

**Regular Meeting of the Legal Committee  
Held in the Roswell City Hall Main Conference Room  
Thursday, June 24, 2021**

Notice of this meeting was given to the public in compliance with Section 10-15-1 through 10-15-4 NMSA and Resolution 21-07.

**ROLL CALL**

The meeting convened at 4:00 p.m. with Chair Stubbs presiding, Councilor Foster being present, Councilor Perry participating via GoToMeeting and Councilor Peterson being absent.

Staff present: Denise Garcia, Steve Christopher, Juan Fuentes, Spencer Aiken, Scott Stark, Kevin Maevers, Parker Patterson, Christopher J. Nairn-Mahan, Mike Mathews and Mayor Kintigh.

Guests present: Lisa Dunlap

**APPROVAL OF AGENDA**

Councilor Foster moved to approve the June 24, 2021, Legal Committee meeting agenda as presented. Councilor Perry as a second. A voice vote was 3-0, and the motion passed with Councilor Perry participating via GoToMeeting and Councilor Peterson being absent.

**APPROVAL OF MINUTES**

Councilor Foster moved to approve the May 27, 2021, Legal Committee minutes as presented. Councilor Perry as a second. A voice vote was 3-0, and the motion passed with Councilor Perry participating via GoToMeeting and Councilor Peterson being.

**FOR THE RECORD:** Councilor Peterson joined the meeting at 4:01 PM

**REGULAR ITEMS**

1. Bravo-3 Holdings, LLC – Denise Garcia presented the lease agreement. Councilor Perry moved to send to the consent agenda the recommendation to authorize Bravo-3 Holdings LLC, an Arizona limited liability company, to enter into a new lease on Bunker No. 1112, consisting of 1,790 square feet, more or less, for the purpose of storing components of small arms and construction/mining fuse and blasting caps. Term: July 1, 2021 through June 30, 2022. Rent amount is \$300.00 monthly; \$3,600.00 annually. Councilor Peterson as the second. A voice vote was 4-0, and the motion passed with Councilor Perry participating via GoToMeeting.
2. Terminal Auto Parking Lot Site Plan – Chair Stubbs asked Scott Stark to present the plan so we could begin to look at the layout. This site development layout will designate the long-term parking, short-term parking and staff parking and airport vehicle parking. No action was taken. Scott Stark passed out handout “see attached”.

3. RPF-21-006 Air Service Development Consulting – Scott Stark discussed the award. RFP-21-006 Air Service Development Consulting was advertised on May 23, 2021. Proposals were received and publicly opened via a GoToMeeting on June 15, 2021 at 2:00 p.m. Three proposals were received. All proposals were reviewed for responsiveness and approved to proceed to evaluation committee. 1) Crawford, Murphy & Tily, Inc. of Springfield, Illinois 2) Flare Aviation Consulting of Miami, Florida 3) Mead & Hunt, Inc. of Peachtree, Georgia. Councilor Foster moved to recommend to full City Council on the consent agenda the award of RFP-21-006 Air Service Development Consulting to Mead & Hunt, Inc. of Peachtree City, Georgia to approve the City Manager to enter into contract negotiations. Councilor Peterson was the second. A voice vote was 4-0, and the motion passed with Councilor Perry participating via GoToMeeting.
4. Department Reports - For discussion only.

### **CHAIR COMMENTS, REPORTS, ANNOUNCEMENTS**




Chair Stubbs announced that a small steering committee was being formed to look at recommendations for the need for a cannabis ordinance once there is more direction from the State.

