

**Regular Meeting of the Finance Committee
City Hall – Large Conference Room
425 N. Richardson
Thursday, July 7, 2022**

Notice of this meeting was given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 22-14.

ROLL CALL

The meeting convened at 4:01 p.m. with Chairman Corn presiding; Councilors Heldenbrand, Perry, and Foster present.

Staff present: Joe Neeb, Juan Fuentes, Janie Davies, Mike Mathews, Juanita Jennings, Robert Glenn, Abraham Chaparro, Debbie Reyer, Fernando Valdez, Fire Chief Matt Miller, Police Chief Philip Smith, Lt. Christopher Bradley, Becky Hicks, Amanda Davis

Guests present: Councilor Jeanine Best, Councilor Juliana Halvorson, Juno Ogle (Roswell Daily Record), Rita Kane-Doerhoefer (via GoToMeeting), Vicki Burress (via GoToMeeting)

APPROVAL OF AGENDA

Councilor Heldenbrand moved to approve the July 7, 2022 regular Finance Committee meeting agenda. Councilor Foster was the second. A voice vote was 4-0 and the motion passed unanimously.

APPROVAL OF MINUTES

Councilor Heldenbrand moved to approve the May 10, May 14, and June 9, 2022 Special Finance Committee Meeting Minutes and the June 2, 2022 Regular Finance Committee meeting minutes as presented. Councilor Perry was the second. A voice vote was 4-0 and the motion passed unanimously.

NON-ACTION ITEMS

Information Reports:

Gross Receipts Reports & Grant Activity Report: Mr. Fuentes presented information on the GRT report for June 2022 and cannabis disbursement amounts, as well as information on state appropriations.

Open Purchase Orders & FY23 DFA/LGD Budget Memo: Ms. Davis provided a report on the open POs as of June 30, 2022 and an email sent from the Budget Finance Bureau.

Lodgers' Tax & Convention Center Bed Fee: Ms. Jennings discussed the Lodgers' Tax and Convention Center Bed Fee Reports for April 2022.

Solid Waste Department: Mr. Chaparro presented an overview of the department's functions, staffing, equipment, budget, statistics and future plans.

ACTION ITEMS

Consideration of Resolution 22-XX authorizing the Disposal of Certain Surplus Personal Property: Mr. Glenn presented the request for authorization to dispose of various

old/obsolete equipment and vehicles currently owned by the City as scrap, through auction or by demolition. Councilor Heldenbrand moved to send to full City Council on the consent agenda Resolution 22-XX authorizing the Disposal of Certain Surplus Personal Property in Exhibits A & B. Councilor Foster was the second. A voice vote was 4-0 and the motion passed unanimously.

Consider recommending adoption of Resolution 22-XX authorizing the Deputy City Manager to act as the representative of the City of Roswell in the execution of a 10-year lease purchase agreement with Pierce Financial for four (4) new firetrucks from Siddons Emergency Group in the amount of \$2,545,338: Chief Miller and Mr. Mathews presented the request that would authorize the Deputy City Manager to enter into the lease purchase agreement due to the Roswell Fire Department's need to replace vehicles in the fleet that are aged and nearing non-compliance with industry standards.

Councilor Heldenbrand moved to send to full City Council for approval Resolution 22-XX authorizing the Deputy City Manager to act as the representative of the City of Roswell in the execution of a 10-year lease purchase agreement with Pierce Financial for four (4) new firetrucks from Siddons Emergency Group in the amount of \$2,545,338. Councilor Perry was the second. A voice vote was 4-0 and the motion passed unanimously.

Consider recommending approval of the purchase of 75 body worn cameras supplied by Axon Enterprise: Chief Smith and Lieutenant Bradley presented the request that would require a five (5) year contract with Axon allowing the department to move to an upgraded system at 30 months amounting to \$426,055.10 utilizing the City budget and law enforcement grants. Councilor Perry moved to send to full City Council for approval of the purchase of 75 body worn cameras supplied by Axon Enterprise. Councilor Heldenbrand was the second. A voice vote was 4-0 and the motion passed unanimously.

Consider recommending approval for purchasing (1) one new Grappler Truck from Texas Pack + Load in the total amount of \$223,996.72: Mr. Chaparro and Ms. Hicks presented the request that would replace a grapple truck that was involved in a roll over accident that resulted in a total loss of the equipment. Councilor Perry moved to send to full City Council on the consent agenda the approval to purchase (1) one new Grappler Truck from Texas Pack + Load in the total amount of \$223,996.72. Councilor Foster was the second. A voice vote was 4-0 and the motion passed unanimously.

Committee review and ranking of Public Affairs, Convention Center and Information Technology Capital Projects: Mr. Fuentes and Ms. Jennings presented the request to have the Committee rank the top two projects from each of the Public Affairs, Convention Center and IT department's capital projects list to be added to the City's overall list that will be used to create the final ICIP list submitted to DFA for the 2024-2028 5-year plan.

MOTION: Councilor Perry moved to rank the top two Convention Center projects as:

1. Emergency Generators - \$580,000
2. RCCC Courtyard Fencing - \$195,689

Councilor Foster was the second. A voice vote was 3-1 and the motion passed with Chairman Corn voting no.

MOTION: Councilor Foster moved to rank the top two Public Affairs projects as:

1. Visitor Center Expansion - \$800,000
2. Tourism Trolley - \$350,000

Councilor Heldenbrand was the second. A voice vote was 3-1 and the motion passed with Chairman Corn voting no.

MOTION: Councilor Heldenbrand moved to rank the top IT project as:

1. 5 year workstation replacement – 20 per year - \$250,000

Councilor Foster was the second. A voice vote was 3-1 and the motion passed with Chairman Corn voting no.

PUBLIC PARTICIPATION

Committee members and staff discussed the flooding situation in the Holly Loop area.

ADJOURN

The meeting adjourned at 6:23 p.m.