

**AMENDED MINUTES OF THE PARKS AND RECREATION  
COMMISSION  
Parks Administration Office  
1101 W. 4<sup>th</sup> St.  
August 15, 2022  
5:30 PM**

**A. CALL TO ORDER**

Chair James Edwards called the August 15, 2022 meeting to order at 5:31 p.m.

**B. ROLL CALL**

The following Members were present: James Edwards, Becky Robertson, Laurie Dudek, Jeneva Dearing-Martinez, Daniel L. Sanchez, and Maegan Sanders with Member Becky Joyce being absent. *\*For the record, Member Dudek left the meeting at 6:43 p.m.*

Staff present: Jim Burress, Special Services Director; Colette Hall, Recreation Director; Alex Diaz, Recreation Manager; John Wright, Zoo Director; Kathy Lay, Volunteer and Outreach Coordinator; and Sharene Brooks, Parks Administrative Assistant, Sr.

Guests present: Vicki Bures and Ian Wright. Guest Rita Kane Doerhoefer attended via GoToMeeting.

**C. APPROVAL OF AGENDA** – Member Dudek motioned to approve the agenda, Member Sanchez seconded with a unanimous voice vote as follows: James Edwards – yes; Becky Robertson – yes; Laurie Dudek – yes; Jeneva Dearing-Martinez – yes; Daniel L. Sanchez – yes; and Maegan Sanders – yes; the motion passed 6-0 with Member Joyce being absent.

**D.1. APPROVAL OF THE MINUTES** -- Member Robertson motioned to approve the minutes of the June 20, 2022 meeting, Member Sanders seconded with a unanimous voice vote as follows: James Edwards – yes; Becky Robertson – yes; Laurie Dudek – yes; Jeneva Dearing-Martinez – yes; Daniel L. Sanchez – yes; and Maegan Sanders – yes; the motion passed 6-0 with Member Joyce being absent.

**E.2. REGULAR ITEMS (ACTION ITEMS)** – *(none)*

**F. NON-ACTION ITEMS**

**3. Guest Speaker Kathy Lay Regarding the Volunteer Value Program.** Kathy Lay, City Volunteer and Outreach Coordinator, provided information to the Commission as to how the new volunteer program would work (earning credits, volunteer criteria, paperwork, etc.) and informed that final approval of the program would be going before City Council.

**4. Proposed Usage of SB1 Grant Funds at the Adult Center.** Director Hall went over plans for the usage of a \$50,000 State grant the Recreation Department had received. They

would like to use the funds to expand services and programs at the Adult Center with money going towards commercial grade exercise equipment.

**5. Report on Recreation and Aquatics Center.** Director Hall gave the Recreation report. She congratulated Alex Diaz, Recreation Manager, on obtaining his Certified Park and Recreation Professional (CPRP) certification. Rec Center revenue, year-to-date numbers, and upcoming events were gone over. Member Robertson commented on citizens being upset about the indoor pool being closed. Member Edwards asked about refunds and rainchecks at the Rec Center. The possibility of CPR classes being offered by the department was discussed. Member Dearing-Martinez inquired about skateboard competitions at the Skate Park and her interest in working with whoever would be organizing the events. A swim competition that had been held at the College was asked about by Member Dudek. Director Hall advised that the new proposed fees that had been streamlined and simplified were not recommended by General Services, but did go to Full Council. Two items were to go back to General Services, “couples” and spectator fees. Director Hall informed the Commission that a \$10M upgrade for the Adult Center had been put on the ICIP list.

**6. Report on Zoo.** Director Wright gave the Zoo report, clarified that the Zoo was part of Public Affairs, and reported to that department, but he would be happy to come to these meetings when requested. The Zoo had received \$95,000 in State grant money under SB1 for usage on improvements of behind-the-scene educational programming. \$50,000 of the money would be spent on a new van and an electric golf cart. A design group had been picked for the Leprino Farm project, but still needed to go to General Services. The Director had been working on Council to verbally commit to accreditation for the Zoo. The fishing pond status was discussed. The well, embankment issues, and stocking the pond were gone over. Director Wright advised that installation of permanent fencing at the Zoo had started.

*\*Member Dudek left the meeting.*

The Zoo was still waiting on security cameras and Wi-Fi to be installed by J&G Electric. Expansion of the bear enclosure was discussed. Member Edwards asked about upcoming events. Night of the Living Zoo was successful last year with 1,800 people attending. Having a Terror Train in the future was discussed, along with the current status of the Zoo train and tracks.

**7. Report on Parks Department.** Director Burress gave the Parks report. A new well at the Cemetery would be drilled in November/December. Details of the new columbarium and committal shelter were given. The picnic shelter at Cahoon Park was one of the items included on the ICIP list. Four ATV's with tanks had been ordered to be used for spraying weeds. The playground unit at Cahoon Park had been red-tagged. Director Burress would be doing another video on trees and Dutch Elm disease. Golf was still having Vendor issues as far as the credit contract process. Filling vacant employee positions remained an issue. Member Robertson asked about the new golf carts, the repaving of the golf paths, and getting TV service in the pro shop. The Director advised that there remained a list of various items that they were trying to get for the Golf Course.

## **G. OTHER BUSINESS**

### **8. Public Comments.**

Guest Doerhoefer inquired about a Fix-It Form she had previously turned in regarding an ADA porta pot at the Cemetery.

## **H. ADJOURN**

Member Sanders motioned to adjourn the meeting, Member Dearing-Martinez seconded with a unanimous voice vote as follows: James Edwards – yes; Becky Robertson – yes; Jeneva Dearing-Martinez – yes; Daniel L. Sanchez – yes; and Maegan Sanders – yes; the motion passed 5-0 with Members Dudek and Joyce being absent.

The meeting ended at 7:12 p.m.

Next Commission meeting: September 19, 2022 at 5:30 p.m.