

**Regular Meeting of the Finance Committee
Held at the Roswell Convention Center
Thursday, April 1, 2021**

Notice of this meeting was given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 21-7.

ROLL CALL

The meeting convened at 9:00 a.m. with Chairman Perry presiding; Councilor Roebuck present, Councilor Kennard participating via GoToMeeting, and Councilor Oropesa being absent.

Staff present: Juan Fuentes, Joe Neeb, Janie Davies, Stephanie Mervine, Juanita Jennings, Robert Glenn, Jim Burrell, Summer Valverde, Kevin Maevers

Guests present: Mayor Dennis Kintigh, Councilor Judy Stubbs, Rita Kane-Doerhoefer, Matt Spencer (In Depth Events), Robert Chapman (In Depth Events)

APPROVAL OF AGENDA

Councilor Roebuck moved to approve the April 1, 2021 regular Finance Committee meeting agenda. Councilor Kennard was the second. A voice vote was 3-0 and the motion passed with Councilor Kennard participating via GoToMeeting and Councilor Oropesa being absent.

APPROVAL OF MINUTES

Councilor Roebuck moved to approve the March 4, 2021 Finance Committee meeting minutes. Councilor Kennard was the second. A voice vote was 3-0 and the motion passed with Councilor Kennard participating via GoToMeeting and Councilor Oropesa being absent.

NON-ACTION ITEMS

Information Reports:

Gross Receipts Report: Ms. Davies presented information on the GRT report.

Lodgers' Tax & Convention Center Fee Reports: Ms. Mervine presented information and answered questions for the Lodgers' Tax and Convention Center Fee Collection reports.

Presentation from In Depth regarding UFO Festival 2021: Ms. Jennings with Matt Spencer and Robert Chapman from In Depth Events, provided an update on the current status of the 2021 UFO Festival, including the website launch, scheduled deliverables, planned events and promotional campaign.

ACTION ITEMS

Consideration of Resolution 21-XX Budget Adjustments for FY21 Budget: Ms. Valverde presented the budget amendments to account for \$7,529 in Revenue and \$426,121 in Expenses from various funds. Councilor Roebuck moved to send to full City Council for approval Resolution 21-XX Budget Adjustments for FY21 Budget. Councilor Kennard was the second. A voice vote was 3-0 and the motion passed with Councilor Kennard participating via GoToMeeting and Councilor Oropesa being absent.

Consideration of Resolution 21-XX Sale of Certain Surplus Personal Property: Mr. Glenn presented the request for authorization to dispose of old/obsolete equipment currently owned by the City as scrap or through auction. Councilor Roebuck moved to send to full City Council on the consent agenda Resolution 21-XX Sale of Certain Surplus Personal Property. Councilor Kennard was the second. A voice vote was 3-0 and the motion passed with Councilor Kennard participating via GoToMeeting and Councilor Oropesa being absent.

PUBLIC PARTICIPATION

Ms. Kane-Doerhoefer discussed her concerns regarding Code Enforcement moving to a new building, the Visitors' Center being painted, the plans for Pioneer Plaza and the bus system from July 2-4, and advised that it was opening day for baseball season.

Mr. Neeb discussed that the City had submitted the winning bid of \$300,000 for the auction of the Job Corps property by the Air Center and that a ratification would be needed from the Council which would be placed on the upcoming City Council Agenda.

Mr. Neeb answered the committee's questions regarding the plans for the parking in Pioneer Plaza during the UFO Festival.

ADJOURN

The meeting adjourned at 9:59 a.m.