

Regular Meeting of the Airport Advisory Commission
Held in Conference Room 1 at the Roswell Air Center – #1 Jerry Smith Circle
Thursday, June 17, 2021, at 1:30 p.m.

Notice of this meeting given to the public in compliance with Section 10-15-1 through 10-15-4 NMSA 1978 and Resolution 21-7.

ROLL CALL

2. The meeting convened at 1:30 p.m. with Chair Kintigh presiding, Commissioner Coll, and Commissioner Espiritu being present. Commissioner Powell and Commissioner McDonald were absent.

Staff Present: Scott Stark, Steve Christopher, Denise Garcia, Juan Fuentes, Jose Serrano and Lorena Borunda

Guests present: Randy Phelps, Michael Garcia, Jacquelynn Martinez, Michelle Bates, Doug Murray and Larry Connolly

Via GoTo Meeting: Sean Hickey

APPROVAL OF AGENDA

3. Commissioner Espiritu moved to approve the Thursday, June 17, 2021 agenda. Commissioner Coll was the second. A voice vote was 3-0, and the motion passed with Commissioner Powell and Commissioner McDonald being absent.

APPROVAL OF MINUTES

4. Commissioner Coll moved to approve the Thursday, May 20, 2021, Airport Advisory Commission minutes. Commissioner Espiritu was the second. A voice vote was 3-0, and the motion passed with Commissioner Powell and Commissioner McDonald being absent.

NON-ACTION ITEMS

5. Air Center Director Status Report Update – Scott Stark, Air Center Director, discussed the following: Air Service, Operations report, and updates on projects.
6. Air Center Deputy Director Report – Steve Christopher, Air Center Deputy Director, discussed the following: flooding and water damages, business development, RUBB, and updated on Hangar 84.

FOR THE RECORD, COMMISSIONER POWELL JOINED THE MEETING VIA GOTO MEETING AT 1:47 P.M.

7. Strategic Business Plan – Douglas Murray discussed at length the purposes and process for an effective Strategic Business Plan.

8. SE Water Line Project – Mike Garcia, updated the commissioners and answered questions regarding the project.

FOR THE RECORD, COMMISSIONER POWELL LEFT THE GOTO MEETING AT 2:53 PM

NEW BUSINESS/REGULAR ITEMS

9. RUBB Hangar Presentation – Sean Hickey presented information about the RUBB company. Mr. Hickey discussed materials used and estimated timelines. No action was taken.
10. Capital Improvements Plan Discussion – Scott Stark, Air Center Director, Mike Garcia, Armstrong Consultants, and Jacquelynn Martinez, Armstrong Consultants, discussed the Five Year Capital Improvements plan.

COMMISSION COMMENTS FOR FUTURE AGENDA ITEMS

11. Discuss potential agenda items for the July meeting – Agenda items for the July meeting will be discussed offline due to the meeting running late.

REPORTS / ANNOUNCEMENTS – MEMBERS, COUNCIL, STAFF –None

PUBLIC PARTICIPATION – None

ADJOURN

The meeting adjourned at 04:01 p.m.

NEXT MEETING DATE

Next meeting scheduled for Thursday, July 15, 2021 at 1:30 p.m. at the Roswell Air Center.