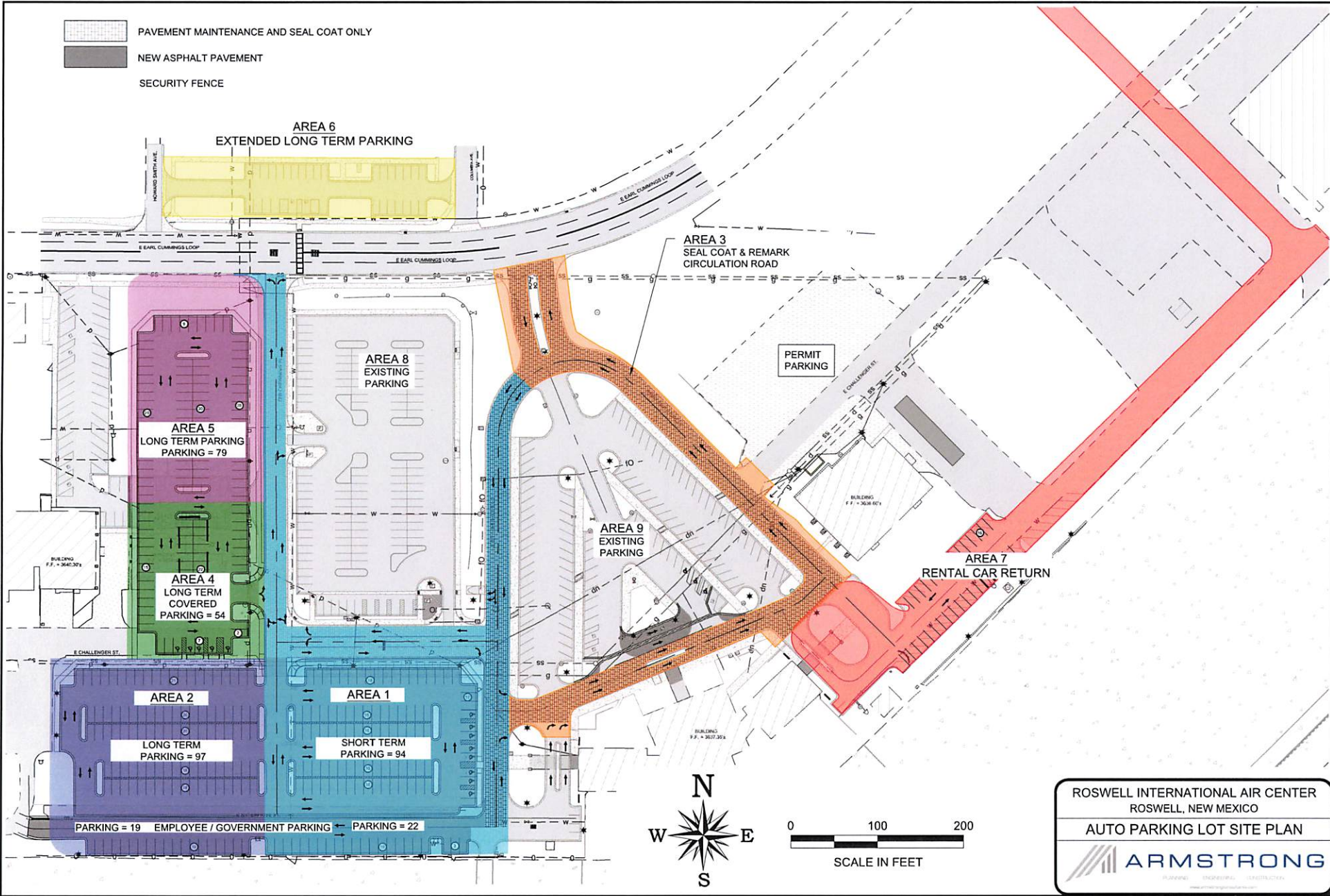
### **PUBLIC PARTICIPATION**

### **ADJOURN**

The meeting adjourned at 4:55 p.m.

