeating back on itself. Alison mentioned that the previous day was extremely busy and there were no issues on that day.

ANNOUNCEMENTS AND REPORTS

3. Announcements and reports will be added to this agenda. Teri sends out a monthly report that will be added to this agenda and will be sent out to the county as well as per the JPA.
4. Discussed PVRCC staff request to cancel March meeting due to E911 Call System cutover being scheduled for the same date. Mike Mathews asked if postponing it would be sufficient. Teri requested that the meeting be cancelled due to the project. As the bylaws state meetings are required only once a quarter so cancelling is acceptable if everyone agrees. No notes of disagreement.
5. Official proxies are needed for all board members. Sheriff Herrington and Monte Baker need official proxies. Everyone else has an official proxy.
6. Mike Mathews proposed moving the meeting to the Roswell Convention Center for better facilitation of discussion can take place. He requests that board members consider this option and he will put it on the next agenda for action.

PUBLIC PARTICIPATION

None

ADJOURNMENT

Meeting was adjourned at 1:49 p.m.