

Pecos Valley Regional Communications Center
Board of Directors Minutes
Held in the Chaves County Administration Building, Commission Chambers
Wednesday, April 7, 2021 1:30 p.m.

Notice of this meeting was given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 20-26.

ROLL CALL

The meeting convened at 1:30 p.m. with Deputy City Manager Mike Mathews presiding, Mike Mathews is proxy for Joe Neeb, Bill Williams, Matt Miller, Dennis Kintigh, Monty Baker, Janet Gomez proxy for Mike Herrington

Others attending: Jeff Bechtel, Teri Best, Jennifer Garcia, Alison Herring, Karen Sanders, Jill Pollack, Larry Connelly, Duane Carroll, David Jones

APPROVAL OF THE AGENDA

1. Mayor Kintigh motioned to approve the agenda for the April 7, 2021 meeting and Bill Williams was the second. A voice vote was 6-0, and motion passed.

APPROVAL OF THE MINUTES

2. Bill Williams motioned to approve the minutes from the meeting of February 3, 2021 and Monty Baker was the second. A voice vote was 6-0, and the motion passed.

ACTION ITEMS

3. None discussed.

NON-ACTION ITEMS

1. Digital Radio Project Update: David Jones Code 3 – David Jones updated the board that the software upgrades on the consoles were completed. There are 3 servers that will go in at the end of the month. Microwave slated to ship by the end of this month. Engineers are scheduled for the switch. That will be phase I cutover: City of Roswell, Chaves County Sheriff, and County Fire. Programming for subscribers should start at the beginning of next month. This will give 2 months for programming. Code 3 wants to go out during the meetings of the volunteers. Every radio in the county has to be done. Some want to do their own, Code 3 does not have a problem, and will provide code plug templates. IDs have to be programmed into the radios. IDs that Code 3 gives must be used. The name in the server is the one that will come up on the console. Missing radios can be shut off by ID. For East side coverage: Antenna went up on Alida already. The equipment is here. State microwave is on Comanche so we do not have to worry about connection at those sites. This will enhance some east side coverage for county. Hagerman tower: Bill Williams advised that the paperwork is in process to build a tower. Mike Mathews requested a timeline, Dave stated 12-18 weeks for construction after paperwork is signed. Mathews asked how the Hagerman tower affects the overall project. Jones replied that it does not affect Phase I, but it will affect Phase II which is Dunken, Capitan, and Mesa. Gateway and Comanche will improve the Sheriff and County coverage pending Phase II and the Hagerman tower. The microwave people will come back when the tower is up. Serial number will cross reference with the ID numbers. Changes can be done remotely with the serial number. Matt Miller if you could track a radio if you didn't have a serial number. Each radio will have a unique ID. Monty Baker asked if we will need to reprogram again when the Hagerman tower goes up. No for Phase I but yes for phase II to

put in the multi cast for Dunken, Capitan, and Mesa. Karen Sanders asked how much the programming cost. David said give them a count and they could figure it on how it is done. \$55/hour is normal programming cost, but Code 3 is going to adjust it due to the scope of the large project. Code 3 will need numbers of portables and mobiles. Radios have to be P25 digital for the switch. Fire board meeting was cancelled, but Karen will coordinate getting numbers from the county. Mike Mathews will handle RPD, Janet Gomez will get numbers for CCSO, Matt Miller will get RFD. Code 3 is the contractor for AMR if there is a switch. The new system will be encrypted. Bill Williams asked about House Bill 4 and the implications for encryption. Dispatch will be able to stun the radio, Code 3 can kill it if one goes missing. Full encryption issues include lost keys and other issues. Ability to do up to 4 encryption keys in the radios. David mentioned over the air re-key as a solution. Approximately 75% efficiency rate and he does not have cost options. Over the air programming is available. It can be licensed but it requires a repeater. We would need to program on another channel. Mayor Kintigh suggested not allowing self-programming of encrypted radios. Jeff Becthel asked about passwords, David suggested it for at least the encrypted ones. Clarification, the password would be for programming, not for use.

2. PVRCC Operations Report: Alison Herring updated the Board on PVRCC recruiting, staffing, operations, systems, facility issues, and grant projects. Bill Williams inquired if the new card system had been implemented. Project has not been initiated at this time.

Monthly dispatch report is in the packet

Next meeting May 5, trying to move back to the Sheriff's Department training room so watch the agenda.

PUBLIC PARTICIPATION

None

ADJOURNMENT

Meeting was adjourned at 2:10 p.m.