

**Regular Meeting of the Finance Committee
Held at the Roswell Convention Center
Thursday, May 6, 2021**

Notice of this meeting was given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 21-7.

ROLL CALL

The meeting convened at 9:00 a.m. with Chairman Perry presiding; Councilor Roebuck and Councilor Kennard present, and Councilor Oropesa being absent.

Staff present: Joe Neeb, Mike Matthews, Juan Fuentes, Janie Davies, Stephanie Mervine, Juanita Jennings, Chanel Rey, Sharon Coll, Becky Hicks, Robert Glenn, Enid Costley, Summer Valverde, Caroline Brookes, Lorenzo Sanchez

Guests present: Mayor Dennis Kintigh, Councilor Judy Stubbs, Rita Kane-Doerhoefer, Larry Connolly, Juno Ogle (Roswell Daily Record), Chris Garner (Pattillo, Brown & Hill, L.L.P.) via GoToMeeting

APPROVAL OF AGENDA

Councilor Roebuck moved to approve the May 6, 2021 regular Finance Committee meeting agenda. Councilor Kennard was the second. A voice vote was 3-0 and the motion passed with Councilor Oropesa being absent.

APPROVAL OF MINUTES

Councilor Roebuck moved to approve the March 4, 2021 Finance Committee meeting minutes. Councilor Kennard was the second. A voice vote was 3-0 and the motion passed with Councilor Oropesa being absent.

NON-ACTION ITEMS

Information Reports:

Gross Receipts Report: Mr. Fuentes presented information and answered questions on the GRT report.

Lodgers' Tax & Convention Center Fee Reports: Ms. Mervine and Ms. Jennings presented information and answered questions for the Lodgers' Tax and Convention Center Fee Collection reports.

Presentation on the Financial Audit for Fiscal Year Ending June 20, 2020: Ms. Davies, Mr. Neeb, and Chris Garner from Pattillo, Brown & Hill (via GoToMeeting) discussed the FY2020 Financial Audit, as well as the findings concerning several departments and how they are being addressed.

Presentation on the Fiscal Year 2022 Preliminary Budget: Mr. Neeb presented the preliminary budget for FY2022 and discussed:

- The finalization process of the budget
- Consolidation of departments
- Budget lines that have been moved or modified
- The City's reserves

- Capital Improvements, police and road funding
- Air center plans
- American Rescue Plan funds
- Transfers
- Internet GRT

Presentation on the American Rescue Plan Act of 2021: Mr. Neeb spoke about current plans for the expected funds provided by the American Rescue Plan Act in regards to the Zoo, Parks, Museum, Transit, local businesses, outreach signage, utilities, marketing, the Homeless Coalition, and answered questions from the committee.

ACTION ITEMS

Consideration of Resolution 21-XX Budget Adjustments for FY21 Budget: Ms. Valverde and Mr. Fuentes presented the budget amendments to account for \$13,800,517 in Revenues and \$2,932,291 in Expenses from various funds. Councilor Roebuck moved to send to full City Council for approval Resolution 21-XX Budget Adjustments for FY21 Budget. Councilor Kennard was the second. A voice vote was 3-0 and the motion passed with Councilor Oropesa being absent.

Consideration of Resolution 21-XX Sale of Certain Surplus Personal Property: Mr. Glenn presented the request for authorization to dispose of various old/obsolete equipment and vehicles currently owned by the City as scrap or through auction. Councilor Roebuck moved to send to full City Council on the consent agenda Resolution 21-XX Sale of Certain Surplus Personal Property. Councilor Kennard was the second. A voice vote was 3-0 and the motion passed with Councilor Oropesa being absent.

Consideration of Fire Hydrant Policy: Mr. Glenn presented the request for approval of the Fire Hydrant Meter Policy that would establish a fee and deposit schedule, cost of bulk water, meter relocation fees, process and penalties for unauthorized use and increase accountability for monthly billing and meter location. Item to go to Legal Committee before being reviewed again by Finance Committee. No action taken.

PUBLIC PARTICIPATION

Mr. Neeb spoke about the participation and results of the recruiting efforts from the City of Roswell's Job Fair held on May 3.

ADJOURN

The meeting adjourned at 11:05 a.m.