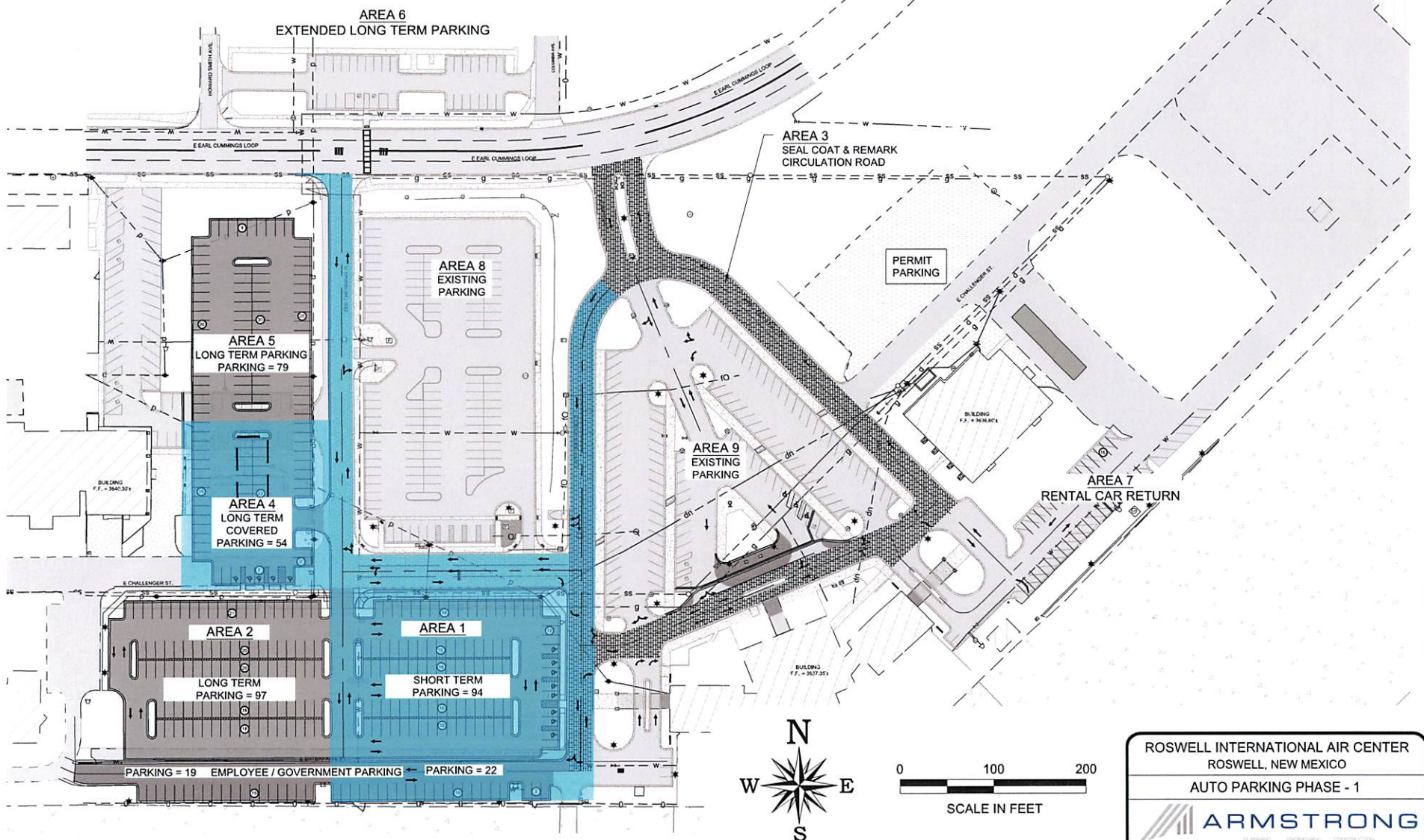
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-  PAVEMENT MAINTENANCE AND SEAL COAT ONLY
-  NEW ASPHALT PAVEMENT
-  SECURITY FENCE





- PHASE 1 DESIGN AND CONSTRUCTION
- PAVEMENT MAINTENANCE SEAL COAT AND RESTRIPING
- NEW ASPHALT PAVEMENT



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ROSWELL INTERNATIONAL AIR CENTER ROSWELL, NEW MEXICO AUTO PARKING PHASE - 1
 <small>PLANNING ENGINEERING CONSTRUCTION</small>