

Regular Meeting of the Airport Advisory Commission
Held in Conference Room 1 at the Roswell Air Center – #1 Jerry Smith Circle
Thursday, May 20, 2021, at 1:30 p.m.

**Notice of this meeting given to the public in compliance with Section 10-15-1 through 10-15-4
NMSA 1978 and Resolution 21-7.**

ROLL CALL

2. The meeting convened at 1:30 p.m. with Chair Kintigh presiding, Commissioner Coll, Commissioner Espiritu, and Commissioner McDonald being present. Commissioner Powell was absent.

City Councilors present: Judy Stubbs

Staff Present: Scott Stark, Steve Christopher, Denise Garcia, Jose Serrano, Lorena Borunda.

Guests present: Randy Phelps, Tim Archibeque, Michael Garcia, Lisa Dunlap.

APPROVAL OF AGENDA

3. Commissioner McDonald made a motion to strike Item 7 from the agenda and move to next month's Airport Advisory Commission meeting and approve the remainder of the Thursday, May 20, 2021 agenda. Commissioner Coll was the second. A voice vote was 4-0, and the motion passed with Commissioner Powell being absent.

APPROVAL OF MINUTES

4. Commissioner Coll moved to approve the Thursday, April 15, 2021, Airport Advisory Commission minutes. Commissioner Espiritu was the second. A voice vote was 4-0, and the motion passed with Commissioner Powell being absent.

NON-ACTION ITEMS

5. Air Center Director Status Report Update – Scott Stark, Air Center Director, discussed the following: Air Service, Operations report, June 2021 flight schedule, incident at the Air Center on 5/14/2021, and updates on projects.
6. Air Center Deputy Director Report – Steve Christopher, Air Center Deputy Director, discussed the following: business development, Charles Murphy and Building 93 lease, Ascent update, rents increased to market value and the need for hangar space.
7. MRO of the Americas – Scott Stark, Air Center Director, and Steve Christopher, Air Center Deputy Director, reported information from their attendance to the MRO of the Americas conference. Hangars, engine test cells and machine shops were discussed. The next MRO of the Americas conference is set for April 2022 in Dallas Texas.
8. Re-plat of RIAC Subdivision – Unit 1 – Scott Stark, Air Center Director, and Steve Christopher, Air Center Deputy Director, discussed and answered questions regarding the re-plat of RIAC Subdivision – Unit 1.

NEW BUSINESS/REGULAR ITEMS

9. Election of Chair and Vice Chair – Dennis Kintigh, Chair discussed the new election of Chair and Vice Chair. Commissioner Espiritu made a motion to re-nominate Chair Kintigh for Chair, there were no other nominations for Chair. A voice vote was 4-0, and the motion passed with Commissioner Powell being absent.

Chair Kintigh made a motion to nominate Commissioner Espiritu for Vice Chair, there were no other nominations for Vice Chair. A voice vote was 4-0, and the motion passed with Commissioner Powell being absent.

COMMISSION COMMENTS FOR FUTURE AGENDA ITEMS

11. Discuss potential agenda items for the June meeting – Chair Kintigh discussed potentially presenting the following agenda items: Water Line Project, Strategic Business Plan Update, CARES Act USEDA Grant Application/Hangar 84 Update, Terminal Upgrades, and updates on Taxiway A and J.

REPORTS / ANNOUNCEMENTS – MEMBERS, COUNCIL, STAFF –None

PUBLIC PARTICIPATION – None

ADJOURN

The meeting adjourned at 02:50 p.m.

NEXT MEETING DATE

Next meeting scheduled for Thursday, June 17, 2021 at 1:30 p.m. at the Roswell Air Center.