

**Regular Meeting of the General Services Committee  
Held in the Roswell Convention Center  
Wednesday, May 26, 2021**

***Notice of this meeting was given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 21-7.***

**ROLL CALL**

The meeting convened at 4:30 p.m. with Chairman Foster presiding; Councilor Best and Councilor Moore present, and Councilor Oropesa being absent.

Staff Present: Joe Neeb, Juan Fuentes, Mike Matthews, Damian Cheatem, April Hunter, Stephanie Mervine, Louis Najar, Caroline Brooks, Jim Burress, Juanita Jennings

Guests Present: Carolyn Mitchell (Roswell Adult Center Foundation), Leslie Andrews (Pecos Valley Quilters), Cate Erbaugh (Roswell Adult Center), Larry Connolly, Lisa Dunlap (Roswell Daily Record), Rita Kane-Doerhoefer (via GoToMeeting), Vickie Burress (via GoToMeeting), Councilor Judy Stubbs (via GoToMeeting)

**APPROVAL OF AGENDA**

Councilor Best moved to approve the agenda for the May 26, 2021 Regular General Services Committee meeting with the following changes:

- Remove Items #2-4 from Action Items and place them as Non-Action Items in their same order.
- Move Items #6 and #7 up making them Items #1A and #1B.

Councilor Moore was the second. A voice vote was 3-0 and the motion passed with Councilor Oropesa being absent.

**APPROVAL OF MINUTES**

Councilor Best moved to approve the April 28, 2021 General Services Committee meeting minutes. Councilor Moore was the second. A voice vote was 3-0 and the motion passed with Councilor Oropesa being absent.

**ACTION ITEM(S)**

Designation of the property at the old Chisum School site, 2301 S. Virginia Ave., Roswell, NM as a City Park: Mr. Burress and Mr. Najar presented the request to designate the property as a City Park using \$400,000 that was rewarded by the ICIP to plan, design, construct, and equip a new park at this location. Public input would be sought in regards to amenities and the wants and needs of the surrounding neighborhood. Mr. Burress and Mr. Neeb answered questions from the committee. Councilor Best moved to send to full City Council for approval to designate the property at the old

Chisum School site, 2301 S. Virginia Ave. as a Park designation site for the City of Roswell. Councilor Moore was the second. A voice vote was 3-0 and the motion passed with Councilor Oropesa being absent.

### **NON-ACTION ITEM(S)**

Presentation from the Pecos Valley Quilters: Leslie Andrews spoke on behalf of the group about concerns with being charged \$40.00 an hour for use of Room 22 in the Roswell Adult Center. The group has used the room since 1984 and has adapted the room with enhanced electrical power, storage cabinets and other upgrades. Ms. Andrews presented the group's budget and noted that the quilts produced are donated to local causes. The committee discussed the issue and Mr. Neeb answered questions on behalf of the City.

Presentation from the Adult Center Foundation: Carolyn Mitchell spoke on behalf of the Foundation regarding:

- The need for more promotion of the Adult Center to raise awareness about services and open hours.
- How RAC provides needed services for adults.
- The purchases and enhancements the Foundation has provided.
- The fee structure and room rental rates.
- Transparency regarding the Adult Center's allotted budget.
- Communication issues between the City and ACF.
- The restricted hours.

The committee discussed the issues and Mr. Neeb and Ms. Jennings answered questions on behalf of the City.

Discussion of property use agreements for Gateway Christian School, Roswell Girls Softball Association, and Roswell Youth Soccer: Items #2-4 were discussed together. The committee expressed concerns over the language of the contract as presented, inconsistencies, and the extension dates. The in-kind caretaking of the fields by the groups using them, legal review, and cost of upkeep were also discussed. Mr. Neeb, Mr. Burress and Mr. Cheatem answered questions from the committee.

Roswell Museum and Art Center Improvement Project Update: Ms. Brooks and Mr. Neeb presented information on the project to remodel the RMAC using funds provided from the New Mexico Department of Tourism. Plans for relocating the store and renovating the lobby and other exhibitions were shown.

Facility Department Project Updates: Mr. Fuentes and Mr. Neeb presented Trent Moore's report: Construction on the Library is expected to be finished near the end of June, Carpenter Park Splash Pad electrical

installations were completed and they are awaiting signage and inspection, Police Evidence building roofing is complete, and the progress on McBride Veteran Cemetery.

**CHAIR COMMENTS, REPORTS, ANNOUNCEMENTS**

None.

**PUBLIC PARTICIPATION**

Larry Connolly spoke about the Roswell Adult Center Foundation and requesting donations for the Adult Center, the ICIP and park projects, and provided suggestions for how to utilize the Streets budget.

**ADJOURNED**

The meeting adjourned at 6:11 p.m.