



# ROSWELL CONVENTION CENTER PRICING MENU

575-624-6860  
912 N. Main St.

## GENERAL INFO

- RATES ARE PER DAY.
- 10% DEPOSIT DUE RESERVE DATE.
- NO OUTSIDE ALCOHOL ALLOWED.
- GOVERNMENT ENTITIES RENTAL FEES ARE WAIVED.
- ALL OTHER MISCELLANEOUS FEES CURRENTLY CHARGED NOW INCLUDED IN RENTAL.
- EVENTS HELD BY NONPROFITS FOR EXCLUSIVE BENEFIT OF A 501(c)(3) OR LOCAL CHARITABLE ENDEAVOR ARE HALF PRICE.

## ROOM PRICING

Rooms A through D:.....	\$300 EACH
East Exhibit:.....	\$750
West Exhibit:.....	\$750
Entire Exhibit:.....	\$1500
Conference A & B:.....	\$125 EACH
Patio:.....	\$300
Rooms A through D Plus Patio:.....	\$1200
Entire Facility:.....	\$2500

## ADD-ONS:

Concession Stand.....	AVAILABLE UPON REQUEST
Pre-Function.....	\$150
Pipe & Drape.....	\$50 PER ROOM – \$150 MAX CHARGE
Linen (non-catered events).....	\$30 PER ROOM
Bar.....	\$150 PER BAR STATION, UP TO 2 STATIONS. ATTENDANCE OVER 200 REQUIRES SALES BY AN OUTSIDE VENDOR. OUTSIDE VENDORS ALLOWED AT NO CHARGE.
Dance Floor.....	\$150 When used in A-D. (NOT AVAILABLE IN EXHIBIT HALL.)
Stage-Regular.....	\$250 (UP TO 16FT X 16 FT).
Stage-Large.....	\$500 (UP TO 40FT X 16FT).
Tea, Water & Coffee.....	\$30 - ONLY AVAILABLE FOR UP TO 50 PEOPLE.
Outside Catering Fee.....	¢50 PER PERSON. CAPS AT \$250 OR 500 PEOPLE. (INCLUDES CATERERS USE OF KITCHEN AND MATERIALS) (CATERER MUST BE A LICENSED RESTAURANT TO UTILIZE KITCHEN).

FOR MORE INFO VISIT [ROSWELL-NM.GOV](http://ROSWELL-NM.GOV) OR CALL CONVENTION CENTER AT 575-624-6860